



Seminary & Graduate Studies CATALOG 2012-13

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A MESSAGE FROM THE
PRESIDENT



For more than eighty years, Bob Jones University has existed as a vital community of Christian students and those who serve them.

Throughout those years, over 85,000 young people have benefited from the teaching and example of what we believe to be the most wonderful faculty and staff anywhere.

Accredited by the Transnational Association of Christian Colleges and Schools, Bob Jones University is well known for its strong spiritual training and robust academic programs. Our graduates serve the Lord across all vocations.

They are Christian workers, tradesmen, lawyers, doctors, educators and business executives. They are recognized as having what it takes to excel in a turbulent world. They are in demand for their vocational skills, their spiritual steadfastness and their personal character. They are prepared for whatever circumstances they may meet in life—whether those circumstances are prosperity or adversity, peace or war.

The purpose of BJU's founder, Dr. Bob Jones Sr., was "to make this university a center of the highest academic standards and Christian culture to which carefully chosen young people will come from all parts of the world and receive their training and from which these trained Christian leaders will go forth to render service to our Lord in all corners of the globe." It is our belief that today's Christian young person has no better opportunity to learn how to make a living, and—more importantly—to learn how to live, than in this special place which God has prepared and maintained.

Through a strong liberal arts education, the University prepares each student to be a competent, Christlike example in whatever life context the Lord places him. With our revised Bible and Christian Liberal Arts Core, we've modified the required Bible classes to also include courses like Hermeneutics, Doctrines and Apologetics, with the goal of even better educating students to understand, explain and defend the essential doctrines of the Christian faith. Similarly, our liberal arts requirements—English, history, communication, science, math

and philosophy—reflect our emphasis that students understand the essential elements of human experience and apply vital communication skills in reading, writing, listening and speaking. Still offering flexibility by allowing students to choose from a variety of electives in addition to courses in their major, we desire that each student assimilate all of life into a biblical worldview.

Bob Jones University has a spirit all its own, combining an atmosphere of culture without cold formality, of youthful enthusiasm without rowdiness and of scholarship without mustiness. Every faculty member in the University signs our orthodox creed each year. We have proved in this institution that it is possible in the present day to be thorough in scholastic work and still hold to the faith of our fathers.

Religiously, our testimony is: "Whatever the Bible says is true." Standing firmly and aggressively contending for the great foundations of the Christian faith, Bob Jones University is proud to be known as fundamental in its position. We oppose all atheistic, agnostic and humanistic attacks upon the Scripture.

Every class opens with prayer, and our social gatherings blend easily and naturally into times of prayer and challenges from the Bible. We believe in a social life that is above reproach. In all our work and play, in personal life and social relations, we seek to be loyal to the Lord Jesus Christ.

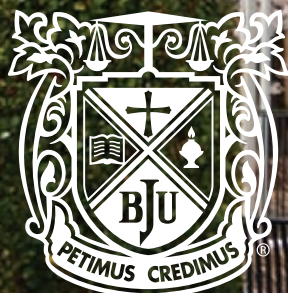
Displayed upon the Bob Jones University crest are the words *Petimus Credimus*, "we seek, we trust." We seek to inculcate into our students a thirst for knowledge of the arts and sciences, and we seek to satisfy that thirst. Above all, we trust the Bible as the inspired Word of God, the Lord Jesus Christ as the only hope of the world, and His gospel as the solution to the problems of our day.

We invite you to visit us and find out for yourself why we believe Bob Jones University is God's special place for you.



The CREST

The scales represent the proper balance of life and the fact that man weighed in God's balances is always found wanting; the cross speaks of Christ and our redemption; the book is the Word of God; and the lamp is the light of Truth. The BJU motto, *Petimus Credimus* ("we seek, we trust"), underscores the University's foundation and purpose. We seek to inculcate into our students a desire for knowledge of the arts and sciences, and we seek to satisfy that desire. We trust the Bible as the inspired Word of God, the Lord Jesus Christ as the only hope of the world and His Gospel as the solution to the problems of our day.



Our Christian PHILOSOPHY of Education

Christian education at BJU is a spiritual ministry that has as its purpose to further the process of spiritual development in the image of God. BJU endeavors to teach students to know God and to imitate Him in His character and in His works. This commitment embraces all that is done in and out of the classroom. Knowledge of the written Word of God, the Bible, remains at the center. The disciplinary studies radiate from this center as studies of God's works. Biblical truth is not confined to the required Bible courses but is diffused throughout the curriculum.

Yet to know God implies more than just knowledge about God. The knowledge of God that is unique to Christian education is a personal knowledge that begins with repentance of sin and faith in Jesus Christ as Savior and develops through obedience to and communion with God. To know God is to be born into the family of God and to live in fellowship with Him. With this knowledge as the starting point, student attention is directed outward to the full range of natural facts and human experience and to formulations of that experience in history and philosophy,

literature and art—all as reflective of the work of God intersecting with the work of man. The student develops a worldview coherent with the work of God in his life.

The work of God in a student's life is a process of his imitating God in his character and service. Accordingly, BJU faculty and administration urge students onward in this process and provide an environment structured toward this purpose. As in secular education, the environment of Christian education is artificially selective, including elements favorable to its purpose and suppressing those unfavorable to it. BJU does not apologize for the prescriptiveness of the educational experience here. Its character goals require it.

BJU also provides students with ministry opportunities so it becomes natural to them to live out their beliefs in service to God and to others. Students are requested to have weekend ministries of various sorts both in the immediate area and in surrounding states as well. The University keeps before all its students their responsibility to share the Gospel and minister to others.

University CHARTER

The general nature and object of the corporation shall be to conduct an institution of learning for the general education of youth in the essentials of culture and the arts and sciences, giving special emphasis to the Christian religion and the ethics revealed in the Holy Scriptures; combating all atheistic, agnostic, pagan and so-called scientific adulterations of the Gospel; unqualifiedly affirming and teaching the inspiration of the Bible (both the Old and the New Testaments); the creation of man by the direct act of God; the incarnation and virgin birth of our Lord and Saviour, Jesus Christ; His identification as the Son of God; His vicarious atonement for the sins of mankind by the shedding of His blood on the cross; the resurrection of His body from the tomb; His power to save men from sin; the new birth through the regeneration by the Holy Spirit; and the gift of eternal life by the grace of God.



Mission **STATEMENT**

Within the cultural and academic soil of liberal arts higher education, Bob Jones University exists to grow Christlike character that is scripturally disciplined, others-serving, God-loving, Christ-proclaiming and focused above.

The **PLEDGE**

Bob Jones University is determined that no school shall excel it in the thoroughness of its scholastic work and, God helping it, in the thoroughness of its Christian training.

Institutional GOALS

As a Christian educational institution, Bob Jones University seeks by God's enabling:

1. To inspire regenerated students to know, love and serve Jesus Christ.
2. To strengthen each student's belief in the truths of God's Word.
3. To develop in students Christlike character through disciplined, Spirit-filled living.
4. To direct students toward a biblical life view that integrates God's Truth into practical Christian living.
5. To prepare students to excel intellectually and vocationally by offering diverse academic programs rooted in biblical truth and centered on a liberal arts core.
6. To develop in students the cultural breadth and social skills that enhance their lives and also equip them to communicate biblical truth effectively.
7. To instill in students a compelling concern for reaching the unconverted with the saving truth of the Gospel of Christ.
8. To implant in students an eagerness for vital involvement in the life and ministry of a biblically faithful local congregation.
9. To develop educational materials and services that extend these objectives beyond the university campus.

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Write To:

General Information, Admission and Catalogs	<i>Director of Admission</i>
Transcripts and Records of Incoming Students	<i>Director of Admission</i>
Fees, Expenses, Methods of Payment	<i>Chief Financial Officer</i>
Academic Reports, Course Offerings and Other Scholastic Matters	<i>Registrar</i>
Graduate Programs	<i>Dean of Arts & Science, Education, Fine Arts and Communication, Business or Seminary and Graduate School of Religion</i>
Alumni Information	<i>Dir. of Alumni Relations</i>
BJU Distance Learning	<i>Dir. of Center for Distance Learning</i>
BJU Museum & Gallery	<i>Director of Museum and Gallery</i>
Employment	
Faculty	<i>Provost</i>
Staff	<i>Director of Human Resources</i>
Graduate Assistantships	<i>Director of Human Resources</i>
Gifts, Bequests and Scholarship Donations	<i>Chief Financial Officer</i>
Outreach Ministries	<i>Director of Outreach Ministries</i>
BJU Press Publications	<i>Director of Marketing</i>
Student Employment and Housing	<i>Director of Student Services</i>
Summer Session	<i>Registrar</i>
Transcripts and Records of Former BJU Students	<i>Transcript Clerk</i>
Visiting Students Activities	<i>Admission</i>
Visitor Residence Hall Reservations	<i>Admission</i>



1700 Wade Hampton Boulevard
Greenville, South Carolina 29614
(864) 242-5100 • Fax (864) 235-6661

It is understood that attendance at Bob Jones University is a privilege and not a right, which may be forfeited by any student who does not conform to the standards and regulations of the institution. BJU may request withdrawal of any student at any time, who, in the opinion of the University, does not fit the spirit of the institution, regardless of whether or not he conforms to specific rules and regulations of BJU.

Academic Calendar

Summer Sessions 2012

May 7–June 1 First Session
 June 4–29 Second Session
 July 2–27 Third Session

First Semester

Aug. 29, Wed., 8 a.m. Classes Begin
 Wed. Nov. 21–Mon. Nov. 26.
 Thanksgiving Holiday
 Dec. 10–13, Mon., Tues., Wed., Thurs.
 Final Examinations
 Dec. 13, Thurs. First Semester Ends,
 Christmas Vacation Begins

Second Semester

Jan. 7, Mon., 10 p.m. Students Return
 Jan. 9, Wed., 8 a.m. Classes Begin
 Jan. 14–25 Winter Mini Session
 March 17–22, Sun.–Fri
 Bible Conference
 April 2, 29–30, May 1, Sat., Mon.–Wed.
 Final Examinations
 May 2, Thurs. Commencement
 Activities Begin
 May 3, Fri. Second Semester Ends

Summer Sessions 2013

May 6–31 First Session
 June 3–28 Second Session
 July 1–26 Third Session

2012

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Admission Information

General Requirements

This catalog does not constitute a contract between Bob Jones University and its students on either a collective or individual basis. It represents the school's best academic, financial and social planning at the time the catalog was published. Course and curriculum changes, modifications of tuition, fees and other charges, plus unforeseen changes in other aspects of Bob Jones University life sometimes occur after the catalog has been printed. Because of this, Bob Jones University does not assume a contractual obligation with students for the contents of this catalog.

Candidates for admission to any of the schools of BJU must give evidence of good character. Students transferring from other schools must present statements of honorable dismissal.

Notification of Nondiscriminatory Policy

Students of any race, color, national and ethnic origin, protected disability or veteran status are admitted to all the rights, privileges and activities generally accorded or made available to students at Bob Jones University. BJU does not discriminate on the basis of race, color, gender, national and ethnic origin in its administration of its educational policies, Admission policies, scholarship and loan programs, and athletic and other school-administered programs. The pronoun "he" as used throughout the catalog generically refers to all students.

How to Apply for Admission

Students Attending Bob Jones University for the First Time

1. Apply online at www.bju.edu/apply or call (800) 252-6363 to request an application.
2. Fill in the application form completely.
3. Submit this form with a nonrefundable \$45 application fee.
4. Request each college or university from which you have taken coursework to send a complete official transcript of your work to Bob Jones University.
5. Upon receipt of these materials, the Admission office will process your application, notify you of your admission status and send further information.

Students Who Attended Bob Jones University Previously

1. Apply online at www.bju.edu/apply or call (800) 252-6363 to request an application.
2. Fill in the application form completely.
3. Upon the receipt of these materials, the

Admission office will process your application, notify you of your admission status and send further information.

Former Students Who Have Been Withdrawn on Disciplinary Suspension or Denied Reenrollment

Students who are withdrawn on Disciplinary Suspension or denied reenrollment from Bob Jones University may be considered for readmission for a term that begins at least one complete semester following the time of their termination.

In addition to following the procedures for "Students Who Previously Attended Bob Jones University," a student will be asked to provide a recommendation from his pastor; a letter of apology; and, in some cases, an interview with the university dean of men or dean of women will be required.

Fulfilling their academic graduation requirements will require a minimum of two full-time semesters or one full-time semester and two full-time summer sessions.

Time Required for Processing of Application

Ordinarily, an application can be processed in no less than three weeks and it is not unusual for an application to require six weeks or longer for processing. It is necessary to secure the transcripts from other schools, secure the necessary character recommendations, and coordinate all these records in the Admission office before the admission decision can be made. Following an applicant's acceptance, a nonrefundable reservation fee of \$250 must be paid to confirm his reservation. Upon enrollment, the \$250 will be applied toward the semester's tuition and fees. No reservation is final until all these records are in order and the reservation fee is received. Consequently, an applicant should allow himself as much time as possible for the processing of his application.

All reservations are contingent upon the applicant submitting a medical health form prior to the opening of the semester in which he enrolls.

The School of Fine Arts and Communication graduate programs have deadlines for the submission of all admission materials: application, audition/portfolio and any program-specific requirements. The fall semester deadline is the previous April 1 and the spring semester deadline is the previous October 15.

Admission as a Part-Time Student

Since 10 semester hours constitute the minimum full-time load for a graduate student in BJU and since

all residence hall students are full-time students, a part-time student by definition is any student carrying fewer than 10 semester hours. All resident hall graduate students are required to carry a minimum of 10 hours.

To secure a permit to register, a part-time student must follow the regular procedure in filing application for admission.

Admission of International Students

One of the unique features of Bob Jones University is that as a private liberal arts university it attracts its student body each year from virtually all the states plus the District of Columbia, the outlying possessions of the United States and more than 40 foreign countries. In addition to those who are foreigners by citizenship, BJU attracts each year a number of students who are of American citizenship but who were born and have been reared in foreign countries.

Bob Jones University is proud of its international students and works diligently to facilitate the admission of its qualified international applicants. The international student, however, who desires admission to Bob Jones University will do well to read carefully the following paragraphs.

An international student makes application for admission to Bob Jones University in the same manner as any other student, with the additional need of meeting certain requirements of his own country plus the requirements of the United States for approval to study in this country. Before a letter can be sent from BJU to the student to assist him in securing the necessary credentials to leave his own country to enter the United States for study, the international student must do as follows:

1. Submit electronic application with the \$250 reservation fee for the semester for which the reservation is requested (which must be in United States funds). In the event the application should be denied, \$250 will be refunded.
2. Furnish satisfactory evidence as to his character, ability to meet his financial obligations in this country and academic preparation for study in an American university. He must also provide proof of his proficiency in the English language.

In establishing their academic preparation for study in Bob Jones University, students educated outside the United States must submit a credential evaluation report from World Education Services (www.wes.org/application/). Applicants should request a course-by-course evaluation of their university work. Bob Jones University must be identified as a recipient of the completed World Education Services report. Academically the student is evaluated on the basis of this report; and advanced standing, if any, is allowed

on the basis of recommendations made by the credentials committee.

Because of the time involved, every international applicant should submit his application with all the necessary credentials at least six months to a year in advance of the semester in which he expects to enroll. Canadian students must allow no less than three months for the processing of their applications.

A letter of tentative acceptance granted to an international student on the basis of satisfactory preliminary information is subject to final confirmation by the completion of all records pertaining to the student, including the evaluation of academic credentials by the credentials committee, which is final and binding in all cases. It is understood that the international student in claiming his reservation accepts this provision as part of his contract with BJU.

Admission to Advanced Standing

Transfer students seek admission to BJU in the same manner as other students. It will be helpful, therefore, for every prospective transfer student to read the general requirements for graduate admission. The transfer student himself is responsible to see that official transcripts of all previous college-level work are sent directly from each institution attended. All such transcripts should be requested at the time the application is submitted to the University since the application cannot be processed until all records are in order. Transcripts are not accepted directly from students.

All transfer credits are accepted on a provisional basis, which means that they do not become a part of the student's permanent record until after he has successfully completed one semester of resident study leading toward a degree from BJU. To validate the credit on any transcript of record, a student is expected to earn the same grades or better in residence at Bob Jones University.

The transfer student should bear in mind that the academic year in Bob Jones University is divided into two semesters of 16 weeks each and that the unit of credit is the semester hour. Quarter hours are converted into semester hours at the ratio of 3:2—that is, three quarter hours equal two semester hours. While every effort is made within the regulations to give the transfer student full value of his previous work, no fractional credits are recorded and course credits of a fragmentary nature are disallowed.

Admission as a Postgraduate Special Student

A student holding a bachelor's degree who wishes to secure additional training but who does not wish to follow a program of study leading to an advanced degree may enroll as a postgraduate special student. Such a student may take courses only on the undergraduate

level, choosing those courses based upon his objective for taking such special work.

Admission as a Graduate Student

BJU offers graduate work in English, religion, fine arts and communication, education, and business. The applicant must hold a bachelor's degree from an approved college or university and must qualify for a program of study leading to a graduate degree. In order to pursue graduate work, a student must have an undergraduate major or its equivalent in the field chosen for graduate study. His undergraduate program of study must be substantially equal to the undergraduate program of study required in that particular field at Bob Jones University, including major, and general requirements. Further details concerning specific requirements are given elsewhere in this catalog under the College of Arts and Science, Seminary and Graduate School of Religion, School of Fine Arts and Communication, School of Education, and School of Business.

An applicant who meets all undergraduate requirements for admission to graduate work is given admission subject to the regulations regarding admission to candidacy which apply to all graduate students. An applicant who is deficient 13 or more hours will be admitted as a Postgraduate Special Student limited to undergraduate courses only. Once this student has less than a 13-hour deficiency, admission to candidacy may be granted. All students should remove academic deficiencies as early in their program as possible. An applicant whose undergraduate program of study is totally out of line with the graduate program he wishes to pursue will be advised to enroll in the appropriate undergraduate school in order to qualify for the bachelor's degree. In every case an applicant for graduate study must present an undergraduate record of such quality as to predict success on the graduate level.

Students wishing to enter the graduate school with bachelor's degrees from Bible colleges will be accepted if their grades are adequate and if they meet the following conditions: the undergraduate work taken for the bachelor's degree must contain a total of at least 120 semester hours with a minimum of 70 hours in academic subjects. Of these 70 hours, not more than 20 may be from the combined fields of music, speech and commercial skills courses. Courses in Bible, church administration or practical work will not be considered as applying toward the 70 semester hours of academic subjects required.

Partnership Programs

Master's or specialist-level programs may be completed in residence within one or two years, or even less through semester, summer school and/or Distance Learning study. The Seminary and Graduate School of

Religion and the School of Education provide unique scheduling for those involved in full-time Christian ministry. Students may complete their work during the June and July summer sessions, during two-week block courses in January or July, through special block scheduling offered both first and second semester each year, and in some cases entirely through online courses.

The Seminary and Graduate School of Religion Pastoral Partnership Program is for those involved in full-time Christian ministry. BJU graduates who qualify will not be required to fulfill other student requirements, such as attendance at chapel, opening services, Bible Conference, etc. Students taking daytime classes who have never attended BJU will be required to attend chapel one day per week but will be exempt from other student attendance requirements.

The School of Education Christian School Partnership Program is to help meet the need for qualified, well-educated administrators in Christian schools. BJU has three kinds of financial assistance for those currently serving as administrators or those who wish to train to assume such a role in the future. For further information contact the Financial Aid office at ext. 3037.

Graduate Assistantships

Each year BJU awards graduate assistantships to outstanding students who wish to pursue a graduate degree or a second undergraduate degree. An assistantship runs for one year with an opportunity to expand and yields a competitive wage that allows the assistant to pay a special rate for room, board and tuition. The tuition covers an academic load of 6–10 semester hours during the work agreement.

Teaching and residence hall graduate assistants work/teach half-time during semesters on a 9-month basis. Work/teaching duties are assigned by the Director of Educational Services. The agreement begins during the month of August.

Staff graduate assistants work 28 hours during semesters and 40 hours during summers on a 12-month basis with a maximum of 10 non-paid working days off during the year.* Specific duties are assigned by the department manager.

*International student requirements will differ.

For more information, contact the BJU Human Resources department.

Transfer Credit Regulations

The regulations governing the transfer of credits earned in other institutions are as follows:

1. It is the policy of BJU to consider for transfer, credits earned in a regular college or university or other institutions of collegiate level. The accreditation status of the other institutions will be a

factor in transfer credit decisions, but it will not be the sole or primary factor.

2. Only those credits which carry a grade of at least B at the graduate level may be transferred (no grades of C, D, F or P).
3. Courses acceptable for transfer must be substantially in line with the course of study offered by Bob Jones University and must serve a useful purpose in the particular curriculum which the student proposes to follow. A course to be accepted need not be identical with a course offered at Bob Jones University, but it must be a course, even as a general elective, which is in line with the requirements as defined in this catalog.
4. In transferring credits all evaluations are made in terms of courses as they appear in the university catalog. Though the original course titles are retained, the student's transfer record will show the course number as it appears in the Bob Jones University catalog. Transfer courses for which there exist no parallel courses in this institution but which are acceptable for transfer will be assigned the proper departmental classification.
5. BJU does not accept in transfer any work done at the graduate level by correspondence. Undergraduate deficiencies may, however, be removed through correspondence work at approved schools.
6. BJU does not accept in transfer any graduate courses offered by an institution that does not grant graduate degrees.
7. BJU does not accept in transfer for graduate credit any undergraduate courses taken at another institution even if the offering institution accepts the coursework as graduate-level work.
8. A unit of credit at Bob Jones University is a semester hour. Quarter hours are transposed into semester hours at the ratio of three to two; that is, three quarter hours equal two semester hours. No fractional credits are recorded, and course credits of a fragmentary nature are disallowed.

Transfer credit is limited to a maximum of six semester hours for the Master of Arts, Master of Music, Master of Arts in Teaching, Master of Science, Master of Education, Master of Ministry and Doctor of Ministry degrees. Up to a maximum of 30 semester hours of work taken beyond the Master of Arts degree may be transferred into the Doctor of Pastoral Theology program. Up to a maximum of 48 semester hours may be transferred into the Master of Divinity degree program. A maximum of 45 semester hours may be transferred into the Doctor of Education and the Doctor of Philosophy degree programs. It is understood that students transferring in substantial credits at the graduate

level will not normally take additional work in transfer once they are accepted into a graduate program at Bob Jones University. A graduate student's transfer work is not calculated into his or her grade point average.

