



PARENT INFORMATION

Please sign and return one copy and keep the other for personal reference.

○ Hours of Operation

Monday through Friday, 7 a.m.–5:30 p.m.

○ Checking In and Out

Parents, or an authorized representative, should bring the child to his room. If someone other than a parent will be coming for your child, you must provide written notification, in advance, to the PCDC Director.

○ Immunizations

The S.C. Department of Health requires up-to-date immunizations for all children enrolled in childcare. A South Carolina Certificate of Immunization is required upon enrollment.

○ Illnesses

Children with the following illnesses or symptoms may not attend the PCDC: vomiting, diarrhea, high fever (above 100°) within the last 24 hours, unidentified rash, measles, mumps, chickenpox, strep throat, flu, roseola, herpes virus, impetigo, croup or any other communicable disease.

○ Discipline

Our goal is to help teach your child to develop behavior consistent with Scripture. Controls and limits are necessary in order for children to learn scriptural standards. Consistently unacceptable behavior will be dealt with at the director's discretion, including the use of corporal punishment. We will notify you if your child's behavior is unacceptable. The Department of Social Services (DSS) requires your written permission for corporal punishment.

○ Fees and Payment Methods

Children are accepted on a full-time basis.

Contact Mrs. Brenda Barcroft at (864) 242-5100, ext. 5300, for more information.

Fill out an application and return it to the PCDC with a \$50 application fee for each child you wish to enroll. After we process the application(s), you will receive a call from the PCDC to set up an interview and a tour of the facility.

The weekly fee is \$130.

The weekly fee must be paid on Monday each week. After Monday, the fee will include a \$10 late charge per child. If full payment for the week is not made by Friday, the child will not be allowed to return to the PCDC until payments are up to date.

Those wishing to use credit cards or debit cards must pay for four weeks in advance. Weekly payments should be in check form, payable to Bob Jones University.

Morning and afternoon snacks are provided without charge.

Signature

Date