Financial Information

Full-Time Students

Tuition per semester (10–16 hours)	\$624
Room and board per semester	2715
Program fee per semester	225

Part-Time Students

Tuition per hour (1–9 hours)	\$624
Program fee (1–5 hours)	112.50
Program fee (6–9 hours)	168.75

Summer Sessions 2012

Tuition per credit hour	\$416
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Room and Board

Four-week session	680
Two-week session	340

Ministry Practicum/Practical Evangelism

2 hours	\$200
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Distance Learning

Online Classes

Tuition per credit hour	\$305
ProctureU Testing Service (used by all online classes)	\$15 per test

Seminary

Full-time

Room and board per semester	\$2715
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BJU Graduate

Tuition per semester hour (10–16 hours)	\$3120
Program fee per semester	225

Non-BJU Graduate

Tuition per semester (10–16 hours)	\$4160
Program fee per semester	225

Part-time

BJU Graduate

Tuition per hour (1–9 hours)	\$312
Program fee (1–5 hours)	112.50
Program fee (6–9 hours)	168.75

Non-BJU Graduate	
Tuition per hour (1–9 hours)	\$416
Program fee (1–5 hours)	112.50
Program fee (5–9 hours)	168.75

Two-Week Ministry Sessions (January/July)

Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology, Doctor of Ministry	
Tuition (4 credit hours)	\$1248

Room and Board—Contact Admission for available options

Seminary Summer Sessions 2012

Four-week session

Room and board	\$680
Tuition per credit hour—BJU Graduate	312
Tuition per credit hour—Non-BJU Graduate	416

Two-Week Sessions

Room and board	\$340
Tuition per credit hour—BJU Graduate	312
Tuition per credit hour—Non-BJU Graduate	416

Tuition

- The full-time tuition rate for graduate students includes a load of 10-16 semester credit hours. There will be an additional per credit hour charge for any load over 16 credit hours.
- In order to be eligible for federal student loans, graduate students must be enrolled in at least 3 credit hours.
- Part-time students who audit or repeat a course will be required to pay the regular per credit hour charge for those courses.
- **Summer School:** Tuition for resident courses and extension work is due at the time of registration. No refund of tuition will be given if the course is not completed.
- **Winter Mini-Session:** Tuition is due at the time of registration. No refund of tuition will be given if the course is not completed.
- **Dissertation Research Project:** Tuition is due at the time of registration. No refund of tuition will be given if the project/research is not completed.
- **Distance Learning**—Tuition for all distance learning courses will be charged separately from residence courses.

Graduate Financial Incentive Programs

School of Education

Summer Programs

- **Payment Plan:** Any teacher or administrator currently employed full-time may pay 50% of the cost of room, board and tuition at the time of registration. The balance may be divided into six monthly payments with no interest. These arrangements must be made with the Financial Aid Director prior to registration.

Seminary and Graduate School of Religion

Seminary Discount Program

BJU graduates enrolled in the following seminary degree program will receive a 50% discount on tuition. Non-BJU graduates will receive a 35% discount.

- Master of Divinity
- Master of Arts
- Doctor of Philosophy

Professional Ministry Program

The following are available to graduate students who are enrolled in the Division of Professional Ministry (Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology and Doctor of Ministry) who are also in full-time Christian ministry.

Extended Payment Plan

- Graduate students in full-time Christian ministry may pay 50% of the cost of room, board and tuition at the time of registration. The balance may be divided into six monthly payments with no interest. These arrangements must be made with the Financial Aid Director prior to registration.

Incentives

- **Initial Course Incentive** – Division of Professional Ministry students may take their first course on an audit basis, tuition free. Room and board are not included in this benefit.
- **Second Course Free Incentive** – Division of Profession Ministry students who have paid for their first course and have registered for a second course that begins within a year of the conclusion of the first course, may receive free tuition for the second course and, if applicable, the DVD or web access fee will also be covered.
- **Ministry Graduate Incentive** – Any Division of Professional Ministry student who has completed the coursework for a ministry program may audit unlimited additional courses tuition free. This benefit may be received while working on a dissertation.
- **Recruiting Incentive** – Division of Professional Ministry students who recruit a colleague into the ministry program, who has not had previous contact with Admission, may receive 50% off tuition for the next session.

Fees

Admission

Application	\$45
Reservation deposit (new student)*	250
Reservation deposit (returning student)*.	50

*Credited against the first month's billing.

Graduation

Master's, Master of Divinity, Specialist degrees	\$100
Diploma reorder	40
Doctor's degrees.	115
Doctoral dissertation and master's thesis binding (per copy)	10
Graduate projects, thesis or dissertation copy (per page)10

Records Office

Add a course	\$5
Drop a course	5
Validation examination fee per examination	50
TOEFL examination fee	20
Seminary retreat	65

Vehicle Registration

Per semester	\$90
Health insurance (per year)	\$600

Rates subject to change if necessary. See additional information on the following pages.

Explanation of Fees

Application Fees

New students submitting a paper application must include a \$45 application fee with their submission. There is no application fee required for applications submitted electronically through the BJU website. Once a student has been notified of his acceptance, a reservation deposit of \$250 for new students or \$50 from former students will be due by May 1 for first semester and November 1 for second semester. The application fee is non-refundable; however, in the event that BJU finds it necessary to cancel a student's reservation, the reservation deposit only will be refunded.

Program Fee

A program fee will be charged to all students at the beginning of each semester. The program fee covers the use of the library, post office box rental, use of the athletic facilities, registration expenses, email access in the library and computer labs, computer network access and supply fees associated with many courses. The fee also covers Concert, Opera & Drama Series Tickets for students who are enrolled in at least 6 credit hours. All privileges covered by the program fee are forfeited for the remainder of the year if a student withdraws from school for any reason.

Graduation Fee

All students who are completing their degree and are candidates for graduation will be charged a graduation fee. This fee covers the cost of the diploma and the rental of academic regalia and are payable in full whether the candidate receives the degree in person or in absentia. Diplomas for May graduates are ordered from the engraver in February and August diplomas are ordered in June. If a student's plans for graduation are canceled or changed after the diploma has been ordered, the student will be charged diploma reorder fee.

Vehicle Registration

Students who bring an automobile or motorcycle to campus must register their vehicle with the Department of Public Safety. A vehicle registration fee will be charged per semester for all residence hall and day student vehicles. Day students who have more than one vehicle to register may register the additional vehicle, provided only one of the vehicles will be parked on campus at any given time. A separate smaller fee will also be charged for each additional vehicle.

Health Insurance

All students, except those enrolled in only Distance Learning classes, Dissertation Research or

Partnership Program, are required to have minimum medical insurance coverage. Students who are not covered by either a family or personal health insurance policy are required to purchase a limited policy from Continental American Life Insurance Company through BJU. The annual premium rate for a single student is \$600* for a 12-month policy. Favorable add-on rates for family coverage are available for married students.

Students whose insurance meets or exceeds the BJU policy must submit proof of coverage before completing registration. If a student fails to submit proof of coverage, the appropriate fee for the BJU policy will automatically be charged to his account.

Terms of Payment

Semester charges including tuition, room, board, and program fee will be posted to a student's account prior to the start of the new semester with payment due by Aug. 5 for the first semester and Jan. 5 for the second semester. The balance may be paid in full or a minimum payment may be made based on the schedule below. The first minimum payment must be made before a student can complete registration and attend class.

Amount owed	1st semester	2nd semester
25% of the total balance	Aug. 5	Jan. 5
33 $\frac{1}{3}$ % of the total balance	Sept. 5	Feb. 5
50% of the total balance	Oct. 5	Mar. 5
100% of the total balance	Nov. 5	Apr. 5

A \$100 credit will be applied to a full-time student's account if the balance is paid in full by Aug. 5 for first semester and Jan. 5 for second semester. In order to receive this credit, all required financial aid paperwork must be received and processed by July 1 so that any expected aid can be posted on the student's account and listed on the first statement.

Billing Statements

- Paper billing statements will be mailed to the guarantor of a student's account on approximately the 16th of each month. If paperless billing has been requested, the guarantor will be notified that the statement is available online.
- Students may view their account and state-

ments online at any time through Student Central. Students may also grant their parents or guarantor rights to view their account and statements online.

Methods of Payment

- Payments may be made online by students or parents/guarantors who have been given rights to view the online statements. Those with rights to view statements online may also enroll in an automatic payment program.
- Payments may be made by mailing a check or money order to the business office. Payments may be made in person at the business office counter with check, cash or credit card (Discover or MasterCard payments may also be made by phone with a credit card—a fee will be added.)
- Payments received by the business office after 4 pm will be credited to a student's account the next business day.

Late Fees

A 1% finance charge will be charged on any unpaid portion of the minimum payment due if not paid by the date due. The student's campus ID card will also be blocked from any campus charging until the account is brought up-to-date.

Return Check Policy

A \$20 returned fee will be charged on any check or ACH Payment returned by a bank unpaid.

Financial Terms

Early Withdrawal

Any new student who withdraws after classes begin or any present or former student who leaves after completing the check-in process for any term will owe tuition, program fee and room and board, if applicable through the date of withdrawal with a minimum due of 20 percent of the semester rate. This applies to students who leave for any reason—either voluntary withdrawal or suspension/expulsion. If a student has paid more than the required amount due, a refund will be made.

Course Withdrawal Adjustment Policy

No adjustment will be made in tuition or program fees for courses which are dropped after 5 weeks.

Christmas Vacation Room and Board

Because the Christmas holiday period is not included in the regular academic year, any student

who wishes to remain on campus during this period will be charged \$25* per day for room and board.

**Fee subject to change*

Collection Fees

If it becomes necessary to refer unpaid charges to a collection agency, the cost of collection (33 percent of the outstanding balance) will be added to the balance due. This amount in addition to the outstanding balance must be paid before the account is considered satisfied.

Release of Transcript

A student's account must be cleared with the Business Office before a transcript can be released.

Return of Title IV Funds Policy

Federal regulations state that students who withdraw from school may keep only the Title IV financial aid funds they have earned up to the date of withdrawal. Students earn federal financial aid by attending classes.

If a student withdraws prior to completing 60 percent of the period or term, the Financial Aid Office will calculate the earned portion of federal financial aid by determining the percentage of the payment period or term that has been completed. The date of withdrawal used to calculate the return of Title IV aid is based on the last date of the student's attendance in class. If that date is not known, the midpoint of the semester date will be used. The funds to be returned will be calculated by the Financial Aid Office based on a formula provided by the Department of Education.

If a student earned less aid than was disbursed, the institution is required to return a portion of the funds and the student may be required to return a portion of the funds. Once the Title IV funds are returned, the student may have a balance due on his school account.

If a student received a disbursement of federal aid for educational expenses over and above the charges for tuition, program fee, and room and board (when applicable), the student may be required to repay a portion of those funds to the federal aid programs. Failure to return federal aid money may result in loss of eligibility for federal aid in the future.

If a student earned more aid than was disbursed to him, the school would owe the student a post-withdrawal disbursement which must be paid within 120 days of the student's withdrawal.

Title IV funds will be returned to the Department of Education in the following order:

Refunds are allocated in the following order:

- Unsubsidized Federal Stafford Loan
- Subsidized Federal Stafford Loan
- Federal Parent (PLUS) Loan

- Federal Pell Grant
- Federal Supplemental Opportunity Grant
- Other Title IV assistance
- Other state
- Private and institutional aid
- The student

Satisfactory Academic Progress Policy for Federal Student Financial Aid and Veteran Benefits

Bob Jones University Standards of Satisfactory Academic Progress (SAP) measures a student's academic performance in the following three areas: completion rate, cumulative grade point average (GPA), and maximum time frame (Pace). The Financial Aid Office is responsible for ensuring that all students who receive federal financial aid are meeting these standards. The Standards of Satisfactory Academic Progress apply to all federal, state, institutional financial assistance programs and veteran benefits through the U. S. Department of Veterans Affairs. Progress will be measured at the end of each enrollment period, semester or summer, that a student is taking classes.

Graduate Standards

1. Completion Rate

At the end of each enrollment period, semester or summer, a student's academic progress will be measured by comparing the number of attempted credit hours with the earned credit hours (i.e., received a grade of A, B, C or D). This includes any course for which the student has remained enrolled past the Drop/Add period. A student must earn 70 percent of credits attempted to maintain satisfactory academic progress.

The following are considered when evaluating a student's satisfactory academic progress:

- Withdrawals (W's and WF's), incompletes, and failures are considered attempted but not earned hours.
- Passing credits received for pass/fail courses are considered attempted and earned credits; failing grades in pass/fail courses are considered attempted but not earned.
- Repeated courses are included in the calculation of both attempted and earned hours.
- Audited courses are not considered credits attempted or earned.

2. Cumulative GPA

Financial aid recipients are governed by the

academic performance standards of Bob Jones University. In order to retain financial aid eligibility, the student must maintain a cumulative GPA of 3.0. (For Master of Divinity students, the minimum cumulative GPA is 2.6.) All graduate students (except Master of Divinity students) will be dropped from their graduate degree program and will no longer be eligible for financial aid if they:

- earn more than six credits of C's (Masters of Arts in Teaching and MBA students may earn nine credits of C's, Masters or Specialists of Ministry may earn unlimited C's)

OR

- earn a grade of D or F in any course.

3. Maximum Time Frame (Pace)

Any masters (except Master of Divinity) or specialist degree student who interrupts his enrollment for more than twelve months, having completed fifteen (Education programs) or twenty (Seminary programs) of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

A master of divinity or doctoral student who does not complete any coursework for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment.

4. Satisfactory Academic Progress (SAP) Reviews

Academic progress will be reviewed at the end of each payment period. Those students not meeting the requirements stated above will be placed on Financial Aid Warning during the next payment period and will receive notification from the Financial Aid Office.

Financial Aid Warning

- A student is placed on Financial Aid Warning for the payment period following the payment period in which he did not meet satisfactory academic progress standard
- A student is eligible to receive financial aid funds during this payment period but must meet the SAP requirements by the end of the payment period
- At the end of the Warning period, if the student has not met SAP standards, he will be notified

that he is ineligible to receive financial aid for the next payment period

Financial Aid Probation

- A student will be placed on Financial Aid Probation and will be eligible to receive financial aid for the next payment period IF
 - § the student appeals the determination that he is ineligible AND
 - § it is determined that he should be able to meet the SAP standards by the end of the probation period.
- The student will not receive financial aid funds for the subsequent payment period unless the SAP standards are met by the end of the Probation period or the student submits a new appeal and it is approved.
- If a student's appeal is denied, the student will be ineligible to receive financial aid from federal or state sources, Bob Jones University or the Department of Veteran Affairs.
- No student may appeal ineligible status more than three times.

Financial Aid Ineligible

- A student will be considered Ineligible IF
 - § at the end of the Warning period the student does not meet SAP standards and does not appeal the ineligible status
 - § the appeal for probation is denied
 - § at the end of the probation period the SAP standards were not met and the student does not submit a new appeal to remain on probation status
- If satisfactory academic progress standards are met at the end of the period of ineligibility, financial aid eligibility will be reinstated.
- A student in Ineligible status may not receive financial aid from federal or state sources, Bob Jones University or the Department of Veteran Affairs.

5. Appeal Procedure

To appeal an Ineligible status, a student must, within 15 calendar days of notification of the status, submit to the Financial Aid Director a signed and dated letter of appeal explaining why he should not be Ineligible. The appeal must include the reason the student failed to meet the SAP standards and an explanation of what has changed that will allow the student to meet the standards by the next evaluation. Reasons for an appeal may include, but are not limited to the following: health, family, catastrophe, etc. Documentation verifying the situation may be requested. After all requested information is received, the Appeal

Committee will make a determination on the appeal. The student will then be notified of the approval or disapproval of the appeal and of his or her financial aid status for the next payment period. This notification will be sent by the Director of Financial Aid within a reasonable time frame.

6. Reinstatement

A student may be reinstated to a "qualified for financial aid" status after meeting the SAP standards.

Glossary

- *Satisfactory Academic Progress (SAP)* is used to measure a student's academic progress for eligibility for financial aid.
- *Payment Period* equals a fall or spring semester or summer when a student is enrolled in a college course.
- *Financial Aid Warning* is a status assigned by an institution to a student who fails to make satisfactory academic progress but may continue to receive financial aid from federal or state sources, Bob Jones University or the Department of Veteran Affairs.
- *Financial Aid Probation* is a status assigned to a student who fails to make satisfactory academic progress and who has successfully appealed and has had eligibility for aid reinstated.
- *Financial Aid Ineligible* is a status assigned to a student who fails to meet the satisfactory academic progress standards, has not submitted an appeal for probation, or has had an appeal denied and therefore is ineligible to receive any financial aid from federal or state sources, Bob Jones University or the Department of Veterans Affairs.

Academic Information

Accreditation

Bob Jones University is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; email:info@tracs.org] having been awarded Reaffirmation I of its Accredited Status as a Category IV institution by TRACS' Accreditation Commission on Nov. 8, 2011. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

The Educational Program

Bob Jones University is composed of six schools: the College of Arts and Science, the School of Religion, the Seminary and Graduate School of Religion, the School of Fine Arts and Communication, the School of Education, and the School of Business.

Undergraduate students should consult the Undergraduate Catalog for degree programs.

The College of Arts and Science

Bob Jones University offers the Bachelor of Arts degree in the Humanities because it believes there is a definite need for a college course offering broad and general education in the various fields of culture. Humanities is intended primarily for the young person:

1. Who has already completed some type of specialized training and wishes to acquire an academic and cultural background.
2. Who has not decided in what field he wishes to specialize.
3. Whose interest embraces several fields.

Pre-Professional Programs

The College of Arts and Science offers a Bachelor of Science degree with majors in Premed/Preudent, Pre-Veterinary Medicine or Pre-Physical for students who plan to enter a medical or, veterinary school. Detailed curricula are to be found under the Division of Natural Science.

Majors

In order to qualify for the Bachelor of Arts degree with a major in English, Creative Writing, Print Jour-

nalism, Broadcast Journalism, Public Relations Journalism, Spanish, Interior Design, History, International Studies or Political Science, the student must complete at least 36 hours in the major. Specific requirements for majors and minors will be found under the appropriate departments.

The College of Arts and Science also offers the Bachelor of Science degree in Biology; Biochemistry and Molecular Biology; Biophysics; Chemistry; Physics; Engineering Science; Electrical Engineering; Electronics & Computer Technology; Family and Consumer Sciences; Operations Research; Mathematics; Computer Science; Information Technology; Computer Engineering; Nursing and Criminal Justice.

These programs require at least 36 hours in the major. The Nursing program is an exception with 55 hours in Nursing and 27 hours in Composite Science.

A Master of Arts degree for advanced study is offered in English.

The School of Religion

The undergraduate courses in the School of Religion are designed for:

1. Students preparing for full-time Christian ministry. Prospective evangelists, pastors, Bible teachers, missionaries and other Christian workers will find thorough training in the School of Religion of Bob Jones University.
2. Students who do not feel called to full-time Christian service but who wish to acquire a thorough knowledge of the Bible or to prepare themselves for usefulness as laymen in personal evangelism and the teaching of Sunday school classes, daily vacation Bible schools, etc.

This institution has always been known for the evangelistic zeal and orthodox gospel testimony of its students, combined with the highest Christian scholarship.

The Seminary and Graduate School of Religion

The Seminary and Graduate School of Religion degree programs are especially designed for those who intend to enter full-time vocational Christian ministry. As part of the curriculum, great emphasis is given to personal and spiritual development.

The Division of Professional Ministry Studies offers the Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology, Master of Divinity and the Doctor of Ministry degrees. These programs pro-

vide emphasis on ministry philosophy and practice for those who are preparing for the ministry or who have spent time in the pastorate or on the mission field.

The Division of Graduate Studies offers four Master of Arts degrees (Biblical Studies, Ministry [with concentrations in Cross-Cultural Studies and Pastoral Studies], Bible [with concentrations in Bible Translation, Biblical Languages and Theology] and Church History). The Doctor of Philosophy degree in Theological Studies (with concentrations in Biblical and Systematic Theology, Old Testament Interpretation, and New Testament Interpretation) is also offered and provides opportunities for advanced study in religion for those who wish to teach on the college or seminary level or engage in a ministry of research and writing.

The School of Fine Arts and Communication

The basic courses are designed to develop talent, critical perception and appreciation in the fields of art, music, speech communication, cinema and video production, and radio and television broadcasting. Students develop their special talents in a Christian atmosphere in preparation for:

1. A full-time ministry in music, speech, cinema and video production or art.
2. The teaching of music, speech, cinema and video production or art.
3. A career in communication—in business or in radio television/film.
4. A career in visual communication—in graphic design, advertising, illustration and commercial art.
5. The production of Christian motion pictures.

The Division of Art and Design provides well-rounded training for the prospective commercial artist or studio artist with intensive work in such fields as drawing, painting, ceramics and graphic design.

In the Division of Music, emphasis is given to the training of church music directors, teachers, composers and conductors.

In the Division of Communication, the broad emphasis ranges from communication studies to performance courses in public speaking, performance studies and dramatic production.

A candidate for an undergraduate degree with a major in one of the divisions of the School of Fine Arts and Communication is required to give a public recital or exhibition or to complete an approved special project at an assigned time during his senior year.

Advanced study is also provided in music and communication. A candidate for a graduate degree is required to give a public recital or to complete an approved special project at an assigned time during his program.

The School of Education

The many undergraduate and graduate programs in the School of Education are designed for students who wish to become teachers, recreation workers, administrators, supervisors, or counselors in elementary and secondary schools. A student with these primary goals should enroll in the School of Education. The undergraduate and graduate majors in counseling prepare students for ministries as counselors in a variety of Christian settings. The counseling programs are not designed to satisfy government or private agency certification or licensing requirements.

Students desiring to meet teacher certification requirements for the State of South Carolina must have a 2.5 grade point average and meet the prescribed requirements of the state including practical work and directed teaching. Students who desire certification through the American Association of Christian Schools or the Association of Christian Schools International may elect to do their directed teaching in a Christian school and are required to have a 2.5 grade point average. All students desiring to achieve a teaching degree from the School of Education must qualify as candidates by passing the appropriate Praxis I Examination given during the freshman year and take the appropriate Praxis II Examinations in their senior year.

Graduates are now serving as administrators, teachers and counselors in Christian schools, public schools, mission schools in foreign countries and a wide range of Christian ministries around the world.

The School of Business

The undergraduate programs in the School of Business are designed to prepare graduates for positions in the ministry of business. The School of Business has baccalaureate majors in accounting, business administration, and business and culinary arts. There are also associate degree programs in business and in culinary arts. The experienced, well-prepared and dedicated faculty members provide the education that enables graduates to achieve leadership positions in their chosen fields. Recruiters from many of America's leading industries come to the campus to interview these students.

Other Educational Ministries

Bob Jones Academy

The educational program on grade levels K–12 offered in conjunction with Bob Jones University provides a strong character-building emphasis through training in discipline and a thorough saturation with

biblical principles. The curriculum is well-balanced and academically stimulating, providing a good foundation for those going on to Bob Jones University.

Academic Procedures and Regulations

The Academic Year

The Bob Jones University academic year is divided into two semesters of 16 weeks each. The school year ordinarily begins one week before Labor Day with official opening the Wednesday before Labor Day and closing the first week of May. The semester hour is the unit of credit.

Summer Session

Bob Jones University offers three four-week sessions commencing the Monday following commencement each year primarily for the benefit of students already enrolled. Undergraduate courses are offered in the first and second sessions. Graduate courses are offered during the second and third sessions. A student is able to earn a maximum of seven semester hours credit each session. Members of the regular faculty will serve during the summer sessions. The schedule of courses with complete information for the summer sessions is available in the university summer sessions Registration Guide and Schedule of Classes. Those interested in attending the summer session should write the Director of Admission.

Coursework Taken Elsewhere

Any student who plans to take work elsewhere, including summer school, with the intention of counting this work toward degree requirements in Bob Jones University, must have the permission of the registrar before enrolling in such courses. When this work is completed, the student should request a transcript to be mailed immediately to BJU. Students who fail to observe the regulations of BJU concerning work completed elsewhere may forfeit credit for this work. No grades below B or P or CR are accepted in transfer credit. Twelve to 16 semester hours constitute the maximum amount of credit which a student may receive for work completed during the summer (including correspondence). In some instances, a student may be allowed to transfer a maximum of 16 semester hours upon approval of the registrar.

A student may not be enrolled for any courses at any other institution while enrolled at Bob Jones University, with the exception of approved correspondence work.

Bible Requirements

Graduate students who did not attend Bob Jones University may, at the discretion of the Scholarship Committee, be required to take Bible courses. Bible deficiencies must be begun the first semester of a student's enrollment until all deficiencies are completed.

Summer Extension Program

The purpose of the university summer extension program is to provide the field laboratory work required of every student in the Seminary and Graduate School of Religion who expects to reenroll in Bob Jones University for the following fall session. BJU offers the field laboratory courses for undergraduate and graduate students. These courses are described in detail under the Division of Church Ministries.

For the satisfactory completion of one of these courses, a student receives two semester hours of credit. The tuition for these courses is listed under "Summer School Expenses."

Registration and Advisory System

One to three days are set aside at the beginning of each semester for registration. During this time, each student is supplied with complete information regarding the class schedule and his own previous academic record. Each student is assigned to a faculty advisor who assists him in making out his program of study. During the school year a student may consult his faculty advisor, his dean or any member of the registrar's office staff at any time concerning his course of study and his future academic plans. While everything possible is done to help the student plan his program correctly, the final responsibility for taking the courses which will fulfill the graduation requirements rests upon the student.

Student Load

A normal full-time graduate student load is 10–15 hours a semester. The minimum full-time load for residence hall students is 10 hours; the maximum load is 16 hours.

No course which has been completed with a grade of C or above may be repeated except as an audit. Permission to audit requires the approval of the registrar or the dean of the school involved. Any course repeated without this permission will be considered an audit, for which no grade will be given, although the course will count on the student's load.

Classification of Students

Academic classification is granted to all university students according to the following standards:

Graduate: Possession of a baccalaureate degree from an approved college or university and admission to a program of study leading to an advanced degree.

Postgraduate Special: Possession of a baccalaureate degree from an approved college or university but admitted as a special student, not taking a program of study leading to an advanced degree. Students in this classification are limited to undergraduate courses.

Course Credit

Credit is given in semester hours, each semester hour representing 16 hours of class work or a minimum of 32 hours of laboratory work. Therefore, a class which meets for class work three hours a week for a semester will ordinarily give three semester hours of credit. A class which meets for classwork three hours a week and for laboratory work a minimum of two hours a week will give four semester hours of credit.

Grading System

The following grading system is used by all schools of BJU.

A	Excellent
B	Good
C	Passing
D	Unsatisfactory
F	Failure
I	Incomplete
W	Withdrawn from course
WF	Withdrawn failure
AU	Audit
NR	Not reported
P	Passed
CR	Credit

No grade below C is acceptable for graduate credit, and the student must maintain an average of B in all graduate programs except for the Master of Divinity degree.

Official standards of achievement for the various university courses are assigned by each of the divisions and departments of BJU.

Permits for late examinations may be acquired at the Records Office.

Grade Reports

Students are given an opportunity to evaluate their progress at approximately the midpoint of the semester. Midterm progress reports will be posted on StudentCentral.

Formal grade reports are issued once each academic period (i.e., at the end of each semester). Any questions concerning the accuracy of a grade report should be submitted to the respective professor within 30 days of the report issued.

Students who made an incomplete (“I”) during first semester are required to make up or complete their work by the following March 1; the winter mini-session deadline is the following May 1. Students who make an I during second semester or summer school are required to make up or complete their work by the following Nov. 1. If the work is not completed by the required deadline, the I will be changed to F. A student who makes up his work within the required time will receive a grade determined by the instructor.

Quality Points

Quality points will be computed as follows, in all schools of BJU:

A	4 quality points per semester hour earned
B	3 quality points per semester hour earned
C	2 quality points per semester hour earned
D	1 quality point per semester hour earned
F	0 quality points per semester hour carried
P	0 quality points per semester hour earned

Scholarship Committee

The Scholarship Committee, composed of six academic deans, the registrar and the provost, who serves as chairman of the Committee, is the custodian of the academic affairs of BJU. It is the work of this Committee to review periodically the academic regulations of BJU and to make such revisions from time to time as are deemed necessary. The Committee considers any special requests of an academic nature which represent any deviation from the established academic regulations. All cases of conditional enrollment and those of students on probation and students whose academic records are unsatisfactory are reviewed by the Committee. At the discretion of the Committee, a student whose academic progress is unsatisfactory will be dropped for poor scholarship.

The Scholarship Committee evaluates the records of those graduate students who seek admission to candidacy for advanced degrees and admits to candidacy such students as meet the required standards.

All honors and awards of an academic nature must be approved by this Committee.

Academic Grievances & Complaints

Students are free to speak with professors to express concerns about final grades. If a student does not feel his/her professor has resolved the issue satisfactorily, he/she may express in writing a grievance or complaint to the dean of his/her college/school. (If the complaint is against his/her dean, the student may appeal directly to the Provost, as described below.)

If the student does not feel that such a course resolves the issue, he/she may submit a letter of

Inquiry/Complaint to the office of the Provost. When the Provost receives a formal letter of Inquiry/Complaint, the letter will be distributed to the Administrative Hearing Committee. The Administrative Hearing Committee receiving the letter of Inquiry/Complaint will conduct an appropriate investigation and will render a written explanation/decision within 30 days of the filing of the inquiry/complaint to both the student who made the complaint and the Provost. The Office of the Provost will keep a record of all student complaints and documentation of how they were handled.

If the student is not satisfied with the finding of the Administrative Hearing Committee, he/she may petition the Board of Trustees directly to be allowed to present his/her inquiry/complaint. The Executive Committee of the Board of Trustees shall consider the petition and determine if the full Board will consider the matter. The decision of the Executive Committee as to whether the matter will be presented to the full Board is final. If the matter is presented to the full Board, the student will be notified of the procedure that the Board will follow in hearing the inquiry/complaint.

Disciplinary Grievances & Complaints

We aim to follow Scripture by applying discipline in ways that equip students for every good work. These ways include doctrine, rebuke, correction, and instruction in righteousness (2 Tim. 3:16-17). Students are able to appeal disciplinary penalties at the Discipline Committee (for offenses under fifty demerits) or at a special session of the Discipline Committee, chaired by the Dean of Students and consisting of Student Life, academic, and student leadership representatives (for offenses of fifty demerits or more).

If a student does not feel that the Discipline Committee's decision resolves the issue, he/she may submit a letter of Inquiry/Complaint to the office of the Provost. When the Provost receives a formal letter of Inquiry/Complaint, the letter will be distributed to the Administrative Hearing Committee. The Administrative Hearing Committee receiving the letter of Inquiry/Complaint will conduct an appropriate investigation and will render a written explanation/decision within 30 days of the filing of the inquiry/complaint to both the student who made the complaint and the Provost. The Office of the Provost will keep a record of all student complaints and documentation of how they were handled.

If the student is not satisfied with the finding of the Administrative Hearing Committee, he/she may petition the Board of Trustees directly to be allowed to present his/her inquiry/complaint. The Executive

Committee of the Board of Trustees shall consider the petition and determine if the full Board will consider the matter. The decision of the Executive Committee as to whether the matter will be presented to the full Board is final. If the matter is presented to the full Board, the student will be notified of the procedure that the Board will follow in hearing the inquiry/complaint.

Personal Grievances & Complaints

We encourage and expect administrators, faculty, staff, and students to reconcile personal grievances and complaints by following the principles Jesus Christ gives in Matthew 18:15-17. However, when the nature of the grievance or the relationship between the two parties does not permit the offended student to resolve his/her concern in this way, he/she is free to approach the Dean of Students for a discussion about the concern and the most reasonable way to satisfy or resolve the issue. (If the complaint is against the Dean of Students, the student may appeal directly to the Provost, as described below.)

If the student does not feel that such a course resolves the issue, he/she may submit a letter of Inquiry/Complaint to the office of the Provost. When the Provost receives a formal letter of Inquiry/Complaint, the letter will be distributed to the Administrative Hearing Committee. The Administrative Hearing Committee receiving the letter of Inquiry/Complaint will conduct an appropriate investigation and will render a written explanation/decision within 30 days of the filing of the inquiry/complaint to both the student who made the complaint and the Provost. The Office of the Provost will keep a record of all student complaints and documentation of how they were handled.

If the student is not satisfied with the finding of the Administrative Hearing Committee, he/she may petition the Board of Trustees directly to be allowed to present his/her inquiry/complaint. The Executive Committee of the Board of Trustees shall consider the petition and determine if the full Board will consider the matter. The decision of the Executive Committee as to whether the matter will be presented to the full Board is final. If the matter is presented to the full Board, the student will be notified of the procedure that the Board will follow in hearing the inquiry/complaint.

General Grievances & Complaints

We desire to treat students fairly and to serve their needs effectively. We are open to constructive input regarding how we may improve our service to students, campus life, and the testimony of BJU. Mass and social media are powerful tools to communicate truth. In the spirit of honor and wisdom, however,

students should not use media to disparage BJU but should instead pursue truth in love by following this grievance process. Students who wish to make a general inquiry, recommendation, or complaint that does not relate to mistreatment from a specific person, are free to approach the Dean of Students for a discussion about the concern and the most reasonable way to satisfy or resolve the issue. (See references above under “Personal Grievances & Complaints” for information on how to file grievances relating to mistreatment from a specific person.)

If the student does not feel that such a course resolves the issue, he/she may submit a letter of Inquiry/Complaint to the office of the Provost. When the Provost receives a formal letter of Inquiry/Complaint, the letter will be distributed to the Administrative Hearing Committee. The Administrative Hearing Committee receiving the letter of Inquiry/Complaint will conduct an appropriate investigation and will render a written explanation/decision within 30 days of the filing of the inquiry/complaint to both the student who made the complaint and the Provost. The Office of the Provost will keep a record of all student complaints and documentation of how they were handled.

If the student is not satisfied with the finding of the Administrative Hearing Committee, he/she may petition the Board of Trustees directly to be allowed to present his/her inquiry/complaint. The Executive Committee of the Board of Trustees shall consider the petition and determine if the full Board will consider the matter. The decision of the Executive Committee as to whether the matter will be presented to the full Board is final. If the matter is presented to the full Board, the student will be notified of the procedure that the Board will follow in hearing the inquiry/complaint.

Students should keep in mind that it is not acceptable to disparage BJU through media. Any attempt to do so will not be tolerated and is grounds for dismissal as a student.

Numbering of Courses

- Courses numbered from 100 to 199 are primarily for freshmen.
- Courses numbered from 200 to 299 are primarily for sophomores.
- Courses numbered from 300 to 399 are primarily for juniors.
- Courses numbered from 400 to 499 are primarily for seniors.
- Courses numbered from 500 to 599 are advanced courses primarily for juniors and seniors and graduate students. Whether undergraduate or

graduate credit is awarded will be determined by the student’s classification at the time he registers for the course. Students taking 500-level courses for graduate credit will have an additional project or paper as part of their course requirements.

- Courses numbered from 600 to 699 are primarily for graduate students pursuing master’s degrees.
- Courses numbered from 700 to 899 are primarily for advanced graduate and doctoral students.

Course Enrollments

No course will be offered in any of the graduate divisions unless there is an enrollment of at least five persons, with the exception of the special individual research and private study courses which are offered to qualified students as explained elsewhere in this catalog.

Change of Course

After registration the student is given time to make any necessary adjustments in his schedule. All schedule changes are subject to a change fee. After this drop/add period students may drop courses when necessary, but no new courses may be added. Courses dropped during the first five weeks will receive a grade of W. Courses may not be dropped during the final two weeks of regular classes or during final exams. A student who makes any changes in his schedule without following the correct Records Office procedure will receive a grade of F for the course involved.

Course Offerings

The curricula of the catalog and the class schedule are made up primarily with the degree student in mind. Although the schedule of courses presented in this catalog is meant to be as nearly as possible an accurate account of the courses to be offered, BJU reserves the right to make any necessary changes at any time in the courses to be offered, amount of credit to be given, or any other details.

Residence

For a student who is in residence only two semesters, the year’s work will be construed as a minimum of 24 semester hours. For residence purposes, as well as for all other academic uses, the summer session is construed as a part of the regular academic year; i.e., one summer (two four-week sessions) of full-time study is considered to be equivalent to one semester of resident study.

Any master’s (except MDiv) or specialist degree student who interrupts his enrollment for more than

12 months, having completed 20 of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete 9 hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

Any master's (except MDiv) or specialist degree student who interrupts his enrollment in BJU before completing all of his requirements for graduation is responsible to meet the catalog requirements which are in effect at the time of his return.

A Master of Divinity or a doctoral student who does not complete any coursework for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment. The student is expected to complete his final semester of coursework in residence at Bob Jones University.

Distance Learning

Distance Learning offers online university-level classes taught by the faculty of the University. These distance learning courses are designed for high school juniors and seniors as well as for university students who desire a flexible schedule, who cannot attend class on campus, or desire to further their education at a distance. As much as possible, the content of each course is identical to the same course offered in residence—only the method of study is different.

Online classes offer a balance of flexibility and accountability. They last six or eight weeks and include weekly assignment deadlines. They are primarily asynchronous, allowing the student to set his own schedule for listening to lectures and participating in online discussions. Online students can expect interaction with teachers as well as other students.

A number of online courses are available for graduate credit from the Center for Distance Learning. Most of BJU's graduate programs require a minimum number of credits to be taken in residence. However, the MS in Biblical Counseling, MA in Biblical Studies and MED in Teaching and Learning degrees are available entirely online.

Examinations

Examinations given during the academic year are listed below with an indication of the groups of whom they are required, the approximate time they are given and the use made of the results.

1. Diagnostic departmental examinations in

mathematics, modern language, business, etc.—administered departmentally at the beginning of each semester.

2. Doctor of Philosophy or Education comprehensive examinations—required of candidates for these degrees; taken in the last semester of resident work.
3. Graduate language proficiency examinations—required of Master of Arts candidates majoring in Bible or Theology and of all Doctor of Philosophy candidates; given in Greek, Hebrew, French, German, Latin, etc., twice a year in December and April.
4. Music theory placement examination—required of all transfer music majors and entering graduate students majoring in music.
5. Semester examinations—official university examinations in all departments; administered the last four days of each semester.
6. Validation examinations—described in detail below.

Validation Examinations

Students desiring advanced standing on the basis of academic work which BJU is unable to accept without examination may validate such work by examination after their arrival. A fee of \$50 is charged for each validation examination. Commercial courses completed in a business school not part of a regular university or college must be validated by examination before transfer credit may be given. This procedure also applies to academic work taken in Bible schools which do not have an approved college department. All validation examinations must be completed by the end of the first half-semester after a student enrolls.

Transcripts

To order a transcript, a student/former student must make request in writing to the Records Office. Please include full legal name, date of birth, year of last attendance and signature.

An official transcript must be mailed directly from Bob Jones University to the place designated. Please include the name and address of the organization to whom you wish the official transcript to be sent. Unofficial transcripts may be sent directly to the student.

There is no charge for transcripts unless more than nine are requested at one time. Then the charge will be \$1 per transcript, including the first nine.

The transcript is the University's certified statement of a student's academic record. It contains a student's major and lists all the courses and grades earned in the terms attempted, the grade point aver-

age, and if applicable, a minor, transfer work, notations of distinctions and degrees received. A transcript may be authorized for release on security paper as either official or unofficial at the written request of a student. The student's account with the Business Office must be cleared before a transcript can be released. An official transcript is issued to a designated organization and bears the multicolored seal of BJU and a signature of the registrar. An unofficial transcript is stamped "Issued to Student."

The usual processing time for a transcript request is 48 hours. (At the beginning or end of a semester, please allow one week.) Transcripts are sent by regular U.S. mail. Any type of special handling will necessitate an additional charge that must be paid in advance.

Mail all requests for transcripts to the Records Office, Bob Jones University, Greenville, SC 29614 or fax (864) 235-6661.





College of
ARTS & SCIENCE

Renae M. Wentworth, EdD, Dean

GENERAL INFORMATION

Purpose

The College of Arts and Science endeavors to provide a liberal arts education by teaching a person to be at home in the world of the mind and ideas; by helping him to understand and respond constructively to problems in the political, social and economic arenas; by challenging him to bring discipline and order into his own life and that of a needy society; and by refining his ethical and aesthetic sensibilities. Based on the eternal foundation of God's Word, the touchstone of truth, it uniquely integrates faith and learning, teaching not only how to make a living but also how to live.

Divisions and Departments

The College of Arts and Science is organized into seven divisions:

I. Division of English Language and Literature

Department of Creative Writing and English
Department of Linguistics
Department of Philosophy

II. Division of Modern Language and Literature

III. Division of Natural Science

Department of Biology
Department of Chemistry
Department of Physics and Engineering

IV. Division of Mathematical Sciences

Department of Mathematics
Department of Computer Science

V. Division of Nursing and Health Science

VI. Division of Social Science

Department of History
Department of Social Studies

VII. Division of Graduate Studies

DEGREES OFFERED

Undergraduate Degrees

The *Bachelor of Arts* degree with majors in Creative Writing, English, History, Humanities, International Studies, Political Science and Spanish.

The *Bachelor of Science* degree with majors in Actuarial Science, Biochemistry and Molecular Biology, Biology, Chemistry, Computer Science, Criminal Justice, Engineering, Family and Consumer Sciences, Information Technology, Mathematics, Physics, Premed/Preudent and Pre-Physical Therapy.

The *Bachelor of Science in Nursing* degree with a major in Nursing.

Graduate Degrees

The *Master of Arts* degree with a major in English.

Gainful Employment

For graduation rates, the median debt of students who completed the program and other important information, please visit on.bju.edu/rates.

Admission

The prospective graduate student in the College of Arts and Science should consult the information on both general admission and admission to graduate work in the introductory section of this catalog. A bachelor's degree from a recognized college or university with 70 semester hours of liberal arts courses is required before the student will be considered for admission to graduate studies. The student should have at least a 2.5 grade point average based on a four-point scale.

For a Master of Arts degree in English, the student must have successfully completed 24 semester hours of English courses above the 100 level, including Literary Criticism. The candidate must also have taken two years of undergraduate modern language (French or German preferred) or he must pass the language proficiency test, which is given once each semester.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. A student with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, the student will be reevaluated for graduate consideration. All transfer students must take two semesters of Bible. In certain cases, six hours of approved graduate credit may be transferred from a recognized graduate school.

Curricula and Requirements

A student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of the master's program. Furthermore, a grade of D or F disqualifies a student as a candidate for the Master of Arts degree.

Residence Requirement

For the Master of Arts degree, a minimum of two semesters of residence is required. The maximum full-time load for a graduate student is 16 hours a semester.

Any master's degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residency, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

DIVISION OF GRADUATE STUDIES

RENAE MIDCALF WENTWORTH, EdD, *Chairman*

Master of Arts Degree, English Major

The Master of Arts degree in English provides advanced study in literary texts, periods and backgrounds, and in literary and composition theory. It offers theoretical and practical instruction in the teaching of composition and of English as a second language. This program requires 30 hours. Each graduating student must submit a portfolio of written work.

Learning Objectives

- Demonstrate a thorough familiarity with the history of the English language, English and American literature, the methods of literary research, and composition and literary theory.
- Discover meaning in a broad range of literary forms.
- Demonstrate in critical writing the analytical research skills appropriate for professional situations and properly employing the conventions of professional academic discourse.
- Provide a mature Christian response to issues surrounding the study of literature, as well as issues of aesthetics and the censorship of objectionable elements.
- Apply skills in reading, research and communication to teaching situations or to further study on the graduate level.

First Year

En 509	Structure of Modern English ¹	3	En 508	History of the English Language ²	3
En 600	Literary Research	3	En 681	Writing Theory	3
	500- or 600-level English Elective	3		500- or 600-level English Elective	3
	500- or 600-level English Elective	3		500- or 600-level English Elective	3
	English Studies Elective ³	3		English Studies Elective ³	3
	TOTAL	15		TOTAL	15

¹ If this course was part of the undergraduate program, it may be replaced by a 500- or 600-level En course.

² If this course was part of the undergraduate program, it may be replaced by a 500- or 600-level En course.

³ Six hours must be taken from the following courses: En 620 Medieval English Literature, En 621 The Tudor Renaissance, En 622 The Later Renaissance, En 631 Neoclassicism, En 632 British Romanticism, En 633 Victorianism, En 641 Colonial & Revolutionary Writers, En 642 American Romanticism, En 643 American Realism, En 651 Twentieth Century British Literature and En 652 Twentieth Century American Literature.

• Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university. The student must have (1) successfully completed 24 semester hours of English courses above the 100 level, including Literacy Criticism, and (2) received a favorable recommendation of the English faculty evaluation committee. A degree candidate must have taken two years of undergraduate modern language, French or German preferred, or he must pass the language proficiency test, which is given once each semester. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.



SEMINARY & GRADUATE
SCHOOL OF RELIGION

Stephen J. Hankins, PhD, Dean

GENERAL INFORMATION

Purpose

The Seminary and Graduate School of Religion exists to provide understanding in the content and interpretation of the Word of God, an in-depth biblical philosophy of Christian ministry and detailed instruction in applied ministry skills.

Divisions and Departments

The Seminary and Graduate School of Religion is organized into two divisions:

- I. **Division of Professional Ministry Studies**
- II. **Division of Graduate Studies**

DEGREES OFFERED

Graduate Degrees

The *Master of Arts* degree in Bible, Biblical Studies, Church History and Ministry.

The *Master of Divinity* degree.

The *Master of Ministry* degree.

The *Specialist in Ministry* degree.

The *Doctor of Ministry* degree.

The *Doctor of Pastoral Theology* degree.

The *Doctor of Philosophy* degree in Theological Studies.

Program Emphasis

The Seminary and Graduate School of Religion degree programs are especially designed for those who intend to enter full-time vocational Christian ministry. As part of the curriculum, great emphasis is given to the student's development in the image of God. This emphasis on spiritual development is central to every class meeting, every course and every degree program. This vital emphasis is further maintained by daily chapel attendance, weekly hands-on ministry activities, special seminars on spiritual growth and an annual seminary retreat.

The seminary faculty holds to the inspiration, inerrancy and preservation of the Word of God. We believe that it is the believer's only rule for faith and practice. Our approach to teaching the meaning of Scripture is to follow a traditional, theologically-conservative hermeneutic. While avoiding the extremes of both Calvinism and Arminianism in soteriology, the faculty's expository method is characterized by moderate dispensationalism hermeneutically. This dispensationalism maintains the distinction between Israel and the Church, the recognition of both literal and spiritual forms of the Kingdom of God and a pretribulational, premillennial approach to eschatology.

Division of Professional Ministry Studies

The degree programs in the Division of Professional Ministry Studies give special emphasis to Christian ministry philosophy and practice for those preparing for or currently engaged in full-time ministry.

The Master of Divinity degree is a resident seminary program and is the traditional curriculum for a graduate-level ministry training program earned after a bachelor's degree. This degree is designed for those pursuing a pastoral, missions or evangelistic ministry.

The other programs in this division are designed for those in the pastorate or on the mission field who recognize the need for further specialized training. The degrees may be attained through a combination of semi-annually offered one- or two-week modular classes, online and independent learning classes, and residence classes. The availability and variety of these courses makes it possible to complete a degree with minimal interruption from the student's current ministry.

Division of Graduate Studies

The Division of Graduate Studies offers Master of Arts degrees as well as a Doctor of Philosophy degree. The master's degrees may serve as a terminal degree for ministry preparation, a foundation for the Master of Divinity or a foundation for PhD studies. Since a majority of the master of arts courses can apply to further advanced degrees (such as the Master of Divinity or Doctor of Philosophy), graduate students wanting to pursue an advanced degree should meet with their academic advisor to discuss an effective long-term academic plan.

The Doctor of Philosophy degree is designed for those who wish to teach on the college or seminary level or engage in an extensive ministry of research and writing.

Admission Requirements

A bachelor's degree from a recognized college is required before a student will be considered for admission to graduate work in the Seminary and Graduate School of Religion. Students are expected to present a 2.5 grade point average on a four-point scale when seeking entrance into a Master of Arts program. Those seeking entrance into the Master of Ministry or Master of Divinity degree programs must hold a bachelor's degree. Except for Master of Ministry degree candidates, the undergraduate degree should substantially meet the program of study required of Bob Jones University students including a minimum of 70 hours of liberal arts courses. The Specialist in Ministry and Doctor of Pastoral Theology degree candidates must have completed a Master of Arts degree in religion or its equivalent. The Doctor of Ministry degree requires completion of the Master of Divinity degree or its equivalent.

The Master of Arts degree in Biblical Studies, the Master of Arts in Bible (with concentrations in Bible Translation, Biblical Languages and Theology) and the Master of Arts in Ministry (with concentrations in Cross-Cultural Studies and Pastoral Studies) require 18 hours of religion at the undergraduate level. Candidates for the Master of Arts degree in Church History must have a minimum of 18 hours of undergraduate history and 12 hours of religion as a prerequisite for admission.

Prospective graduate students pursuing the Doctor of Pastoral Theology degree, the Master of Divinity degree or the Master of Arts degree in Bible (with concentrations in Biblical Languages, Bible Translation or Theology) should have completed Greek language study through the 201 level as part of an undergraduate degree program.

A Greek placement examination will be given to all students planning to take Greek on the graduate level. Arrangements for this examination may be made in the Seminary office.

If the applicant lacks adequate undergraduate preparation (13 or more semester hours) for pursuing work on the graduate level, he will be admitted as a postgraduate special student while making up undergraduate deficiencies. After deficiencies have been reduced to 12 or fewer hours, the student will be reevaluated for graduate enrollment. The student with undergraduate deficiencies should expect to spend a longer time working on the advanced degree. The approximate length of time for a student who transfers to Bob Jones University from another school may be determined by the registrar and dean upon the receipt and analysis of transcripts for all academic work previously completed.

If the applicant meets the required undergraduate prerequisites and holds a bachelor's degree, he will be admitted to full graduate standing, subject to the regulations concerning candidacy which apply to all graduate students.

Ministerial Requirement

All Master of Arts candidates (except for those in the MA Biblical Studies program) are required to enroll in SCM 651 and SCM 652 during their first two semesters, followed by enrollment in SCM 708 each semester. Master of Arts candidates in the Biblical Studies program are required to enroll in SCM 708 each semester of residence coursework. Master of Divinity candidates are required to enroll in SCM 651, 652, 701 and 703 sequentially during the first four semesters of enrollment, followed by enrollment in SCM 708 each semester. Doctor of Philosophy candidates are required to enroll in SCM 708 each semester until the completion of doctoral coursework.

Summer Extension/Internship Requirement

Ministerial students and women students pursuing a degree in the Seminary and Graduate School of Religion continue to receive guidance and practical experience in Christian service through the summer extension courses, Ministry Practicum and Practical Evangelism. These two-hour courses are designed to be taken wherever the student may reside.

A ministerial student working on a Master of Arts degree will take SCM 610 Ministry Practicum during the summer preceding his residence work or the summer following residence work. A student who enters in the middle of the year will take these two hours of credit in the summer between the first two semesters of residence.

The student working on the Master of Divinity degree will take SCM 610 Ministry Practicum during the summer preceding his residence work or the summer following residence work. In addition, he will take SCM 709 Pastoral Ministry Internship or SCM 710 Ministry Practicum the summer after his second year of residency.

Doctor of Philosophy degree candidates will take SCM 610 Ministry Practicum and will complete a teaching internship during the fall or spring semester in their final year of coursework.

Students in the Master of Ministry, Specialist in Ministry, Doctor of Pastoral Theology and Doctor of Ministry programs are required to have served a minimum of two years in full-time pastoral responsibilities and be presently involved in an ongoing ministry; therefore, students in these programs are not required to take Ministry Practicum and Pastoral Ministry Internship.

Seminary Partnership Program

The Seminary and Graduate School of Religion provides unique scheduling opportunities for those involved in full-time Christian ministry or in other full-time employment that prevents them from taking a normal semester schedule. Students may complete their work during the June or July summer sessions, during one- or two-week modules in January or July, or during the semesters through regular or special block course scheduling. The Seminary Partnership Program is designed for students who are carrying six or fewer resident hours a semester.

Applicants for the Seminary Partnership Program must complete an application available online at the Seminary Web page. Students approved for this program must also be registered for SCM 708 Preacher and His Ministry. Students who qualify for the Seminary Partnership Program will not be required to fulfill other student requirements, such as attendance at chapel, opening services, Bible Conference, etc. Students taking daytime classes who have never attended BJU will be required to attend chapel one day per week during the first two semesters of enrollment but will be exempt from other student attendance requirements.

Master's Candidacy and Residence Requirements

A graduate student in the Seminary and Graduate School of Religion, although meeting the entrance requirements fully upon admission, is required to complete at least one semester of acceptable study before being recognized as a candidate for the advanced degree. Furthermore, the student may not consider himself a candidate for an advanced degree until all undergraduate deficiencies have been satisfied.

For the Master of Arts degree, a minimum of two semesters of residence is required. A ministerial student may carry a load of 16 hours for each of the two semesters. If one wishes to register for a music lesson in addition to his regular course load, he may do so. Normally, a maximum of six hours of graduate credit may be transferred into a master of arts program. In the final semester of residency, the master of arts candidate will be required to complete the Master of Arts Comprehensive Examination.

The Master of Ministry and Specialist in Ministry residence requirements may be satisfied by enrollment in the special one- and two-week courses offered in January and July each year.

The Master of Divinity degree normally requires a minimum of three years of residence work as well as the summer extension courses. Up to 48 semester hours of appropriate graduate credit may be transferred, thereby reducing the residence requirement to one to two years. In the final

semester of residence work, the Master of Divinity candidate is required to submit a Master of Divinity Candidate Portfolio for evaluation by the dean of the seminary. A full description of the required contents of the portfolio will be provided to all Master of Divinity candidates.

Any master's (except MDiv) or specialist degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years of his last residence, the student will not be eligible for the advanced degree.

Any master's or specialist degree student who interrupts his enrollment in the University before completing all requirements for graduation is responsible to meet the requirements of the catalog which are in effect at the time of his return.

The Master of Divinity student who does not complete any coursework for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment.

Doctoral Candidacy and Residence Requirements

Students in the Doctor of Pastoral Theology and Doctor of Ministry programs must complete a minimum of sixteen hours of acceptable in-residence study before they may be recognized as candidates for the degree. Final candidacy requires the approval of the prospectus. Students in the Doctor of Philosophy program will not be admitted to candidacy until the language requirements have been completed. The Doctor of Philosophy candidate is required to have completed a Master of Arts degree or its equivalent and must have evidenced the ability to pursue successfully further graduate study and research. The prospective candidate may then apply for permission to pursue doctoral work by submitting a Graduate Program Approval Form to the dean of the Seminary and Graduate School of Religion. A current detailed description of all doctoral requirements and expectations is published annually in the fall by the Seminary and Graduate School of Religion in the *Guide to Doctoral Studies*.

The doctoral degrees will be conferred not merely on the basis of accumulation of semester credits but on the basis of high scholarship, mastery of the chosen field of study and demonstration of mature Christian character.

The Doctor of Pastoral Theology and Doctor of Ministry degree residence requirements may be fully satisfied by enrollment in the special two-week modular courses offered in January and July. Under the direction of the Coordinator of Professional Ministry Programs, the candidate may also elect online, independent learning or residence courses to complete the degree requirements in less time.

The Doctor of Philosophy program normally requires a minimum of four years of work (two years devoted to class work and two years for the writing of the dissertation). This assumes that the student comes into the program with the equivalent of a master's degree and that he is a full-time student. If a full load is not taken, more time will be required. The entire program (including the Master of Arts and Doctor of Philosophy degrees) requires 96 academic hours of graduate work and 10 hours in practical ministerial requirements.

Transfer Work—Other graduate work, such as that completed for the Master of Divinity degree in this or other institutions, may be accepted in partial fulfillment of the requirements for the doctorate if it is of satisfactory quality and is appropriate for the candidate's program of study. No more than half of the hours required for the doctorate may be transferred; that is, at least 48 semester hours of appropriate graduate work must be taken at Bob Jones University.

Comprehensive Examinations—A doctoral candidate is expected to complete his comprehensive examinations within six months of his final residence course. See the *Guide to Doctoral Studies* for specific deadline dates for the examinations and a full description of the examinations for the Doctor of Philosophy degree. Comprehensive examinations are not required for either the Doctor of Ministry or the Doctor of Pastoral Theology.

Doctoral dissertations—All doctoral dissertations are to be completed successfully within two years of completion of the candidate's final class requirement. Once a doctoral candidate has completed his class requirements, he must enroll in Dissertation Research or Dissertation Project each semester until he completes his dissertation. Failure to comply with this requirement will terminate his candidacy. Requests for extensions of time to complete the dissertation will be reviewed by the Scholarship Committee. To be considered, the request must be supported by a recommendation for approval from the candidate's committee chairman and dean. To be considered for the first extension, the student must have submitted an approved prospectus during the two-year period for completing the dissertation. To be eligible for a second and final extension, the candidate must have completed a substantial portion of the dissertation (approximately 50 percent). The maximum extension in each case is one year. Less time may be granted at the discretion of the Scholarship Committee. Decisions of the Scholarship Committee are final. A student who fails to meet these deadlines disqualifies himself as a doctoral candidate.

A candidate for the Doctor of Pastoral Theology degree or the Doctor of Ministry degree shall select for his dissertation project a subject approved by the graduate faculty of the Seminary and Graduate School of Religion. For his guidance, he will be assigned a committee of graduate faculty members.

Papers and Dissertations

Quality of Work—The Doctor of Philosophy degree candidate shall select for his dissertation a subject approved by the faculty of the Seminary and Graduate School of Religion. For his guidance, he will be assigned a committee made up of a chairman and other faculty members of the Seminary and Graduate School of Religion selected according to the student's courses or fields of specialization. The various committees are selected by the Dean and Coordinator of Curriculum and Faculty Development.

The Doctor of Philosophy dissertation must exhibit originality and thoroughness of research and must be an exhaustive treatment of the subject chosen. The candidate must submit one typewritten copy prepared according to Kate L. Turabian: *A Manual for Writers of Term Papers, Theses, and Dissertations* (6th ed.), published by The University of Chicago Press. Additional copies required will be photocopied by Bellis Copy Center. The student is required to provide two bound copies for the library. The original will be returned to the student.

The student must present his thoughts and research in an acceptable style. Mere technical form is not adequate; the material should reflect the high quality of research and knowledge expected of doctoral students. Only limited advising is available to religion doctoral students during the summer. The graduate religion faculty is not available for advising from the end of summer school through the week of registration in the fall or during Christmas break.

Deadlines—See the *Guide to Doctoral Studies* for a comprehensive listing of deadlines. The final copy must be presented to the Registrar for his approval no later than April 1 for a May graduation or July 15 for an August graduation.

Any student who has completed all requirements for any graduate degree with the exception of his dissertation must be registered in the University each semester until the dissertation is approved and the copy is on file. This requirement must be met whether or not the student is residing in Greenville while doing his work. The student must be registered for dissertation research during the academic term in which he defends his dissertation.

Students completing dissertations as part of the requirements for degrees earned at Bob Jones University are requested to give the University the first option of publishing their work prior to submitting their work to other publishers.

Quality of Work

Division of Professional Studies—Work offered for graduate credit must exhibit the degree of ability and achievement accepted on a graduate level. For the Master of Ministry and the Specialist in Ministry the student must maintain an overall average of B. No grades below C will satisfy degree requirements. For the Master of Divinity curriculum, no course with a grade below

C is applicable toward graduation requirements; the student must maintain an overall grade point average of 2.6 on a four-point scale.

For the Doctor of Pastoral Theology and Doctor of Ministry programs a B average must be maintained with a maximum of six credits of C grades to be included in the requirements for the degrees. Moreover, an additional grade of C or a grade of D or F disqualifies a student as a candidate for the Doctor of Pastoral Theology and Doctor of Ministry programs.

Division of Graduate Studies—For the Master of Arts and the Doctor of Philosophy programs, an average grade of B must be maintained. A maximum of six hours of C grades may be earned. Furthermore, an additional grade of C or a grade of D or F disqualifies a student as a candidate for the Master of Arts or the Doctor of Philosophy programs.

A limited amount of work toward the Doctor of Philosophy degree may be taken in seminars involving individual research under faculty supervision with weekly faculty/student conferences. Such courses must be arranged with the faculty member involved and with the Dean of the Seminary and Graduate School of Religion. This special provision is for a student who submits an unusually good transcript and who has demonstrated, on the graduate level, much ability and initiative in research.

For the Doctor of Philosophy degree, the student must successfully pass a series of comprehensive examinations in which he will be expected to demonstrate adequately his mastery of the subject and literature in the field of his concentration.

Language Requirements

Graduate Greek Placement Examination—This examination is required of all students taking graduate Greek for the first time in the Seminary (except BJU Greek minors). Arrangements for this examination may be made in the Seminary office.

Proficiency Examination—The graduate student must satisfactorily pass the language proficiency examinations which are required of candidates for the Master of Arts degree in Bible (with concentrations in Biblical Languages, Bible Translation and Theology) and for the Doctor of Philosophy degree. These examinations are given once each semester. There is no language requirement for the Master of Arts degree in Church History or the Master of Arts degree in Ministry (with concentrations in Pastoral Studies or Cross-Cultural Studies).

The prospective candidate for the PhD in Theological Studies (with concentrations in Old Testament Interpretation, New Testament Interpretation or Biblical and Systematic Theology) must evidence proficiency in Greek, Hebrew and either German or French. The minimum preparation for the Greek Proficiency Examination is defined as that gained by three years of college work, or the equivalent, in Greek. A minimum of two years' work in Hebrew is necessary to satisfy the language requirements in the field of Old Testament language. The language course requirements must be satisfied by the end of the second year of graduate study. This procedure is desirable since graduate students are expected to use these languages in pursuit of their studies. A student must pass all language examinations before taking any comprehensive examinations and before submitting the prospectus for his dissertation.

Modern Language Requirement—In the fields of German and French, no graduate credit is allowed for the study of these languages, but an equivalent of two years' study with a reasonable proficiency will usually be necessary to satisfy the requirements of the Modern Language Proficiency Examination.

Greek and Hebrew Requirements—The Greek language requirements, both the courses and the proficiency examination, must be satisfied by the final semester of the Master of Arts programs (in which these are requirements), or the first year of PhD studies for transfer students. The Hebrew language requirements should be completed by the final semester of the first year of the PhD program.

DIVISION OF PROFESSIONAL MINISTRY STUDIES

STEPHEN JAY HANKINS, PhD, *Chairman*

Purpose

The Division of Professional Ministry Studies exists to provide masters, specialist and doctoral degrees, in both residence and distance-education formats, for men serving or seeking ordination in full-time ministry as pastors, evangelists, missionaries or leaders in parachurch organizations.

Goals

- Develop the student’s knowledge of Scripture content and interpretation.
- Develop the student’s ability to preach and teach the Scriptures.
- Increase the student’s knowledge of biblical ministry philosophy and practice in service, leadership and administration.
- Heighten the student’s awareness of and promote loyalty to the Christian perspective of ministry philosophy and practice.
- Shape the student’s character in the image of Christ through the example of faculty, in-depth instruction of the Word of God and the practice of disciplines of Christian sanctification.

Master of Divinity Degree

The Master of Divinity degree is the traditional graduate ministry training program for those called of God to be pastors, missionaries and evangelists. This is a balanced three-year program which concentrates on a mastery of biblical content, theology, church history, biblical languages and ministry skills. The program ensures a solid foundation in every aspect of the Christian ministry. This program requires 95–96 hours.

Learning Objectives

- Demonstrate knowledge of the nature and content of the Bible.
- Apply principles of Bible interpretation to accurately understand the meaning of Scripture.
- Apply Scripture accurately to practical questions and problems of life.
- Demonstrate competence in reading and exegeting the original languages of the Bible.
- Identify the contributions and practicing the methods of biblical and systematic theology.
- Exhibit a chronological knowledge of the major events, theological themes and personalities of church history.
- Produce and effectively preach expository sermons.
- Function and lead effectively in a local church ministry.
- Demonstrate knowledge of important historical and theological themes, events and personalities of church history.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

First Year

SCM 607	Pastoral Theology	2	SCM 652	Ministry of Preach: History & Phil	2
SCM 632	Counseling	3	SNT 633	Biblical Hermeneutics	2
SCM 651	Christian Discipleship	2	SOT 681	Old Testament Introduction	2
SNT 622	Methods of Greek Exegesis ¹	3	Th 602	Systematic Theology	3
SNT 681	New Testament Introduction	2		Graduate Religion Elective	3
Th 601	Systematic Theology	3		Greek Exegesis Elective ²	3
	TOTAL	15		TOTAL	15

First Summer

SCM 610	Ministry Practicum ³	2
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Second Year

CH 601	Church History	3	CH 602	Church History	3
Hom 634	Expository Sermon Preparation	2	SCM 601	Church Leadership & Administration	3
SCM 701	Issues in Church Ministry	2	SCM 703	Biblical Separatism: History and Th	2
SOT 601	Elementary Hebrew I	3	SOT 602	Elementary Hebrew II	3
	Holy Spirit/Eschatology Elective ⁴	2	Th 758	The Church	2
	New Testament Exposition Elective ⁵	3		New Testament Exposition Elective ⁶	3
	TOTAL	15		TOTAL	16

Second Summer

SCM 710	Ministry Practicum ⁷	2
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Third Year

CH 671	Historical Theology	3	Hom 726	Homiletics	2
SCM 621	Church Discipleship Ministries	2	Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3		Christian Missions Elective ⁸	2
	Christian Family Elective ⁹	3		Graduate Religion Elective	3
	Old Testament Exposition Elective ¹⁰	3		Graduate Religion Elective	3
	TOTAL	14		Old Testament Exposition Elective ¹⁰	3
				TOTAL	16

¹ Students must select SNT 622 Methods of Greek Exegesis to fulfill three of the six credits of the Greek exegesis requirement. To complete the six credit requirement, they may elect to precede SNT 622 with SNT 621 Foundations of Greek Exegesis or follow it with a 600- or 700-level Greek exegesis course from the comprehensive course listing in the Seminary.

² Three hours must be taken from the following courses: SNT 701 Exegesis of Luke's Writings, SNT 703 Exegesis of Paul's Epistles, SNT 705 Advanced Greek Grammar, SNT 707 Exegesis of Hebrews/General Epistles, SNT 709 Septuagint and SNT 711 Exegesis of John's Writings.

³ This course is designed to be taken wherever the student may reside during the summer.

⁴ Two hours must be taken from the following courses: SNT 755 The Holy Spirit and SNT 760 Eschatology.

⁵ Six hours must be taken from the following courses: SNT 611 Exposition of the Synoptic Gospels, SNT 612 Exposition-John's Gospel & Epistles, SNT 613 Exposition of Acts, SNT 614 Exposition of Romans, SNT 615 Exposition - Corinthian Epistles, SNT 616 Exposition-Paul's Shorter Epistles, SNT 618 Exposition of the General Epistles and SNT 619 Exposition of Revelation.

⁶ Six hours must be taken from the following courses: SNT 611 Exposition of the Synoptic Gospels, SNT 612 Exposition-John's Gospel & Epistles, SNT 613 Exposition of Acts, SNT 614 Exposition of Romans, SNT 615 Exposition - Corinthian Epistles, SNT 616 Exposition-Paul's Shorter Epistles, SNT 618 Exposition of the General Epistles and SNT 619 Exposition of Revelation.

⁷ Students may substitute this requirement with SCM 709 Pastoral Ministry Internship.

⁸ Two to three hours must be taken from the following courses: SCM 671 History of Christian Missions, SCM 675 Theology of Missions and SCM 777 Biblical Strategy of Missions.

⁹ Three hours must be taken from the following courses: SCM 627 Christian Family and SCM 637 Marriage & Family Counseling.

¹⁰ Six hours must be taken from the following courses: SOT 611 Exposition of the Pentateuch, SOT 613 Exposition-Historical Books of OT, SOT 615 Exposition of the Psalms, SOT 616 Exposition of the OT Wisdom Books, SOT 617 Exposition of Isaiah, SOT 618 Exposition-Jeremiah/Ezekiel/Daniel and SOT 619 Exposition of the Minor Prophets.

• Students with a minor in Greek from Bob Jones University must take NT 622 Methods of Greek Exegesis but may substitute three hours of religion electives for the remaining three-credit Greek Exegesis requirement.

• Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts including nine hours in Greek (through the 201 level), and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education.

Master of Ministry Degree

The Master of Ministry degree is designed for those with a minimum of two years of pastoral experience and who, due to present pastoral ministry, are unable to enroll in a residence program. This degree is designed to further develop a man's philosophy of ministry and ministry skills both in the local church and on the mission field.

Courses are available in residence through a two-week modular format in January and July each year. A minimum of 12 hours must be completed in residence. By following the schedule of two-week courses, the candidate may complete up to 24 credits in residence within three years. Since the schedule introduces a new cycle of courses every four years, the candidate may complete all of his requirements through the two-week modular course schedule. Up to 18 hours of credit earned through online courses from BJU's Center for Distance Learning may be applied to this degree. Up to six credits of official university study tours may also be applied toward this degree. The program requires 30 hours.

Learning Objectives

- Demonstrate knowledge of the nature and content of the Bible.
- Apply principles of Bible interpretation to accurately understand the meaning of Scripture.
- Apply Scripture accurately to practical questions and problems of life.
- Demonstrate a comprehensive grasp of the philosophy and practice of Christian ministry, particularly in church administration, preaching and counseling.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

12 hours of coursework must be selected from the following:

Min 600	Management Principles & Practices	4
Min 605	Leadership Develop in Local Church	4
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 618	Law & Implications to Local Ch Min	4
Min 632	Interp & Application in Preaching	4
Min 633	Expository Preach from Biblical Narr	4
Min 636	Expository Preaching from OT Poetry	4
Min 638	Expository Preaching from Prophecy	4
Min 641	Expository Preaching from Matthew	4
Min 651	Media & the Ministry	4
Min 661	Evangel/Outreach Min-Local Church	4
Min 663	Biblical Missions	4
Min 665	Missions Phil and Practice: Glb & Lc	4
Min 700	Pastor's Personal Life & Develop	4
Min 708	Philosophy/Ministry of Church Music	4
Min 711	Discipleship Training	4
Min 721	Prayer/Revival in Scripture & Hist	4
Min 741	Premarital/Marital/Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 773	Current Cultic/Humanistic Phil	4
Min 775	Theology & Practice of Prayer	4

18 hours of coursework must be selected from the following:

CH 602	Church History	3
CH 672	Historical Theology	3
Ed 605	History & Philosophy of Education	3
Ed 620	Principles/Practices Classroom Mgt	3
Hi 505	Reformation	3
Hom 634	Expository Sermon Preparation	2
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 698	Journeys of Paul	3
Min 699	European Studies: Early Modern Era	3
SCM 631	Theories of Counseling	3
SCM 632	Counseling	3
SCM 633	Counseling Case Studies	3
SCM 635	Crisis Counseling	3
SCM 637	Marriage & Family Counseling	3
SNT 620	Survey of the New Testament	2
SNT 633	Biblical Hermeneutics	2
SNT 681	New Testament Introduction	2
SOT 620	Survey of the Old Testament	2

SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3
	TOTAL	30

A bachelor's degree from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Currently serving in a full-time pastoral or missionary ministry, with two years of experience.

Specialist in Ministry Degree

The Specialist in Ministry degree is designed for men currently engaged in full-time pastoral ministry and focuses on ministry philosophy and practice. The degree provides academic recognition for 30 credit hours of graduate work beyond the Master of Arts degree.

Courses are available in residence through a two-week modular format in January and July each year. A minimum of 12 hours must be taken in residence. By following the schedule of two-week courses, the candidate may complete up to 24 credits in residence within three years. Since the schedule introduces a new cycle of courses every four years, the candidate may complete all of his requirements through the two-week modular course schedule. Other residence courses may be allowed for this program with the prior approval of the Dean of the Seminary. Up to 18 hours of credit earned through online courses through BJU's Center for Distance Learning may be applied to this degree. Up to six credits of official university study tours may also be applied toward this degree. The program requires 30 hours.

Learning Objectives

- Demonstrate knowledge of the nature and content of the Bible.
- Apply principles of Bible interpretation to accurately understand the meaning of Scripture.
- Apply Scripture accurately to practical questions and problems of life.
- Demonstrate a comprehensive grasp of the philosophy and practice of Christian ministry, particularly in church administration, preaching and counseling.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

12 hours of coursework must be selected from the following:

Min 600	Management Principles & Practices	4
Min 605	Leadership Develop in Local Church	4
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 618	Law & Implications to Local Ch Min	4
Min 632	Interp & Application in Preaching	4
Min 633	Expository Preach from Biblical Narr	4
Min 636	Expository Preaching from OT Poetry	4
Min 638	Expository Preaching from Prophecy	4
Min 641	Expository Preaching from Matthew	4
Min 651	Media & the Ministry	4
Min 661	Evangel/Outreach Min-Local Church	4
Min 663	Biblical Missions	4
Min 665	Missions Phil and Practice: Glb & Lc	4
Min 700	Pastor's Personal Life & Develop	4
Min 708	Philosophy/Ministry of Church Music	4
Min 711	Discipleship Training	4
Min 721	Prayer/Revival in Scripture & Hist.	4
Min 741	Premarital/Marital/Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 773	Current Cultic/Humanistic Phil.	4
Min 775	Theology & Practice of Prayer	4

18 hours of coursework must be selected from the following:

CH 602	Church History	3
CH 672	Historical Theology	3
Ed 605	History & Philosophy of Education	3
Ed 620	Principles/Practices Classroom Mgt	3
Hi 505	Reformation	3
Hom 634	Expository Sermon Preparation	2
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3

Min 698	Journeys of Paul	3
Min 699	European Studies: Early Modern Era	3
SCM 631	Theories of Counseling	3
SCM 632	Counseling	3
SCM 633	Counseling Case Studies	3
SCM 635	Crisis Counseling	3
SCM 637	Marriage & Family Counseling	3
SNT 620	Survey of the New Testament	2
SNT 633	Biblical Hermeneutics	2
SNT 681	New Testament Introduction	2
SOT 620	Survey of the Old Testament	2
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3
	TOTAL	30

- Prerequisites: A bachelor's degree from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. A Master of Arts degree or its equivalent from a recognized college or university. Currently serving in a full-time pastoral or missionary ministry, with two years of experience.

Doctor of Ministry Degree

The Doctor of Ministry degree is a 32-credit professional development program for men engaged in full-time pastoral or missionary ministry who have completed a Master of Divinity degree at a recognized seminary. Included in these 32 credits are 3 credits for the writing of a minimum 120-page dissertation on some aspect of ministry philosophy or practice. The topic for this dissertation must be approved by the Dean of the Seminary before the writing and evaluation may begin.

A minimum of 18 hours must be completed in residence, including Min 791 Research and Writing Seminar. The courses for this degree are offered in residence through a two-week modular format in January and July each year and may be completed following this schedule within three and one-half years. This schedule introduces a new cycle of courses every four years. Other residence courses may be allowed for this doctoral program with the prior approval of the Dean of the Seminary. Up to 11 hours of this 32-hour program may be earned through BJU's Center for Distance Learning (by taking online courses) and through official university study tours.

Learning Objectives

- Preach and teach with clarity and effectiveness.
- Develop skills for church ministry in management and counseling.
- Produce a dissertation on a relevant aspect of ministry philosophy or practice.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

The following core courses are required:

	Dissertation Project ¹	3
Min 791	Research and Writing Seminar	2

16 hours of coursework must be selected from the following:

Min 600	Management Principles & Practices	4
Min 605	Leadership Develop in Local Church	4
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 618	Law & Implications to Local Ch Min	4
Min 632	Interp & Application in Preaching	4
Min 633	Expository Preach from Biblical Narr	4
Min 636	Expository Preaching from OT Poetry	4
Min 638	Expository Preaching from Prophecy	4
Min 641	Expository Preaching from Matthew	4
Min 651	Media & the Ministry	4
Min 661	Evangel/Outreach Min-Local Church	4
Min 663	Biblical Missions	4
Min 665	Missions Phil and Practice: Glb & Lc	4
Min 700	Pastor's Personal Life & Develop	4
Min 708	Philosophy/Ministry of Church Music	4
Min 711	Discipleship Training	4
Min 721	Prayer/Revival in Scripture & Hist	4

Min 741	Premarital/Marital/Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 773	Current Cultic/Humanistic Phil.	4
Min 775	Theology & Practice of Prayer	4

11 hours of coursework must be selected from the following:

CH 602	Church History	3
CH 672	Historical Theology	3
Ed 605	History & Philosophy of Education	3
Ed 620	Principles/Practices Classroom Mgt	3
Hi 505	Reformation	3
Hom 634	Expository Sermon Preparation	2
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 698	Journeys of Paul	3
Min 699	European Studies: Early Modern Era	3
SCM 631	Theories of Counseling	3
SCM 632	Counseling	3
SCM 633	Counseling Case Studies	3
SCM 635	Crisis Counseling	3
SCM 637	Marriage & Family Counseling	3
SNT 620	Survey of the New Testament	2
SNT 633	Biblical Hermeneutics	2
SNT 681	New Testament Introduction	2
SOT 620	Survey of the Old Testament	2
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3
	TOTAL	32

¹ Required each semester and/or summer upon the fulfillment of all coursework until the dissertation is completed. A maximum of three credit hours may count toward the degree requirements. The Dissertation Project may be completed away from campus.

Prerequisites: A bachelor's degree with 70 hours of liberal arts courses from a recognized college or university, and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Currently serving in a full-time pastoral or missionary ministry, with two years of experience.

Doctor of Pastoral Theology Degree

The Doctor of Pastoral Theology Degree is designed for pastors with a minimum of two years of pastoral experience and who hold the Master of Arts degree in a field of ministry training. This program especially seeks to accommodate those whose ministry responsibilities make participation in a residence program unlikely.

The degree requires 60 hours beyond the Master of Arts degree and includes 3 hours of credit for the writing of a minimum 120-page dissertation on a topic preapproved by the Dean of the Seminary. This topic must treat some facet of ministry philosophy or practice.

A minimum of 26 hours must be completed in residence by taking courses offered in a one-week or two-week modular format in January and July each year, including Min 791 Research and Writing Seminar. Additional courses may be completed following this schedule, which begins a new cycle of courses every four years. Other residence courses may be allowed for this program with the prior approval of the Dean of the Seminary. Up to 31 hours may be earned through BJU's Center for Distance Learning (by taking online and independent learning courses) and through official university study tours.

Learning Objectives

- Preach and teach with clarity and effectiveness.
- Develop skills for church ministry in management and counseling.
- Understand and apply advanced principles of pastoral theology.
- Produce a dissertation on a relevant aspect of ministry philosophy or practice.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

The following core courses are required:

	Dissertation Project ¹	3
Min 791	Research and Writing Seminar	2

24 hours of coursework must be selected from the following:

Min 600	Management Principles & Practices	4
Min 605	Leadership Develop in Local Church	4
Min 606	Pastoral Ethics	4
Min 611	Ministry Financial Management	4
Min 618	Law & Implications to Local Ch Min	4
Min 632	Interp & Application in Preaching	4
Min 633	Expository Preach from Biblical Narr	4
Min 636	Expository Preaching from OT Poetry	4
Min 638	Expository Preaching from Prophecy	4
Min 641	Expository Preaching from Matthew	4
Min 651	Media & the Ministry	4
Min 661	Evangel/Outreach Min-Local Church	4
Min 663	Biblical Missions	4
Min 665	Missions Phil and Practice: Glb & Lc	4
Min 700	Pastor's Personal Life & Develop	4
Min 708	Philosophy/Ministry of Church Music	4
Min 711	Discipleship Training	4
Min 721	Prayer/Revival in Scripture & Hist	4
Min 741	Premarital/Marital/Family Counseling	4
Min 751	The Pastor as Crisis Counselor	4
Min 771	Current Biblical/Theological Issues	4
Min 773	Current Cultic/Humanistic Phil	4
Min 775	Theology & Practice of Prayer	4

31 hours of coursework must be selected from the following:

CH 602	Church History	3
CH 672	Historical Theology	3
Ed 605	History & Philosophy of Education	3
Ed 620	Principles/Practices Classroom Mgt	3
Hi 505	Reformation	3
Hom 634	Expository Sermon Preparation	2
Min 685	Biblical Geography & Archaeology	3
Min 697	Holy Land Studies	3
Min 698	Journeys of Paul	3
Min 699	European Studies: Early Modern Era	3
SCM 631	Theories of Counseling	3
SCM 632	Counseling	3
SCM 633	Counseling Case Studies	3
SCM 635	Crisis Counseling	3
SCM 637	Marriage & Family Counseling	3
SNT 620	Survey of the New Testament	2
SNT 633	Biblical Hermeneutics	2
SNT 681	New Testament Introduction	2
SOT 620	Survey of the Old Testament	2
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3
	TOTAL	60

¹ Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. The Dissertation Project may be completed away from the campus.

Prerequisites: A bachelor's degree with 70 hours of liberal arts courses from a recognized college or university including nine hours of Greek (through the 201 level), and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Currently serving in a full-time pastoral or missionary ministry, with two years of experience.

Professional Ministry Course Track

This course track is provided for the convenience of seminary students who need to take into consideration the availability of courses in the future as they plan their schedule. This schedule introduces a new cycle of courses every four years. It is a tentative schedule. As is customary in all graduate institutions, the Seminary reserves the right to make changes in the course schedule, content and faculty without prior notification to students registered for the class.

Two-week session Professional Ministry Course	
July 16–27, 2012	Min 665 Missions Philosophy and Practice: Global and Local
January 14–25, 2013	Min 775 Theology and Practice of Prayer
July 15–26, 2013	Min 751 Pastor as Crisis Counselor

Institute of Holy Land Studies

Seminary and graduate students may receive credit for participation in the Seminary's 10–16 day Holy Land study tours, covering the journeys of Paul in Turkey, Greece and Rome or covering Israel and Jordan. Seminary credit will also be granted for participation in the University's Reformation Tour to Europe that visits locations of Reformation significance throughout the Continent. Tours will usually be conducted each year and may be taken for credit by registering in the Records Office for any of the following courses.

SNT 697, SOT 697 or Min 697 Holy Land Studies or Bi 599 Near East Studies	3 hours
SNT 685, SOT 685 or Min 685 Biblical Geography and Archaeology	3 hours
CH 699 or Min 699 European Studies: Early Modern Era	3 hours

DIVISION OF GRADUATE STUDIES

ROBERT DANIEL BELL, PhD, *Chairman*

Purpose

The Division of Graduate Studies exists to provide master of arts degrees and a doctor of philosophy degree for those who desire further preparation for full-time Christian ministry.

Goals

- To provide a core curriculum designed to develop the student's understanding in overall Bible background and content, biblical hermeneutics, the ministry of preaching and systematic theology.
- Provide master of arts programs which focus on biblical languages, Bible translation, theology, church history, pastoral studies and cross-cultural studies.
- Introduce the student to further graduate studies that may be pursued through the master of divinity or doctor of philosophy degrees.
- Provide advanced graduate-level training through the doctor of philosophy degree as preparation for research, writing, and teaching on the undergraduate and graduate levels.
- Shape the student's character in the image of Christ through the example of faculty, in-depth instruction of the Word of God and the practice of the disciplines of Christian sanctification.

Master of Arts Degree, Bible Major

The Master of Arts degree in Bible is designed for those who plan to teach or preach the Word of God. It also serves as a foundational step for those who wish to pursue the master of divinity degree or the doctor of philosophy degree. The degree is designed to equip the student in the area of biblical exegesis.

In addition to serving men who plan to teach or preach the Word of God, the master of arts degree in Bible provides a solid biblical foundation for those interested in serving as nonpastoral

Bible teachers, counselors, missionaries, teachers in Christian schools and lay leaders in local churches.

The Master of Arts in Bible is offered with three distinct concentrations: Bible Translation, Biblical Languages and Theology.

The Master of Arts in Bible with a Bible Translation Concentration offers preparation for a ministry of providing the Word of God through translation for people groups around the world. It includes the study of linguistics, the languages and content of the Bible, and the process and tools of Bible translation. Students begin the program in June of even-numbered years or in September of odd-numbered years. This program requires 46 hours.

The Master of Arts in Bible with concentrations in Biblical Languages and Theology requires 32–33 hours.

Learning Objectives

- Demonstrate knowledge of the nature and content of the Bible.
- Apply principles of Bible interpretation to accurately understand the meaning of Scripture.
- Apply Scripture accurately to practical questions and problems of life.
- Demonstrate competence in reading and exegeting the Greek New Testament.
- Produce and effectively preach expository sermons.
- Evaluate the accuracy of Bible translations and describe the linguistic principles used in the Bible translation process.
- Identify the contributions and practice the methods of biblical and systematic theology.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

(Bible Translation Concentration)

The following core courses are required:

	Discipleship Elective ¹	2
	Summer Extension Elective ²	2
Li 510	Language Learning.....	2
Li 511	Phonetics & Phonology.....	3
Li 512	Grammar in Use.....	2
Li 513	Field Methods & Literacy.....	2
Li 520	Bible Translation.....	3
Li 521	Translation Technology.....	1
SNT 622	Methods of Greek Exegesis.....	3
SNT 681	New Testament Introduction.....	2
SOT 601	Elementary Hebrew I.....	3
SOT 602	Elementary Hebrew II.....	3
SOT 633	Biblical Hermeneutics.....	2
SOT 681	Old Testament Introduction.....	2
SSS 504	Cultural Anthropology.....	3
Th 640	Old Testament Theology.....	3
Th 650	New Testament Theology.....	3

A minimum of two hours of coursework must be selected from the following:

SCM 671	History of Christian Missions.....	3
SCM 675	Theology of Missions.....	3
SCM 777	Biblical Strategy of Missions.....	2

Three hours of coursework must be selected from the following:

SNT 701	Exegesis of Luke's Writings.....	3
SNT 703	Exegesis of Paul's Epistles.....	3
SNT 705	Advanced Greek Grammar.....	3
SNT 707	Exegesis of Hebrews/General Epistles.....	3
SNT 709	Septuagint.....	3
SNT 711	Exegesis of John's Writings.....	3
	TOTAL.....	46

¹ Men must choose SCM 651 Christian Discipleship. Women must choose SCM 621 Church Discipleship Ministries.

² These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism. Missionary candidates on deputation or missionaries on furlough are exempt from this requirement.

- Students with a minor in Greek from Bob Jones University must take SNT 622 Methods of Greek Exegesis but may substitute three hours of religion electives for the remaining three-credit Greek Exegesis requirement.
- Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Eighteen hours of religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work) and nine semester hours in Greek (through the 201 level).

(Biblical Languages Concentration)

The following core courses are required:

	Discipleship Elective ¹	2
	Exposition Elective ²	2
	Ministry Preach / Bible Teach Meth ³	2
	Summer Extension Elective ⁴	2
SNT 622	Methods of Greek Exegesis	3
SNT 681	New Testament Introduction	2
SOT 601	Elementary Hebrew I	3
SOT 602	Elementary Hebrew II	3
SOT 633	Biblical Hermeneutics	2
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3

Three hours of coursework must be selected from the following:

SNT 701	Exegesis of Luke's Writings	3
SNT 703	Exegesis of Paul's Epistles	3
SNT 705	Advanced Greek Grammar	3
SNT 707	Exegesis of Hebrews/General Epistles	3
SNT 709	Septuagint	3
SNT 711	Exegesis of John's Writings	3
	TOTAL	32

¹ Men must choose SCM 651 Christian Discipleship. Women must choose SCM 621 Church Discipleship Ministries.

² Men must select Hom 634 Expository Sermon Preparation. Women may select a Seminary New Testament (611–619) or Seminary Old Testament (611–619) elective.

³ Men must choose SCM 652 Ministry of Preaching: History and Philosophy. Women must choose Hom 635 Bible Teaching Methods for Women.

⁴ These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism.

- Students with a minor in Greek from Bob Jones University must take SNT 622 Methods of Greek Exegesis but may substitute three hours of religion electives for the remaining three-credit Greek Exegesis requirement.
- Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Eighteen hours of religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work) and nine semester hours in Greek (through the 201 level).

(Theology Concentration)

The following core courses are required:

	Discipleship or Bible Tchg Methods ¹	2
	Ministry Preach/Biblical Separatism ²	2
	Summer Extension Elective ³	2
SNT 622	Methods of Greek Exegesis ⁴	3
SNT 681	New Testament Introduction	2
SOT 633	Biblical Hermeneutics	2
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 640	Old Testament Theology	3
Th 650	New Testament Theology	3
Th 671	Historical Theology	3
Th 672	Historical Theology	3
	TOTAL	33

¹ Men must choose SCM 651 Christian Discipleship. Women must choose Hom 635 Bible Teaching Methods for Women.

² Men must choose SCM 652 Ministry of Preaching: History and Philosophy. Women must choose SCM 703 Biblical Separatism: History and Theology.

³ These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM Ministry Practicum. Women must choose SCM 609 Practical Evangelism.

⁴ Students must select SNT 622 Methods of Greek Exegesis to fulfill their three credit Greek requirement. Students with marginal mastery of Greek fundamentals should consider first taking SNT 620 Foundations of Greek Exegesis.

- Students with a minor in Greek from Bob Jones University must take SNT 622 Methods of Greek Exegesis but may substitute three hours of religion electives for the remaining three-credit Greek Exegesis requirement.
- Prerequisites: A bachelor's degree with 70 hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Eighteen hours of religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work) and nine semester hours in Greek (through the 201 level).

Master of Arts Degree, Biblical Studies

The Master of Arts degree in Biblical Studies may be earned entirely online through the Seminary by taking one or two courses per semester. The curriculum for this degree provides the most comprehensive degree available on the Master of Arts level by offering the core Master of Arts courses at the Seminary and select courses from other Master of Arts degrees offered through the Seminary. Courses cover ministry philosophy and practice, biblical backgrounds, Church History, as well as Biblical and Systematic Theology.

Learning Objectives

- Demonstrate knowledge of the nature and content of the Bible.
- Apply the principles of Bible interpretation to accurately understand the meaning of Scripture.
- Apply Scripture accurately to practical questions and problems in life through biblical counseling.
- Learn to prepare expository sermons from Scripture.
- Identify the contributions and practice the methods of biblical and systematic theology.
- Exhibit a chronological knowledge of the major events, theological themes and personalities of church history.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

The following core courses are required:

CH 602	Church History	3
CH 672	Historical Theology	3
Hom 634	Expository Sermon Preparation	2
SCM 632	Counseling	3
SCM 637	Marriage & Family Counseling	3
SNT 633	Biblical Hermeneutics	2
SNT 650	New Testament Theology	3
SNT 681	New Testament Introduction	2
SOT 640	Old Testament Theology	3
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
	TOTAL	32

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, including 18 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work).

Master of Arts Degree, Church History

The Master of Arts degree in Church History is designed for those who wish to teach on the college or Bible institute level and who wish to pursue the doctor of philosophy degree. It is also an excellent preparatory program for those wishing to pursue the master of divinity degree, the standard seminary degree for those preparing for the pastoral ministry. A master's degree in church history will also thoroughly prepare those who wish to be a history teacher in a Christian high school. This program requires 33 hours.

In addition to serving men who plan to teach or preach the Word of God, this degree provides a solid biblical foundation for those interested in serving as nonpastoral Bible teachers, counselors, missionaries, teachers in Christian schools and lay leaders in local churches.

Learning Objectives

- Demonstrate knowledge of the nature and content of the Bible.
- Apply principles of Bible interpretation to accurately understand the meaning of Scripture.
- Apply Scripture accurately to practical questions and problems of life.
- Exhibit a chronological knowledge of the major events, theological themes and personalities of church history.
- Convert academic materials into usable ministry tools by gathering historical illustrations for theological topics such as faith, doctrinal error, suffering, providence and evangelism.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

The following core courses are required:

	Discipleship or Bible Tchg Methods ¹	2
	Ministry Preach/Biblical Separatism ²	2
	Summer Extension Elective ³	2
CH 601	Church History	3
CH 602	Church History	3
CH 671	Historical Theology	3
CH 672	Historical Theology	3
SNT 681	New Testament Introduction	2
SOT 633	Biblical Hermeneutics	2
SOT 681	Old Testament Introduction.....	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3

Three hours of coursework must be selected from the following:

CH 603	History of Christian Missions	3
CH 650	American Church History	3
CH 752	Baptist History	3
	TOTAL.....	33

¹ Men must select SCM 651 Christian Discipleship. Women must select Hom 635 Bible Teaching Methods for Women.

² Men must select SCM 652 Ministry of Preaching: History and Philosophy. Women must select SCM 703 Biblical Separatism: History and Theology.

³ These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism.

• Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, and two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. Including 18 semester hours in history with a minimum of 12 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work).

Master of Arts Degree, Ministry

The Master of Arts in Ministry candidate may select one of two concentrations in this degree program: Pastoral Studies or Cross-Cultural Studies.

The Master of Arts in Ministry provides preparation for a full-time vocational Christian ministry. The graduate can make a significant contribution to a church or parachurch organization in service to Christ both in an American or foreign missions context.

The Master of Arts in Ministry with a Pastoral Studies concentration is designed for those who wish to enter the ministry as a youth pastor or an assistant pastor. The Pastoral Studies concentration is also an excellent preparatory program for those wishing to pursue the Master of Divinity degree, the standard seminary degree for those preparing for pastoral ministry. This concentration may also be earned through modular courses available on Mondays only, over six consecutive semesters.

The Cross-Cultural Studies concentration focuses the master's candidate on the theory and practice of foreign missions ministry.

Learning Objectives

- Demonstrate knowledge of the nature and content of the Bible.
- Apply principles of Bible interpretation to accurately understand the meaning of Scripture.
- Apply Scripture accurately to practical questions and problems of life.

- Demonstrate an understanding of the dimensions of church ministry with awareness of the practices to follow and errors to avoid.
- Demonstrate an understanding of the history of Christian missions, as well as its biblical strategy and theology.
- Demonstrate an understanding of missions philosophy and practice influenced by cultural anthropology in a cross-cultural urban environment.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

(Cross-Cultural Studies Concentration)

The following core courses are required:

	Ministry Preach/Biblical Separatism ¹	2
	Summer Extension Elective ²	2
SCM 651	Christian Discipleship ³	2
SCM 671	History of Christian Missions	3
SCM 675	Theology of Missions	3
SCM 677	Urban Church Planting	3
SCM 777	Biblical Strategy of Missions	2
SNT 681	New Testament Introduction	2
SOT 633	Biblical Hermeneutics	2
SOT 681	Old Testament Introduction	2
SSS 504	Cultural Anthropology	3
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
	TOTAL	32

¹ Men must choose SCM 652 Ministry of Preaching: History & Philosophy. Women must choose SCM 703 Biblical Separatism: History & Philosophy.

² These courses are designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment. Men must choose SCM 610 Ministry Practicum. Women must choose SCM 609 Practical Evangelism.

³ Women should substitute this requirement with a graduate religion elective.

• Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; including 18 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work).

(Pastoral Studies Concentration)

The following core courses are required:

Hom 634	Expository Sermon Preparation	2
SCM 601	Church Leadership & Administration	3
SCM 607	Pastoral Theology	2
SCM 610	Ministry Practicum ¹	2
SCM 621	Church Discipleship Ministries	2
SCM 632	Counseling	3
SCM 651	Christian Discipleship	2
SCM 652	Ministry of Preach: History & Phil.	2
SNT 681	New Testament Introduction	2
SOT 633	Biblical Hermeneutics	2
SOT 681	Old Testament Introduction	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3

Three hours of coursework must be selected from the following:

SCM 627	Christian Family	3
SCM 637	Marriage & Family Counseling	3
	TOTAL	33

¹ This course is designed to be taken wherever the student may reside during the summer and must be satisfied the first summer of enrollment.

• Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; including 18 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work).

Doctor of Philosophy Degree, Theological Studies

For over a half-century, the Division of Graduate Studies in the Seminary has offered the highest level of academic training through our PhD programs. The Doctor of Philosophy degree in Theological Studies provides advanced preparation for those who desire to teach on the college or graduate level or who plan to engage in an extensive ministry of research and writing. The attainment of this degree through the Seminary requires both outstanding academic performance and the highest level of personal leadership and character development.

Following the standard model of graduate level higher education in the United States and universally accepted norms for PhD programs in most American universities, the PhD in Theological Studies requires 96 graduate credits beyond the bachelor's degree, three language proficiency examinations, oral and written comprehensive examinations and a 75,000–100,000 word dissertation in the candidate's field of study, written under the supervision of a faculty committee. The candidate should anticipate a minimum of two years of resident coursework beyond the master of arts degree and an additional two years minimum for the completion of his comprehensive examinations and dissertation.

The PhD in Theological Studies consists of 53 hours of core courses and 43 hours in a chosen concentration. The three concentrations are Biblical and Systematic Theology, Old Testament Interpretation and New Testament Interpretation. Those choosing a concentration in Old Testament or New Testament Interpretation should anticipate advanced studies in classical Hebrew or Koine Greek as a major component of their doctoral curriculum.

Learning Objectives

- Translate the Hebrew Old Testament and Greek New Testament.
- Identify the major interpretational problems of the Old and New Testaments and provide a solution for each problem.
- Provide detailed biblical support for the major doctrines of the Christian faith.
- Explain the major heresies, councils, creeds and confessions of the Christian faith.
- Describe in detail the history of biblical and systematic theology.
- Identify the chapter and theological content of the Old and New Testaments, as well as its historical background and setting and major themes.
- Demonstrate competence in pedagogical philosophy and skills.
- Demonstrate the ability for extensive scholarly research, analysis and writing.
- Demonstrate faithfulness in exercising the major disciplines of Christian sanctification and service.

The following core courses are required:

CH 601	Church History	3
CH 602	Church History	3
Hom 634	Expository Sermon Preparation ¹	2
SNT 622	Methods of Greek Exegesis	3
SNT 650	New Testament Theology	3
SNT 681	New Testament Introduction	2
SOT 601	Elementary Hebrew I	3
SOT 602	Elementary Hebrew II	3
SOT 640	Old Testament Theology	3
SOT 681	Old Testament Introduction	2
SOT 701	Hebrew Exegesis I	3
SOT 702	Hebrew Exegesis II	3
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3
Th 671	Historical Theology	3
Th 672	Historical Theology	3
	Biblical Hermeneutics Elective ²	2
	Greek Exegesis Elective ³	6
	TOTAL	53

Choose one of the following three concentrations:

Biblical and Systematic Theology

Th 613	Christian Apologetics	2
Th 755	The Holy Spirit	2
Th 758	The Church	2
Th 760	Eschatology	2

Th 763	History and Theology of Religions	2
Th 841	Advanced Old Testament Theology I	3
Th 842	Advanced Old Testament Theology II	3
Th 850	Advanced New Testament Theology	3
Th 851	Christology	3
Th 855	Soteriology	3
Th 865	Contemporary Theology	2
Th 891	Teaching Internship	2
Th 892	Theological Research Methods	2
	Theology Elective (PhD) ⁴	6
	Theology Dissertation Research	6
	TOTAL	43

New Testament Interpretation

SNT 705	Advanced Greek Grammar	3
SNT 801	New Testament Word Study	3
SNT 831	Problems of New Testament Interp I	3
SNT 832	Problems of New Testament Interp II	3
SNT 850	Advanced New Testament Theology	3
SNT 881	New Testament Textual Criticism	3
SNT 887	Biblical Historical Backgrounds	3
SNT 891	Teaching Internship	2
SNT 892	Theological Research Methods	2
	700-level Greek Exegesis Elective	3
	NT Exposition or Theology Elective ⁵	9
	New Testament Dissertation Research	6
	TOTAL	43

Old Testament Interpretation

SOT 705	Biblical Aramaic	3
SOT 831	Problems of Old Testament Interp I	3
SOT 832	Problems of Old Testament Interp II	3
SOT 841	Advanced Old Testament Theology I	3
SOT 842	Advanced Old Testament Theology II	3
SOT 887	Biblical Historical Backgrounds	3
SOT 891	Teaching Internship	2
SOT 892	Theological Research Methods	2
	Hebrew Exegesis Elective ⁶	6
	Old Testament Exposition Elec (PhD) ⁷	9
	Old Testament Dissertation Research	6
	TOTAL	43

¹ Women must select Hom 635 Bible Teaching Methods for Women.

² Two hours must be taken from the following courses: SNT 633 Biblical Hermeneutics and SOT 633 Biblical Hermeneutics.

³ Students must select six hours from 700- or 800-level Greek exegesis courses from the comprehensive course listing in the Seminary catalog.

⁴ Six hours must be taken from the following courses: Th 761 Theological Systems, Th 776 Theology & Practice of Prayer, Th 831 The Reformation Era Literature, Th 873 History of Christian Creeds & Confessions, Th 879 Seminar in Theological Classics and Th 885 Readings in Theology.

⁵ Nine hours must be taken from the following courses: SNT 611 Exposition of the Synoptic Gospels, SNT 612 Exposition-John's Gospel & Epistles, SNT 613 Exposition of Acts, SNT 614 Exposition of Romans, SNT 615 Exposition-Corinthian Epistles, SNT 616 Exposition-Paul's Shorter Epistles, SNT 618 Exposition of the General Epistles, SNT 619 Exposition of Revelation, Th 755 The Holy Spirit, Th 758 The Church, Th 760 Eschatology, and Th 776 Theology & Practice of Prayer.

⁶ Students must select six hours from 700- or 800-level Hebrew exegesis courses from the comprehensive course listing in the Seminary catalog.

⁷ Nine hours must be taken from the following courses: SOT 611 Exposition of the Pentateuch, SOT 613 Exposition-Historical Books of OT, SOT 615 Exposition of the Psalms, SOT 616 Exposition of the OT Wisdom Books, SOT 617 Exposition of Isaiah, SOT 618 Exposition-Jeremiah/Ezekiel/Daniel and SOT 619 Exposition of the Minor Prophets.

Ministerial requirement: All ministerial students are required to enroll in either SCM 651, 652 or 708 each semester they are enrolled in coursework as part of the leadership training component of their doctoral program.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, including 30 semester hours in religion (courses with a Bi, OT, NT, CMn or CM prefix, or the equivalent in transfer work); and nine semester hours in Greek (through the 201 level). A Master of Arts degree in religion or its equivalent from a recognized college, university or seminary and evidence of the ability to successfully pursue further graduate work and research at the highest academic level. A personal interview is required as an initial step in the admission process after the submission of an enrollment application.

A black and white portrait of a man with dark hair, wearing a dark suit jacket, a white shirt, and a striped tie. He is smiling slightly and looking towards the camera. The background is a blurred, light-colored setting.

School of
**FINE ARTS &
COMMUNICATION**

Darren P. Lawson, PhD, Dean

GENERAL INFORMATION

Purpose

The School of Fine Arts and Communication has a two-fold purpose: training students at a professional level for careers in the arts and communication and in Christian ministries related to the arts and communication, and providing a broad range of cultural experiences for the university student body in general in line with the charter of the institution and the original intentions of the Founder.

Divisions and Departments

The School of Fine Arts and Communication is organized into four divisions:

I. Division of Art and Design

Department of Design

Department of Studio Art

II. Division of Music

Department of Music History and Literature

Department of Music Theory and Technology

Department of Church Music

Department of Vocal Studies

Department of Keyboard Studies

Department of Instrumental Studies

III. Division of Communication

Department of Communication Studies

Department of Journalism and Mass Communication

Department of Cinema

Department of Dramatic Arts

IV. Division of Graduate Studies

Department of Music

Department of Communication Studies

DEGREES OFFERED

Undergraduate Degrees

The *Bachelor of Arts* degree with majors in Communication, Dramatic Production, Journalism and Mass Communication, and Performance Studies.

The *Bachelor of Fine Arts* degree with majors in Graphic Design, Interior Design and Studio Art.

The *Bachelor of Music* degree with majors in Church Music, Keyboard Performance, Orchestral Instrument Performance, Piano Pedagogy, String Pedagogy and Voice Performance.

The *Bachelor of Science* degree with majors in Apparel, Textiles and Design, Cinema Production and Communication Disorders.

Graduate Degrees

The *Master of Arts* degree with majors in Communication and Dramatic Arts.

The *Master of Music* degree with majors in Church Music, Performance and Piano Pedagogy.

The *Master of Music Education* degree.

Gainful Employment

For graduation rates, the median debt of students who completed the program and other important information, please visit on.bju.edu/rates.

Admission

The prospective graduate student in the School of Fine Arts and Communication should consult the information on both general admission and admission to graduate work in the introductory section of this catalog. A bachelor's degree from a recognized college with 70 semester hours of liberal arts courses is required before the student will be considered for admission to graduate school. The student should have a 2.5 grade point average based on a four-point scale.

The Fine Arts graduate program deadline for admission is April 1 for the fall semester and October 15 for spring. This requires submission of all admission materials, including application, graduate audition or interview, and any program-specific requirements.

For the Master of Music and the Master of Music Education degrees, the student must have a bachelor's degree with a major concentration of 30 semester hours in music. Prospective graduate master of music education students must arrange for an interview with the music education faculty.

Prospective graduate music students must arrange for an audition or send an audition tape prior to admission. In addition, composition students must submit a portfolio of original compositions.

For the Master of Arts degree in the Division of Communication, the student must present a minimum of 12 semester hours of acceptable undergraduate credits in his proposed major field, which courses must be equivalent to those required for the bachelor's degree in this field at Bob Jones University.

Prospective graduate Dramatic Arts students must submit a creative resumé of applicable theatre and performance experience, a statement of career goals, and a letter of recommendation. Prospective graduate Communication and Dramatic Arts students must submit an academic writing sample and arrange for an interview with the graduate faculty.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration. All transfer students must take two semesters of Bible. In certain cases, six hours of approved graduate credit may be transferred from a recognized graduate school.

Curricula and Requirements

One year of residence, 30 semester hours of graduate credits (32 for the Master of Music degree), is required. The completion of a creative project, thesis, or other approved project is required. The maximum full-time load for a graduate student is 16 hours a semester.

The Master of Music student majoring in Performance must present a public recital between 50 and 70 minutes in length before graduation. Piano Pedagogy students present two recitals: a lecture recital or an ensemble recital during one year and a 40–50 minute solo recital the other year. For the student majoring in Church Music, a public recital 40–50 minutes in length is required before graduation. Conducting principals will prepare and conduct a public choral concert 40–50 minutes in length in lieu of a solo recital. Composition principals will present a public recital of original compositions and/or arrangements in lieu of a solo recital. The program will be 40–50 minutes in length. No recital is required for the Master of Music Education degree.

A student majoring in Voice must have taken one year of undergraduate French, German, or Italian or must take one year of one of these languages concurrent with his graduate studies. He must be able to demonstrate correct pronunciation of all three languages.

Students seeking admission to the Master of Music program in Performance, Piano Pedagogy or Church Music must present an audition at Bob Jones University or send a recording if conditions

prevent a live audition. (Those wishing to pursue the Master of Music degree in Church Music with a choral conducting principal must audition in person.) In addition, prospective composition principals must submit a portfolio of at least three short works (comprising at least eight minutes of music), must have successfully completed the following undergraduate courses: MT 409, 501, 502, and 504, and must successfully pass the Music Theory Placement Test. Master of Music Education candidates must demonstrate senior-level ability in one performance area. Repertoire requirements for all auditions may be obtained from the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission.

Applicants for teaching assistantships should submit a 20- to 25-minute digitally recorded segment of their teaching a private lesson (child or adult). A letter of recommendation from a private teacher or a teacher of a pedagogy course that the applicant has taken should be included with the videotape.

It is, of course, understood that a student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 hours of C grades may be applied toward the requirements of the masters' programs. Furthermore, a grade of D or F disqualifies a student as a candidate for an advanced degree.

Residence Requirements

Any master's degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

Standards for Projects and Theses

All graduate papers and theses are to be prepared according to the *Publication Manual of the American Psychological Association* (6th ed.), the form being adapted to the particular kind of writing to be done. The graduate student should begin early to know thoroughly the proper technical form for his graduate papers. In addition, the graduate student must present his thoughts and research in an acceptable and correct grammatical style. Mere technical form is not enough; the material should reflect the high quality of research and knowledge expected of graduate students.

All theses or special projects prepared as part of the requirements for university degrees automatically become the property of the University and may not be published or reproduced without the consent of the University. All graduate projects must be completed and approved and the registrar notified of the completion by April 15 for May graduation or by July 15 for August graduation. Graduate Fine Arts and Communication faculty are not available to students from the end of summer school through the week of registration in the fall or during the Christmas break.

Any student who has completed all the requirements for any graduate degree, with the exception of his thesis or special project, must be registered in the University each semester until the thesis or project is completed and approved.

DIVISION OF GRADUATE STUDIES

DARREN PATRICK LAWSON, PhD, *Chairman*

Department of Music

PAUL EDWARD DUNBAR, DMA, *Department Head*

Master of Music Degree, Church Music Major

The Master of Music degree program in Church Music focuses on the preparation for service in the musical program within a church's overall ministry, such as music director, accompanist, youth and children's choir director, and for men, the music pastorate. This program emphasizes advanced study in voice, piano, organ, one of the standard orchestral instruments, choral conducting or composition and provides specialized study of hymnology, children's choirs, and is supplemented with continued study of music history, theory, choral conducting, and composition. A recital in the applied principal is required before graduation. This program requires 31 hours.

Students seeking admission to the program with a voice, piano, organ, or orchestral instrument principal must present an audition at Bob Jones University or send a digital recording if conditions prevent a live audition. Those wishing to pursue a choral conducting principal must audition in person.

All graduate students in the Division of Music must take the Music Theory Placement Test prior to enrollment. Those not passing this test will register for MT 499 (Theory Review). Graduate credit is not available for this remedial class.

Conducting and composition principals must demonstrate senior-level ability in one performance area. Composition principals must submit a portfolio of original compositions and must successfully pass the Music Theory Placement Test. Failure to pass this test will remove the student from the composition principal.

Orchestral Instrument principals include bassoon, cello, clarinet, double bass, euphonium, flute, French horn, oboe, percussion, saxophone, trombone, trumpet, tuba, viola, or violin. Instrumental students will be required to hold membership in the orchestra, band or an instrumental ensemble.

Learning Objectives

- Use the gift of music to glorify God, recognizing that God is the creator and giver of music.
- Have a thorough grasp of the structural, technical, historical and aesthetic aspects of music.
- Nurture cultural awareness and sensitivity through skillful application of theory and technique.
- Enhance personal development in principal and secondary instruments.
- Develop a love for using music in Christian ministry and assuming leadership in these ministries, as well as in professional organizations.
- Provide strong spiritual leadership for a local church, demonstrate a gift in performing, and develop a philosophy for the proper administration of a church music program.
- Develop understanding of and leadership abilities in extra-musical venues of ministry.

(Composition Principal)

The following core courses are required:

	Music Elective ¹	4
	Voice, Piano, or Orchestral Instr	2
MT 506	Introduction to Schenkerian Analysis	2
MT 603	Advanced Choral Conducting ²	2
MT 611	Private Composition	1
MT 621	Private Composition	1
MT 631	Private Composition	1
MT 641	Private Composition	1
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs	2

Three hours of coursework must be selected from the following:

Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature.	3

Two hours of coursework must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance.	2
Mu 615	Baroque Era	2
Mu 616	Classic Era.	2
Mu 617	Romantic Era	2
Mu 618	Music from 1900 to 1945	2
Mu 628	Music Since 1945	2

Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis.	2
MT 615	Stylistic Analysis	2
TOTAL.		31

¹ Four hours must be taken at the 500 level or above.

² Composition principals may substitute MT 607 Advanced Instrumental Conducting for this requirement.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

(Conducting Principal)

The following core courses are required:

	Music Elective ¹	4
	Voice	2
MT 603	Advanced Choral Conducting	2
MT 610	Church Music Composition	2
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs	2
SM 606	Group Vocal Techniques	2
SM 609	Private Conducting	1
SM 610	Private Conducting	1

Three hours of coursework must be selected from the following:

Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature.	3

Two hours of coursework must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance.	2
Mu 615	Baroque Era	2
Mu 616	Classic Era.	2
Mu 617	Romantic Era	2
Mu 618	Music from 1900 to 1945	2
Mu 628	Music Since 1945	2

Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis.	2
MT 615	Stylistic Analysis	2
TOTAL.		31

¹ Four hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

(Orchestral Instrument Principal)

The following core courses are required:

	Music Elective ¹	4
	Orchestral Instrument.....	4
MT 603	Advanced Choral Conducting	2
MT 610	Church Music Composition	2
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs	2
SM 606	Group Vocal Techniques.....	2

Three hours of coursework must be selected from the following:

Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature.....	3

Two hours of coursework must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music from 1900 to 1945	2
Mu 628	Music Since 1945	2

Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis	2
MT 615	Stylistic Analysis	2
	TOTAL.....	31

¹ Four hours must be taken at the 500 level or above.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

(Organ Principal)

The following core courses are required:

	Music Elective ¹	4
	Organ.....	4
MT 603	Advanced Choral Conducting	2
MT 610	Church Music Composition	2
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs	2
SM 606	Group Vocal Techniques.....	2

Three hours of coursework must be selected from the following:

Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature.....	3

Two hours of coursework must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music from 1900 to 1945	2
Mu 628	Music Since 1945	2

Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis	2
MT 615	Stylistic Analysis	2
	TOTAL.....	31

¹ Four hours must be taken at the 500 level or above.

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean

of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

(Piano Principal)

The following core courses are required:

	Music Elective ¹	4
	Piano	4
MT 603	Advanced Choral Conducting	2
MT 610	Church Music Composition	2
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs	2
SM 606	Group Vocal Techniques	2

Three hours of coursework must be selected from the following:

Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature	3

Two hours of coursework must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music from 1900 to 1945	2
Mu 628	Music Since 1945	2

Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis	2
MT 615	Stylistic Analysis	2
TOTAL		31

¹ Four hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

(Voice Principal)

The following core courses are required:

	Music Elective ¹	4
	Voice Lessons (for the Major)	4
MT 603	Advanced Choral Conducting	2
MT 610	Church Music Composition	2
Mu 508	Research & Writing in Music	2
SM 601	Church Music: Protestant Tradition	3
SM 602	American Hymnody	3
SM 603	Graded Choirs	2
SM 606	Group Vocal Techniques	2

Three hours of coursework must be selected from the following:

Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature	3

Two hours of coursework must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music from 1900 to 1945	2
Mu 628	Music Since 1945	2

Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis	2
MT 615	Stylistic Analysis	2
TOTAL		31

¹ Four hours must be taken at the 500 level or above.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Master of Music Degree, Performance Major

The Master of Music degree program in Performance is designed to prepare the student for a career as a church musician, a private studio teacher, a symphony musician or a teacher at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical and useful. Degree programs are available in one of the following: voice, piano, organ, bassoon, cello, clarinet, double bass, euphonium, flute, French horn, oboe, percussion, saxophone, trombone, trumpet, tuba, viola and violin. All graduate students in the Division of Music must take the Music Theory Placement Test prior to enrollment. Those not passing this test will register for MT 499 (Theory Review). Graduate credit is not available for this remedial class. A recital in the performance field (two recitals for piano) is required before graduation. This program requires 32 hours.

Learning Objectives

- Use the gift of music to glorify God, recognizing that God is the creator and giver of music.
- Have a thorough grasp of the structural, technical, historical and aesthetic aspects of music.
- Nurture cultural awareness and sensitivity through skillful application of theory and technique.
- Understand the background of philosophies of performance and pedagogy.
- Enhance personal development by cultivating a love for performance, teaching, ministry and music.
- Perform and teach authoritatively from a broad exposure to literature.
- Assume positions of musical leadership in schools, churches and professional organizations.

The following core courses are required:

	Instrument or Voice.....	10
	Music Elective ¹	8
Mu 508	Research & Writing in Music.....	2

Six hours of coursework must be selected from the following:

Mu 601	Voice Literature.....	3
Mu 602	Voice Literature.....	3
Mu 603	Piano Literature.....	3
Mu 604	Piano Literature.....	3
Mu 605	Organ Literature.....	3
Mu 606	Organ Literature.....	3
Mu 607	String Literature.....	3
Mu 608	String Literature.....	3
Mu 609	Woodwind Literature.....	3
Mu 610	Woodwind Literature.....	3
Mu 611	Brass Literature.....	3
Mu 612	Brass Literature.....	3

Four hours of coursework must be selected from the following:

Mu 613	Middle Ages.....	2
Mu 614	Renaissance.....	2
Mu 615	Baroque Era.....	2
Mu 616	Classic Era.....	2
Mu 617	Romantic Era.....	2
Mu 618	Music from 1900 to 1945.....	2
Mu 628	Music Since 1945.....	2

Two hours of coursework must be selected from the following:

MT 614	Stylistic Analysis.....	2
MT 615	Stylistic Analysis.....	2
	TOTAL.....	32

¹ Piano and Organ tracks must take MT 602 Advanced Keyboard Skills. Voice Track must take Vo 601 Advanced Methods of Vocal Technique.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Master of Music Degree, Piano Pedagogy Major

The Master of Music degree program in Piano Pedagogy is designed to prepare the student for a career as a private studio teacher or a teacher at the college level. The student will receive training that is thorough in technique and repertoire and at the same time practical and useful in service playing. All graduate students in the Division of Music must take the Music Theory Placement Test prior to enrollment. Those not passing this test will register for MT 499 (Theory Review). Graduate credit is not available for this remedial class. Two recitals in the performance field are required before graduation: the first a lecture recital, pedagogy workshop, concerto or ensemble program; the second a solo recital. This program requires 32 hours.

Learning Objectives

- Use the gift of music to glorify God, recognizing that God is the creator and giver of music.
- Have a thorough grasp of the structural, technical, historical and aesthetic aspects of music.
- Nurture cultural awareness and sensitivity through skillful application of theory and technique.
- Understand the principal philosophies of piano pedagogy and performance.
- Enhance personal development by cultivating a love for teaching, ministry and music.
- Perform and teach authoritatively with a broad emphasis on piano pedagogy and literature.
- Assume positions of musical leadership in schools, churches and professional organizations.

The following core courses are required:

	Music Elective ¹	2
	Piano	6
MT 602	Advanced Keyboard Skills	2
Mu 508	Research & Writing in Music	2
Mu 603	Piano Literature	3
Mu 604	Piano Literature	3
PPd 601	Advanced Piano Pedagogy	2
PPd 602	Current Trends in Piano Pedagogy	2
PPd 603	Teaching Intermed. & Adv Piano Lit.	2
PPd 604	Ensemble Music in Piano Teaching	2
PPd 611	Internship in Piano Teaching	1
PPd 612	Internship in Piano Teaching	1
PPd 613	Internship in Piano Teaching	1
PPd 614	Internship in Piano Teaching	1

Two hours of coursework must be selected from the following:

Mu 613	Middle Ages	2
Mu 614	Renaissance	2
Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music from 1900 to 1945	2
Mu 628	Music Since 1945	2
	TOTAL	32

¹ Two hours must be taken at the 500 level or above.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a major concentration of 30 semester hours in music. Prospective graduate students must arrange for an audition. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Master of Music Education Degree

The Master of Music Education degree program is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. It focuses on producing clear-thinking teachers and develops the ability to generate fresh, original lessons without undue dependence on structured teacher's manuals. It also promotes the evaluation of academic curricula as well as the formulation of a strong Christian philosophy of education. This program does not lead to certification. All graduate students in the Division of Music must take the Music Theory Placement Test prior to enrollment. Those not passing this test will register for MT 499 (Theory Review). Graduate credit is not available for this remedial class. This program requires 30 hours.

Learning Objectives

- Use the gift of music to glorify God, recognizing that God is the creator and giver of music.
- Have a thorough grasp of the structural, technical, historical and aesthetic aspects of music.
- Nurture cultural awareness and sensitivity through skillful application of theory and technique.
- Understand the principal philosophies of education with an awareness of the major schools of music teaching.
- Enhance personal development by cultivating a love for teaching, ministry and music.
- Assume positions of an authoritative leader-facilitator in schools, churches and professional organizations.

The following core courses are required:

MME 611 Music Curriculum	2
MME 612 Principles/History of Music Educ	3
MME 614 Psychology of Music	3
MME 691 Testing & Research in Music Ed.	3
Mu 507 The Christian Musician	1

12 hours of coursework must be selected from the following:

MME 501 MIDI & Digital Audio Prod Technique	2
MME 522 Music for Exceptional Learners	2
MME 613 Special Methods in Music Education	2
MME 780 Readings in Music Education	3
MT 501 Eighteenth Century Counterpoint	2
MT 502 Choral Composition	2
MT 506 Introduction to Schenkerian Analysis	2
MT 602 Advanced Keyboard Skills	2
MT 603 Advanced Choral Conducting	2
MT 607 Advanced Instrumental Conducting	2
MT 608 Studies in Schenkerian Analysis	2
MT 610 Church Music Composition	2
MT 614 Stylistic Analysis	2
MT 615 Stylistic Analysis	2
MTc 502 Adv. Music Notation & Web Publishing	2
PPd 601 Advanced Piano Pedagogy	2
PPd 602 Current Trends in Piano Pedagogy	2
PPd 603 Teaching Intermed. & Adv Piano Lit.	2
PPd 604 Ensemble Music in Piano Teaching	2
SM 603 Graded Choirs	2
SM 606 Group Vocal Techniques	2

Six hours of coursework must be selected from the following:

Mu 508 Research & Writing in Music	2
Mu 601 Voice Literature	3
Mu 602 Voice Literature	3
Mu 603 Piano Literature	3
Mu 604 Piano Literature	3
Mu 605 Organ Literature	3
Mu 606 Organ Literature	3
Mu 607 String Literature	3
Mu 608 String Literature	3
Mu 609 Woodwind Literature	3
Mu 610 Woodwind Literature	3
Mu 611 Brass Literature	3
Mu 612 Brass Literature	3
Mu 613 Middle Ages	2
Mu 614 Renaissance	2

Mu 615	Baroque Era	2
Mu 616	Classic Era	2
Mu 617	Romantic Era	2
Mu 618	Music from 1900 to 1945	2
Mu 619	Choral Literature	3
Mu 620	Instrumental Ensemble Literature	3
Mu 628	Music Since 1945	2
Mu 630	Introduction to Musicology	1
	TOTAL	30

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; and including the equivalent of a major with 30 semester hours in music and nine semester hours in education and/or psychology courses (not including general psychology). The teaching courses in Elementary School Music and Secondary School Music are also required. Students must meet senior-level standards in the primary performance area and must demonstrate this ability in an audition before a faculty committee. Repertoire requirements for auditions may be obtained from Admission or the Dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Department of Communication Studies

RYAN PATRICK MEERS, PhD, *Department Head*

Master of Arts Degree, Communication Major

The Master of Arts in Communication provides students the opportunity to enhance communication skills through advanced coursework blending theory, research and application in a variety of contexts. The program prepares a student for a career in communication or for further academic work. The student will declare a concentration in either Leadership Communication or Organizational Communication. This program requires 30–33 hours.

Learning Objectives

- Develop a biblical perspective of communication.
- Demonstrate understanding of multiple theoretical perspectives and of multiple research methodologies in communication.
- Demonstrate competency in oral presentation skills and relational interaction.

(Leadership Communication Concentration)

First Year

Com 502	Rhetorical Criticism	3	Com 604	Qualitative Research Meth - Commun.	3
Com 600	Introduction to Graduate Studies	3	Com 605	Applied Communication Research I ¹	3
BA 610	Statistical Applications in Business ²	3	Com 607	Leadership and Communication	3
BA 665	Mgmt Effectiveness & Communication	3		Business/Communic Elective for Commu ³	3
	Business/Communic Elective for Commu ³	3		Business/Communic Elective for Commu ³	3
	TOTAL	15		TOTAL	15

¹ Those writing a graduate thesis will take up to six hours of Applied Communication Research credit and complete the program with 33 hours. Those conducting a graduate project will take three hours of Applied Communication Research and complete the program with 30 hours.

² Students may replace BA 610 with another graduate statistics course from the Schools of Education or Business.

³ Nine hours must be completed with BA or Comm prefix at the 500-699 level.

Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all work completed through a traditional college setting of residence and/or distance education, and with a minimum of 12 semester hours of acceptable undergraduate credit in the proposed major field, including courses in communication or public address. Prospective graduate students must arrange for an acceptance interview with members of the graduate communication faculty. Requirements for the interview may be obtained from Admission or the dean of the School of Fine Arts and Communication. The interview must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

(Organizational Communication Concentration)

First Year

Com 502	Rhetorical Criticism.....	3	Com 603	Advanced Organizational Communicatio	3
Com 522	Assess Methods in Communication	3	Com 604	Qualitative Research Meth - Communic.	3
Com 523	Special Topics in Communication.	3	Com 605	Applied Communication Research I ¹	3
Com 600	Introduction to Graduate Studies	3		Communication Studies Elective ²	3
BA 610	Statistical Applications in Business ³	3		Communication Studies Elective ²	3
	TOTAL	15		TOTAL	15

¹ Those writing a graduate thesis will take up to six hours of Applied Communication Research credit and complete the program with 33 hours. Those conducting a graduate project will take three hours of Applied Communication Research and complete the program with 30 hours.

² Six hours must be taken with a Com prefix on the 500–600 level.

³ Students may replace BA 610 with another graduate statistics course from the Schools of Education or Business.

Prerequisites: A bachelor’s degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all work completed through a traditional college setting of residence and/or distance education, and with a minimum of 12 semester hours of acceptable undergraduate credit in the proposed major field, including courses in communication or public address. Prospective graduate students must arrange for an acceptance interview with members of the graduate communication faculty. Requirements for the interview may be obtained from Admission or the dean of the School of Fine Arts and Communication. The interview must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Master of Arts Degree, Dramatic Arts Major

The master’s degree in Dramatic Arts is designed to equip students with a set of core collaborative skills that enable them to return to their local churches, schools and communities to create dramatic arts projects and programs that emphasize a Christian worldview. The program emphasizes scholarly research, grounding in critical philosophy and theory related to theatre and performance, practical coursework in analysis, performance, directing, design/stagecraft, with a special emphasis on text creation and adaptation. As partial fulfillment of the requirements for this degree, the student will prepare and present a portfolio of dramatic arts projects such as writing a play or original adaptation, directing a play, completing a significant performance project, or designing and assisting with execution of costumes, lighting or scenery for a stage production. This program requires 31 hours.

Learning Objectives

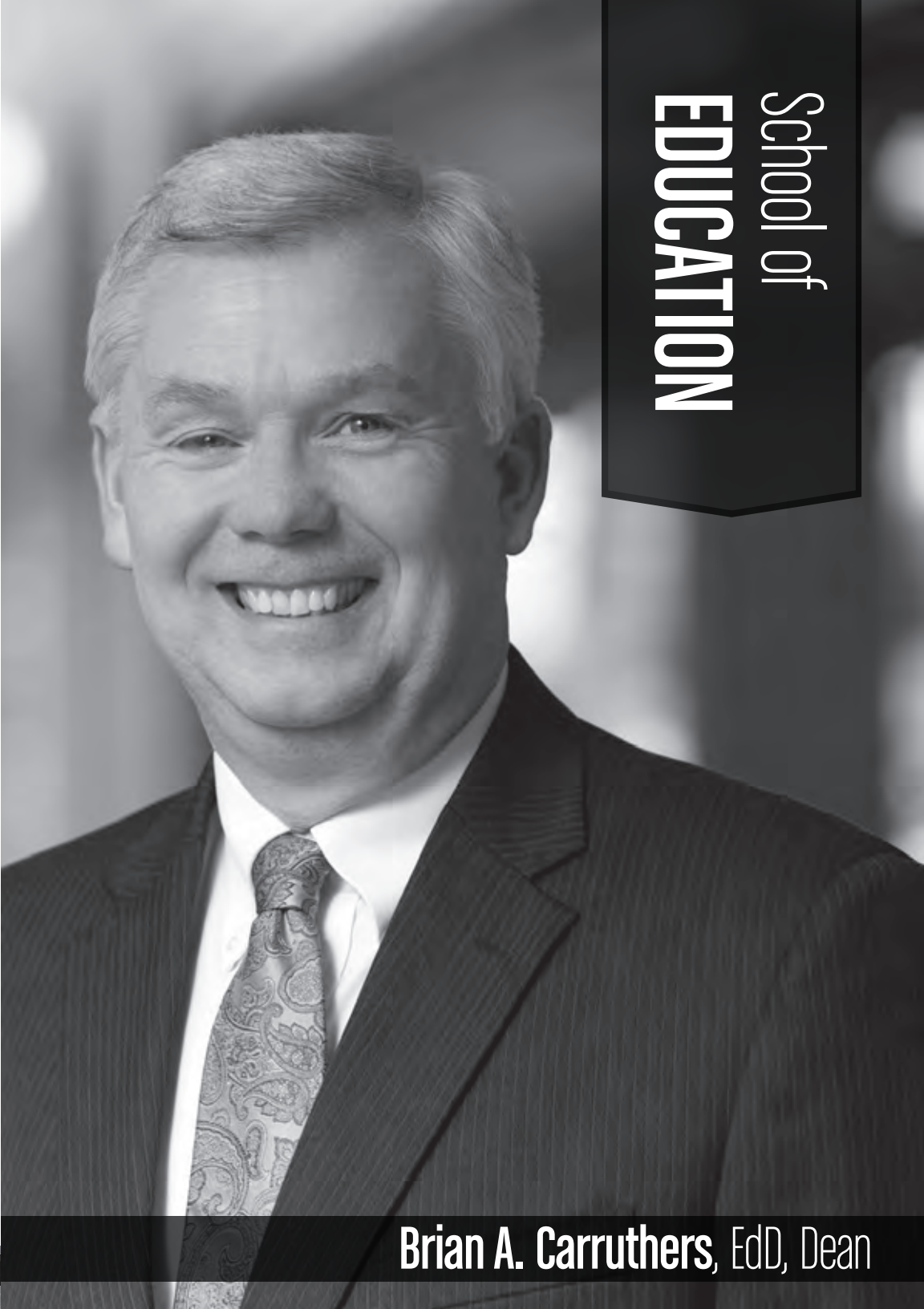
- Articulate and apply essential theoretical theories of theatre and performance to analytical and creative projects.
- Understand and compare the basics of major theatre theories and theoreticians of the classical and contemporary period to a biblical view of the arts.
- Develop a working knowledge of collaboration and demonstrate in creative tasks the ability to lead with a visionary and democratic leadership style.
- Develop a working knowledge of dramatic structure from both the writer and performer’s viewpoint.
- Analyze various texts from a variety of contemporary and classical viewpoints and make application toward writing, performance, directing and design work.
- Demonstrate masters-level ability in core-competencies: analysis, writing/adaptation, collaboration, directing, design/stagecraft and performance.
- Participate in a local applied/missional dramatic arts project, review the experience and submit the work to a public review session.

The following core courses are required:

DA 600	Theories of Theatre and Performance	3
DA 601	Theater History Survey	3
DA 602	Playwriting	3
DA 603	Stage Directing	3
DA 604	Acting	3
DA 605	Dramatic Arts Practicum	1
DA 606	Dramatic Arts Practicum	1
DA 607	Principles of Collaborative Design	3
DA 608	Contemporary Narrative Performance	3

DA 609	Experimental Adaptation	3
DA 610	Theories of Directing	3
DA 611	DA Thesis Project	1
DA 612	DA Thesis Project	1
	TOTAL.....	31

· Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses with a cumulative GPA of 2.5 or above from a recognized college or university, with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education, and with a minimum of 18 semester hours of acceptable undergraduate credit in the proposed major field, including courses in voice and articulation, performance, theatre, stage directing, stagecraft, creative writing, and acting. Prospective graduate students must arrange for an audition and interview. Requirements for auditions may be obtained from Admission or the dean of the School of Fine Arts and Communication. The audition must be completed before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.



School of
EDUCATION

Brian A. Carruthers, EdD, Dean

GENERAL INFORMATION

Purpose

The Division of Graduate Studies of the School of Education is a standard professional school which at the graduate level is designed to train prospective public school teachers for the elementary level and to train private school teachers for the elementary, secondary, and college levels. The Division of Graduate Studies is also designed to train administrative personnel and counselors for leadership roles in private educational institutions and similar Christian ministries.

Divisions and Departments

The School of Education is organized into four divisions:

- I. **Division of Teacher Education**
 - Department of Early Childhood Education
 - Department of Elementary Education
 - Department of Middle School Education
 - Department of English Education
 - Department of Modern Language Education
 - Department of Mathematics Education
 - Department of Music Education
 - Department of Science Education
 - Department of Social Studies Education
 - Department of Special Education
- II. **Division of Physical Education and Exercise Science**
- III. **Division of Psychology**
- IV. **Division of Graduate Studies**

DEGREES OFFERED

Undergraduate Degrees

The *Associate of Science* degree with a major in Early Childcare and Development.

The *Bachelor of Arts* degree with a major in Biblical Counseling.

The *Bachelor of Science* degree with majors in Biology Education, Composite Science Education, Composite Social Studies Education, Early Childhood Education, Elementary Education, English Education, Health, Fitness & Recreation, Mathematics Education, Middle School Education, Music Education, Spanish Education and Special Education.

Graduate Degrees

The *Master of Arts in Teaching* degree with a major in Elementary Education.

The *Master of Education* degree with majors in Elementary Education, Secondary Education and Teaching and Learning.

The *Master of Science* degree with majors in Biblical Counseling and Educational Leadership.

The *Doctor of Education* degree with a major in Curriculum and Instruction.

Gainful Employment

For graduation rates, the median debt of students who completed the program and other important information, please visit on bju.edu/rates.

Program Emphasis

The graduate program leading to the Master of Arts in Teaching degree is designed to prepare those with baccalaureate degrees outside the field of education with the professional preparation needed for classroom teaching. This program has been approved for certification in South Carolina. Graduate programs leading to the Master of Education (MEd) degrees are designed to prepare teachers, department chairmen and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not the goal of the MEd programs. Graduate programs leading to the Master of Science and Doctor of Education degrees are designed for preparation for counseling, administration, and teaching in private elementary and secondary schools, and college-level school positions.

Graduate students taking the Master of Arts degree in any fine arts area will be able to select from 3 to 6 graduate hours in education as part of their program.

Admission to Graduate Programs

The following prerequisites apply to all graduate programs in the Division of Graduate Studies in the School of Education except for the Master of Science in Biblical Counseling and the Master of Arts in Teaching degree: (1) a bachelor's degree from a recognized college or university which includes 70 semester hours of liberal arts, including nine semester hours of education and/or psychology courses (beyond General Psychology), which must include Ps 201 Educational Psychology and (2) a 2.5 grade point average based on a four-point scale. Prerequisites for the Master of Arts in Teaching degree are listed following the description of the program in the following pages. All students pursuing the Master of Education degrees who have not previously taken Introduction to Exceptional Learners, or the equivalent, must take Ps 305 as a deficiency requirement. Additional prerequisites apply to the various degree programs offered and are detailed below. Undergraduate degrees earned primarily by correspondence or external studies are not recognized as a basis for graduate studies in the School of Education. Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration.

Prerequisites for the *Master of Science* degree in Educational Leadership include nine semester hours of education and/or psychology (including Ps 201 Educational Psychology). Students applying for the Master of Science degree in Biblical Counseling must have an undergraduate major in Bible, Counseling, or Education or the equivalent. An equivalent program is interpreted to mean a minimum of 30 semester hours in Bible, education and/or psychology, with a minimum of 18 hours in one field.

The *Master of Education* degree in Elementary Education requires 18 semester hours in education and/or psychology at the undergraduate level. The Master of Education degree in secondary education requires a minimum of 18 hours of coursework in a core secondary level teaching field. The Master of Education degree in Teaching and Learning is an online program intended for those who already possess a bachelor's degree in education or are teaching in traditional classroom settings. This major is open only to prospective students who have an undergraduate degree in education or have at least one year of experience in a K–12 traditional classroom.

Master's programs may be completed in residence within one or two years. The School of Education provides unique scheduling for those involved in full-time Christian ministry. These students may complete their work during the summer, by evening classes or through online courses offered by the Center for Distance Learning.

The *Doctor of Education* candidate is required to have completed a master's degree or its equivalent and must have evidenced the ability to pursue successfully further graduate study and research. A 3.25 GPA average in the requirements completed for a master's degree and/or work completed beyond the master's degree should be evident. No more than half the hours required for the doctorate may be transferred—that is, at least 45 semester hours of appropriate graduate work must be taken at Bob Jones University. A personal interview is required before the admission process can be completed.

Quality of Work

It is, of course, understood that a student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 6 graduate hours of C grades may be applied toward the requirements of an advanced degree. (MAT students may apply up to 9 graduate hours of C grades.) Furthermore, a grade of D or F disqualifies a student as a candidate for a master's or doctoral program.

Those admitted to the Doctor of Education program will adhere to the following checkpoints.

1. Students are expected to make satisfactory progress toward completion of their program without inappropriate delays. Students whose cumulative GPA for graduate work completed at BJU drops below 3.25 or who do not complete coursework within a three-year period of time may be dropped from the program.
2. Upon satisfactory completion of his coursework, a student will be considered for admission to candidacy. Admission to candidacy is contingent upon completion of all required courses with a minimum cumulative GPA of 3.25 and satisfactory completion of the comprehensive examinations.
3. Upon admission to candidacy, the student should proceed immediately to the task of writing the dissertation. Students have four semesters to complete the dissertation.
4. When the student's chair considers him prepared to defend the dissertation, the chair of the Division of Graduate Studies will be notified and requested to schedule the defense.

Full details of the Doctor of Education program requirements are contained in the *Doctoral Handbook* available through the dean's administrative assistant.

Standards for Papers and Dissertations

The doctoral candidate shall select for his dissertation a subject approved by the faculty of the School of Education. The student is responsible to select a committee of graduate faculty members according to his chosen fields of specialization. The dissertation must exhibit originality and thoroughness of research and must be an exhaustive treatment of the subject chosen. When the dissertation has been accepted by his committee, the candidate shall appear before the committee and successfully defend his dissertation.

All graduate papers and the thesis or dissertation are to be prepared according to the *Publication Manual of the American Psychological Association* (6th ed.), the form being adapted to the particular kind of writing to be done. Early in his program the graduate student should thoroughly know the proper technical form for his graduate papers. In addition, the graduate student must present his thoughts and research in an acceptable and correct grammatical style. Mere technical form is not enough; the material should reflect the high quality of research and knowledge expected of a graduate student. Students will find Dr. Ronald Horton's *College Writing* published by Bob Jones University Press an excellent resource. All graduate education students are urged to purchase a copy for their professional library.

Any student who has completed all of the requirements for any doctoral degree with the exception of the dissertation must be registered in the University each semester until the dissertation is approved. This requirement must be met whether or not the student is residing in Greenville while doing this work. The student must be registered for dissertation credit the academic term in which he defends his dissertation.

The candidate must submit one typewritten dissertation or thesis copy prepared according to literary standards acceptable to the committee as well as an electronic copy. Additional copies shall be made by the Bellis Copy Center as needed. The student is required to provide two bound copies for the library and one additional copy for the chairman of his doctoral committee. The original will be returned to the student. Students completing dissertations, theses, and other projects prepared as part of the requirements for degrees earned at Bob Jones University are requested to give the University the first option of publishing their work prior to submitting their work to other publishers.

All dissertations or theses and graduate projects must be completed and submitted to the registrar for his approval by April 1 for May graduation or July 15 for August graduation. Graduate education faculty may not be available to doctoral students in education from the end of summer school through the week of registration in the fall or during Christmas break.

Residence Requirement

The Master of Science and Master of Education degrees require successful completion of 30 hours of graduate credit. The Master of Arts in Teaching degree requires successful completion of a minimum of 46 hours of study and cannot be completed in summer sessions.

Any master's degree student who interrupts his enrollment for more than twelve months, having completed fifteen of the required hours for his degree, must complete the remaining hours within three years of his last residence, or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

A doctoral student who has not entered the dissertation stage of his program and does not complete any coursework for three consecutive years will be dropped from his program. Should he desire to resume work later, he must reapply for Scholarship Committee approval and, if approved, meet catalog requirements in effect at the time of his reenrollment.

The *Doctor of Education* program normally requires a minimum of three years of work, two of which are devoted to class work and the third to the writing of the dissertation. This assumes that the student comes into the program with the equivalent of the master's degree and that he is a full-time student. If a full load is not taken, more time will be required.

The Doctor of Education degree requires successful completion of 90 semester hours of graduate work. The candidate may select his minors from among the following four schools within the University:

Seminary and Graduate School of Religion: Bible (OT, NT, Th or Bi, required of those who have not had a minimum of 10 hours of Bible at the undergraduate level), Church Ministries, or Church History.

School of Fine Arts and Communication: art, music or communication

School of Education: psychology, elementary education, secondary education, educational leadership

School of Business Administration: business

All doctoral candidates must select one minor from the Seminary and Graduate School of Religion. Students failing to present a substantial amount of Bible credit at the undergraduate or master's degree level will be expected to elect Bible as one of their minors. The doctor's degree will be conferred not merely on the basis of the accumulation of semester credits but strictly on the high degree of scholarship and mastery of the chosen field.

Each student's doctoral program will be tailor-made to capitalize and build upon his previous education. Applicants having already completed 24-30 hours in one academic field as part of their master's degree program may petition to have a comprehensive minor rather than having to complete two different minor fields. However, all students must complete at least six hours of graduate-level Bible coursework.

Doctoral students should take their comprehensive examinations during the academic term just prior, during, or immediately after completion of their coursework. The comprehensives must be passed within six months of completing the last course. The dissertation is to be completed within two years of passing the comprehensives. Requests for extensions of time to complete the dissertation will be reviewed by the Scholarship Committee. To be considered, the request must be supported by a recommendation for approval from the student's committee chairman and the Dean of the School of Education. To be considered for the first extension, the student must have submitted an approved prospectus during the two-year period for completing the dissertation. To be eligible for a second and final extension, the student must have completed a substantial portion

of the dissertation (approximately 50 percent). Any extensions are for one year. Decisions of the Scholarship Committee are final. The student who fails to meet these deadlines disqualifies himself as a doctoral candidate.

Course Sequence

The Master of Science, Master of Education, and Doctor of Education degrees are designed to accommodate students who desire to complete degree requirements during the regular semester, summer sessions or a combination of the two. The Master of Arts in Teaching degree must be completed during the regular school year.

Leadership Partnership Program

To help meet the need for qualified, well-educated administrators in Christian schools, BJU has three levels of financial assistance for those currently serving as administrators or those who wish to train to assume such a role in the future. For further information contact the Director of Financial Aid at ext. 3037.

TEACHER EDUCATION PROGRAMS (Master of Arts in Teaching)

The requirements for teacher education are too detailed to include in this catalog. The paragraphs below summarize this information. All teacher education majors will be provided a personal copy of the *Teacher Education and Competency Handbook* (TEACH) upon enrolling in the teacher education program.

General Education Requirements

Courses to support the core curriculum and subject matter areas in teacher education programs are offered by the College of Arts and Science, the Seminary and Graduate School of Religion, the School of Fine Arts, and the School of Business Administration. Coordination of coursework needed to support the curriculum is the responsibility of the University Scholarship Committee consisting of the deans of the various academic units of the University, the registrar and the provost.

Computer Literacy

All degree candidates in programs leading to teacher certification must be computer literate. All MAT candidates are required to take Ed 667 Technology in Education.

Pre-Clinical Practice Internship

Prior to the semester in which Clinical Practice is scheduled, the student must accumulate at least 75 hours of practical experiences. All 75 hours must take place in a supervised school setting. Full details of requirements for teacher education programs are contained in the *Teacher Education and Competency Handbook* (TEACH).

Clinical Practice

Students must formally apply for Clinical Practice by filing an application with the Education Office one academic year in advance of the semester they intend to do their Clinical Practice. If they have met all the requirements, they will be sent a notification of acceptance, and their names will be forwarded for a teaching assignment with the appropriate public or private schools.

Students in approved South Carolina professional education programs do their Clinical Practice experience in area public schools under a certified teacher who has been trained in the student's major field. This cooperating teacher has also been trained to use the State Department of Education's evaluation instrument (ADEPT). Other students do their Clinical Practice experience in area private schools.

During the semester of Clinical Practice, students will register for 6 hours of coursework on a special two-week block schedule that will be followed by Clinical Practice. It is not permissible to have any other coursework in progress (including distance learning) during Clinical Practice.

In preparation for the Clinical Practice experience, students should be aware that they need to supply their own transportation to the school to which they are assigned. Students are discouraged from assuming on-campus responsibilities the semester they are doing their student teaching experience, i.e., recitals, exhibitions, society offices; music or speech ensembles; and performance in plays, vespers, operas, or student productions. Furthermore, no personal absences are permitted during the Clinical Practice experience or during the block classes, except when the school where the Clinical Practice is done is not in session and it does not conflict with an attendance requirement at the University.

Teacher Certification

All MAT graduates of the School of Education are required to take the Principles of Learning and Teaching (PLT) examination and the appropriate Praxis II specialty area examination(s). Scores on the Praxis II Examinations are used by the State Department of Education to determine a student's eligibility for certification in South Carolina. A passing score on each test is required in order to be recommended for certification. Expenses associated with the Praxis II examinations are the responsibility of the student.

The various states and private school credentialing agencies have established minimum standards and passing scores independent of one another. Upon completion of their programs, students should contact the appropriate agencies for further information concerning the tests and test scores that are required.

It is the student's responsibility to make application for South Carolina certification, since no credentials are issued automatically. Students should be aware that the approved teacher education programs at Bob Jones University meet the certification requirements only for the state of South Carolina. Receiving a teaching certificate in an approved program through South Carolina may allow one to receive reciprocal certification in other states. However, each state has its own qualifiers for certification; therefore, for specific certification requirements, teacher candidates need to contact the Department of Education in the state in which they wish to apply for certification. Please be aware that some state departments require regional (not national) accreditation of the institution in order to recognize a graduate's certification. Students must take the initiative to make arrangements for renewing their certification upon expiration.

Approved Teacher Education Programs

The Master of Arts in Teaching program has been developed to meet South Carolina teacher certification requirements. Students completing degree requirements and meeting certain other specified criteria are eligible for certification in Elementary Education 2–6.

In addition to the specific course criteria outlined in the Catalog, candidates for certification with the State Department of Education in South Carolina must meet the following guidelines:

- a. Regular admission to the professional education program is available to students in approved programs who have successfully completed an admission interview and initial portfolio check after completing 15 credit hours. Full details and requirements for the admission interview and initial portfolio check are contained in the Teacher Education and Competency Handbook (TEACH),
- b. and who have maintained a cumulative GPA of at least 3.0 on a 4 point scale at the time of application.
- c. No more than nine hours of graduate C grades are acceptable and a grade of D or F results in termination from the program.
- d. A speech screening recommendation completed by a Speech professor must be on file.

University Educators Association

The University Educators Association is an integral part of the School of Education. The programs and activities are correlated very closely with the emphasis of the individual classes. This organization provides opportunities for all education students to secure leadership training and many professional contacts. Each of the professional education departments elects representatives to serve as officers, and some of the departmental meetings are part of the UEA programming. All prospective teachers are urged to become members of UEA. Two major activities are featured each

year. Introduction to the World of Special Olympics is a special program for the disabled children in attendance at Washington Center School. These students are transported to the university campus for day-long activities each fall. The second program is a day-long field day conducted in the spring for the elementary students at Bob Jones Academy.

DIVISION OF GRADUATE STUDIES

SONIA LEIGH JOHNSON, EdD, *Chairman*

DONALD LEE JACOBS JR., EdD, *Chairman, Division of Teacher Education*

GREGORY JOSEPH MAZAK, PhD, *Chairman, Division of Psychology*

Master of Arts in Teaching Degree, Elementary Education Major

The Master of Arts in Teaching degree program in Elementary Education (2–6 grade) is designed to provide those with baccalaureate degrees outside the field of education with the professional preparation needed for classroom teaching. This program has been approved for certification in South Carolina. With this degree we are trying to produce thinking teachers. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher’s manuals. This program requires 46 hours.

Learning Objectives

- Model Christlike behavior in personal and professional relationships with students, parents and colleagues.
- Present the content in their field of study within the framework of a Christian worldview.
- Interpret, synthesize and apply research findings from their teaching specialty.
- Demonstrate understanding and application of history and philosophy of education.
- Construct learning opportunities that support individual student development, acquisition of knowledge and motivation.
- Use fundamental concepts in the subjects of science, mathematics, social studies, the arts, health and physical education.
- Plan and implement instruction utilizing a variety of teaching strategies that will encourage the development of critical thinking, problem solving and performance skills based on the knowledge of diverse students, learning theory, subject matter, curricular goals and community.
- Plan, evaluate and strengthen instruction that will promote continuous intellectual, social, emotional and physical development of each student.
- Evaluate the effects of their professional decisions and actions on students, parents and other professionals and actively seek opportunities to grow professionally.

First Year

Ed 667	Technology in Education	3	Ed 605	History & Philosophy of Education	3
Ed 690	Research in Education	3	Ed 638	Curriculum Development	3
EE 510	Children’s Literature	3	EE 609	Corrective Reading Strategies	3
EE 605	Teaching Reading	3	EE 633	Internship: MAT- Grades 2–6	3
EE 641	Teaching Techniques (Pre-K–8)	1	EE 645	Teaching Mathematics & Science	3
EE 642	Teach Language Arts/Social Studies	3		TOTAL	15
	TOTAL	16			

Second Year

Bi 500	Teaching Bible Principles	2
Ed 562	Assessment (Pre-K–6)	2
EE 550	Classroom Management	2
EE 699	Clinical Practice: MAT	9
	TOTAL	15

- During the first year, students will make application to do Clinical Practice during I or II Semester of the second year. The application must be submitted at least one academic year in advance of the semester intended for Clinical Practice.
- During the semester of Clinical Practice, students will register for 6 hours of coursework on a special two-week block schedule that will be followed by 13 weeks of Clinical Practice.

- If a student has received credit for a course which duplicates a course required in the program, substitutions may be made from any education course (Ed or EE prefix) at the 600-level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts; a cumulative GPA of 2.5 or above, and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education. At least 6 hours of science in a laboratory setting, including one course in physical science and one course in biological science. Must have credit for a Fine Arts Appreciation elective. Credit for Ps 201 Educational Psychology; Ps 203 Human Growth & Development or Ps 300 Child Psychology; and Ps 305 Introduction to Exceptional Learners. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Master of Education Degree, Elementary Education Major

The Master of Education degree program in Elementary Education is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. With this degree we are trying to produce thinking teachers. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. The training in this program will equip students to evaluate academic curricula as well as to formulate a strong Christian philosophy of education. This program may be taken during the regular academic year, or it may be taken in summer sessions. Eighteen hours of credit from BJU's Center for Distance Learning may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

Learning Objectives

- Model Christlike behavior in personal and professional relationships with students, parents and colleagues.
- Present the content in their field of study within the framework of a Christian worldview.
- Interpret, synthesize and apply research findings from their teaching specialty.
- Demonstrate understanding and application of history and philosophy of education.
- Use the major concepts, principles, theories and research related to the development of children and young adolescents to construct learning opportunities that support individual student development, acquisition of knowledge and motivation.
- Use fundamental concepts in the subjects of science, mathematics, social studies, the arts, health and physical education.
- Plan and implement instruction utilizing a variety of teaching strategies that will encourage the development of critical thinking, problem solving and performance skills based on the knowledge of diverse students, learning theory, subject matter, curricular goals and community.
- Evaluate the effects of their professional decisions and actions on students, parents and other professionals and actively seek opportunities to grow professionally.

The following core courses are required:

Ed 605	History & Philosophy of Education	3
Ed 632	Instructional Strategies	3
Ed 638	Curriculum Development	3
Ed 661	Assessment of Learning	3
Ed 667	Technology in Education	3
Ed 690	Research in Education	3
EE 609	Corrective Reading Strategies	3
EE 642	Teach Language Arts/Social Studies	3
EE 645	Teaching Mathematics & Science	3
EE 685	Teaching Internship	3
	TOTAL	30

- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts, and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above; 18 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent and Ps 305 Introduction to Exceptional Learners. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Master of Education Degree, Secondary Education Major

The Master of Education degree program in Secondary Education is designed to prepare teachers, department chairmen, and supervisors for a dynamic ministry in the Christian school. Certification or public school preparation is not a goal of this program. With this degree we are trying to produce thinking teachers knowledgeable in their subject matter area. We want teachers to be able to prepare fresh, original lessons and not be bound to structured teacher's manuals. The training in this program will equip students to evaluate academic curricula as well as to formulate a strong Christian philosophy of education. This program may be taken during the regular academic year, or it may be taken in summer sessions. In the summer sessions, subject matter courses are available only in July. Eighteen hours of credit from BJU's Center for Distance Learning may be applied with a minimum of 12 hours of residence work at BJU. This program requires 30 hours.

Learning Objectives

- Model Christlike behavior in personal and professional relationships with students, parents and colleagues.
- Present the content in their field of study within the framework of a Christian worldview.
- Master knowledge of content that includes diverse cultures.
- Acquire skills to use instructional technologies in the classroom.
- Plan and execute a lesson plan.

The following core courses are required:

Ed 605	History & Philosophy of Education	3
Ed 620	Principles/Practices Classroom Mgt	3
Ed 632	Instructional Strategies	3
Ed 638	Curriculum Development	3
Ed 661	Assessment of Learning	3
Ed 667	Technology in Education	3
Ed 690	Research in Education	3
SE 606	Teaching Reading in Content Areas	3
SE 680	Teaching Writing	3
SE 685	Teaching Internship	3
	TOTAL	30

- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above including 9 semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent, Ps 305 Introduction to Exceptional Learners, and at least 18 semester hours of coursework in a core secondary teaching field. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Master of Education Degree, Teaching and Learning Major

This online degree is intended for those who already possess a bachelor's degree in education or are teaching in traditional classroom settings. The program is designed to prepare candidates to become more effective elementary and secondary teachers in the Christian school setting. The program seeks to challenge teachers in their professional development as well as formulate a strong Christian philosophy of education. The major is only open to prospective students who have an undergraduate degree in education or have at least one year of experience in a K-12 traditional classroom. The availability for candidates to be able to work with student populations is expected throughout this program.

Learning Objectives

- Model Christlike behavior in personal and professional relationships with students, parents and colleagues.
- Present the content in their field of study within the framework of a Christian worldview.
- Plan and implement instruction utilizing a variety of teaching strategies that will encourage the development of critical thinking, problem solving and performance skills based on the

knowledge of diverse students, learning theory, subject matter, curricular goals and community.

- Acquire skills to use instructional technologies in the classroom.
- Apply practices and behaviors that are characteristic of developing career teachers.
- Reflect on their practice in light of research on teaching and resources available for professional learning.
- Evaluate the effects of their professional decisions and actions on students, parents and other professionals and actively seek opportunities to grow professionally.

The following core courses are required:

Ed 605	History & Philosophy of Education	3
Ed 620	Principles/Practices Classroom Mgt	3
Ed 632	Instructional Strategies	3
Ed 633	Teaching the Struggling Learner	3
Ed 634	Individual Differences in Learning	3
Ed 638	Curriculum Development	3
Ed 661	Assessment of Learning	3
Ed 667	Technology in Education	3
Ed 690	Research in Education	3
Ed 695	Directed Practicum	3
	TOTAL	30

- If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above.
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts, and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above; have graduated with an elementary or secondary teaching field or 1 year teaching experience in a traditional K–12 school setting; Ps 201 Educational Psychology or its equivalent; Ps 300 Child Psychology or Ps 302 Adolescent Psychology; and Ps 305 Introduction to Exceptional Learners. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Master of Science Degree, Biblical Counseling Major

The Master of Science degree program in Biblical Counseling is designed to prepare students for a wide range of counseling opportunities, particularly those within a Christian setting. Counselors require a firm foundation in Scripture which is addressed in the 12 semester hours of Bible required in the program. Courses in counseling prepare students to make a practical application of biblical principles in solving problems. The program may be taken during the regular academic year or online through BJU's Center for Distance Learning. This program is not intended for those who will require licensure or certification. This program requires 30 hours.

Learning Objectives

- Model Christlike behavior in relationship with others.
- Document the rise of counseling as a secular profession within the United States and the biblical basis for practicing a counseling ministry within the church.
- Biblically defend the doctrines of progressive sanctification and sufficiency, explaining the relationship between counseling and theology.
- Explain how integration became the leading view of Christian psychologists and identify and critique leading persons and organizations within the movement.
- Explain the rise of the biblical counseling movement and identify and critique leading persons and organizations within the movement.
- Explain how to conduct a counseling session, including the gathering of information, tracing symptoms to root causes, implementing Christ-centered change and assigning biblical homework.
- Provide a biblical view of common counseling related topics, including depression, worry, anger and fear.

The following core courses are required:

Ps 621	Theories of Counseling	3
Ps 622	Counseling	3
SNT 681	New Testament Introduction ¹	2
SOT 633	Biblical Hermeneutics	2
SOT 681	Old Testament Introduction ²	2
Th 601	Systematic Theology	3
Th 602	Systematic Theology	3

12 hours of coursework must be selected from the following:

Ps 623	Counseling Case Studies	3
Ps 629	Counseling Internship	3
Ps 630	Counseling Children & Adolescents	3
Ps 635	Crisis Counseling	3
Ps 637	Marriage & Family Counseling	3
Ps 640	Counseling Applications	3
Ps 690	Counseling Issues Seminar	3
TOTAL		30

¹ This requirement may be substituted with SNT 620 Survey of the New Testament.

² This requirement may be substituted with SOT 620 Survey of the Old Testament.

- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above including nine semester hours of Bible courses. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.
- If a student has previously received credit for a course required in the program, substitutions can be made from any psychology or religion course at the 600 level or above.

Master of Science Degree, Educational Leadership Major

The master of science degree program in Educational Leadership is designed to prepare students for educational leadership positions in Christian elementary and secondary schools and similar ministries. The degree provides instruction in the vital areas required to develop the knowledge and skills necessary for leaders to deal effectively with the wide range of problems facing Christian schools and other educational ministries in the world today. This program may be taken during the regular academic year, or it may be taken in summer sessions. It is designed for individuals currently holding or seeking positions as a Christian school administrator, church/school business manager, principal, assistant principal or supervisor. Candidates for the master of science, Educational Leadership major are required to develop a professional portfolio during their course of study. Candidates will be required to successfully present and defend their portfolio to a faculty committee during their last semester of enrollment. This program requires 30 hours.

Learning Objectives

- Model Christlike behavior in personal and professional relationships.
- Present the content in their field of study within the framework of a Christian worldview.
- Interpret, synthesize and apply research findings in education.
- Demonstrate understanding and application of history and philosophy of education.
- Articulate the differences between biblical and secular management practices.
- Acquire skills to oversee the business practices, financial resources and school plant, including human resource management and instructional leadership.

The following core courses are required:

EAS 660	Principles of Administration	3
EAS 663	School Business Management	3
EAS 670	Pupil Personnel Services	3
EAS 676	Supervision of Personnel	3
EAS 678	Organizational Theory & Practice	3
Ed 605	History & Philosophy of Education	3
Ed 638	Curriculum Development	3
Ed 661	Assessment of Learning	3
Ed 667	Technology in Education	3
Ed 690	Research in Education	3
TOTAL		30

-
- Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology courses (not including general psychology) including Ps 201 Educational Psychology or its equivalent. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

Doctor of Education Degree, Curriculum and Instruction Major

The Doctor of Education degree in Curriculum and Instruction is a thorough preparation for those desiring to specialize in curriculum and instruction in either secondary or elementary education. Our faculty members are well-trained and highly experienced, having advanced degrees in their respective fields, as well as practical experience as educators. Graduates of this program will be prepared to serve in many different positions such as teaching on the high school or college level and writing curriculum/textbooks for Christian schools and universities. This program is designed with the purpose of meeting the degree candidate's needs and objectives by providing flexibility in the selection of courses for the concentration and minors. This program requires a total of 90 graduate hours beyond the bachelor's degree, which includes 33 hours of required courses, 24 hours for a curriculum concentration, 15 hours for one minor, 15 hours for a second minor, and 3–6 hours of dissertation credit.

Beyond the master's degree, the coursework for this degree can be completed during the regular school year or four to five summers. Up to 21 hours of credit from BJU's Center for Distance Learning may be applied with a minimum of 24 hours of residence work at BJU.

Students who have completed 24 or more hours of graduate level subject matter coursework in another field at another institution prior to enrolling in this program may petition to have the field declared as their concentration.

Students must have one 15-hour minor from the Seminary and Graduate School of Religion [Bible (OT, NT, Th or Bi, required of those who have not had a minimum of 10 hours of Bible at the undergraduate level), Church Ministries, or Church History] and one additional 15-hour minor from the School of Fine Arts and Communication, School of Education or School of Business.

Each student's doctoral program will be tailor-made to capitalize and build upon his previous education. Applicants having already completed 24 hours in one academic field as part of their master's degree program may petition to have a comprehensive minor rather than having to complete two different minor fields. However, all students must complete at least six hours of graduate level Bible coursework.

Learning Objectives

- Model Christlike behavior in personal and professional relationships.
- Conduct their ministries in a manner consistent with a Christian worldview.
- Demonstrate understanding and application of history and philosophy of education.
- Provide instructional leadership.
- Demonstrate proficiency in educational statistics, research methods, as well as in a variety of instructional strategies.
- Accommodate the interests and needs of diverse learners.
- Demonstrate a thorough knowledge of the content in the chosen major concentration and an understanding of P–12 curriculum.
- Exhibit a basic knowledge of Bible history and doctrine.
- Interpret, synthesize and apply research findings in education.
- Design, conduct, analyze, interpret and write original research.

The following core courses are required:

Ed 605	History & Philosophy of Education	3
Ed 638	Curriculum Development.....	3
Ed 661	Assessment of Learning.....	3
Ed 667	Technology in Education	3
Ed 690	Research in Education.....	3
Ed 800	Crucial Issues in Education	3
Ed 820	Professional Writing	3
Ed 891	Descriptive Statistics ¹	3
Ed 892	Inferential Statistics	3
	Curriculum Concentration Electives.....	24
	Minor (Religion Concentration).....	15
	Minor (Elective).....	15
	Dissertation Research ²	6

Three hours of coursework must be selected from the following:

Ed 893	Quantitative Research Methods.....	3
Ed 894	Qualitative Research Methods	3
	TOTAL.....	90

¹ All education doctoral students, regardless of ACT scores or math courses completed on the undergraduate level, are required to validate their math proficiency by taking the Mathematics Placement Test prior to registering for Ed 891 Descriptive Statistics. Students who fail to pass the placement test will be required to take Ma 102 prior to taking Ed 891.

² Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. Three to six credit hours may count toward the degree requirements. The Dissertation may be completed away from the campus.

· If a student has previously received credit for a course required in the program, substitutions can be made from any education course at the 500 level or above (Ed, EE, SE, EAS, ECS or Ps prefix).

· Prerequisites: A bachelor's degree from a recognized college or university, which includes 70 semester hours of liberal arts and with two-thirds of all coursework completed through a traditional college setting of residence and/or distance education; a cumulative GPA of 2.5 or above including nine semester hours of education and/or psychology (not including general psychology), including Ps 201 Educational Psychology or its equivalent. A master's degree or its equivalent from a recognized college or university and evidence of the ability to pursue successfully further graduate work and research. A 3.25 GPA in the requirements completed for a master's degree and/or completed work beyond the master's degree should be evident. A personal interview is required before being considered for admission. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and Bi 402 in addition to other degree requirements.

A black and white portrait of Michael R. Buiter, a middle-aged man with a balding head, smiling broadly. He is wearing a dark pinstriped suit jacket, a white dress shirt, and a dark tie with white polka dots. The background is a blurred, light-colored pattern. In the top right corner, there is a dark, downward-pointing arrow-shaped banner containing the text 'School of BUSINESS' in white. At the bottom, a black horizontal bar contains the text 'Michael R. Buiter, MBA, Dean' in white.

School of
BUSINESS

Michael R. Buiter, MBA, Dean

GENERAL INFORMATION

Purpose

The School of Business exists within the scripturally-based liberal arts education of Bob Jones University to equip Christian men and women for the ministry of business.

Divisions and Departments

The School of Business is organized into three divisions:

- I. Division of Accounting
- II. Division of Management
- III. Division of Graduate Studies

DEGREES OFFERED

Undergraduate Degrees

The *Associate of Science* degree with majors in Business and Culinary Arts.

The *Bachelor of Science* degree with majors in Accounting, Business Administration and Business and Culinary Arts.

Graduate Degrees

The *Master of Business Administration* degree.

Gainful Employment

For graduation rates, the median debt of students who completed the program and other important information, please visit on on.bju.edu/rates.

Program Emphases

The Master of Business Administration degree is designed to prepare business people for the challenges in today's dynamic and competitive business climate.

The MBA is a distance education program with a monthly residency requirement. It provides development of marketing strategies, comprehension of information technology and e-business, and procurement of enterprise funding.

Admission

Prospective graduate students need to consult general and specific admission information in this catalog. A bachelor's degree from a recognized college with 70 semester hours of liberal arts courses is a prerequisite for admission to graduate study.

Applicants for the Master of Business Administration degree with a non-business undergraduate major or minor must complete six hours of business courses prior to enrollment. The six-hour requirement includes a three-hour marketing course and accounting course. Candidates for the program must evidence significant leadership qualities presaging success potential in the ministry of business. Each applicant will be evaluated on the basis of past academic performance, work experience, GMAT score, professional certifications and letters of recommendation.

Deficiencies either in general academic background or in the field of concentration must be removed before the student can become a candidate for an advanced degree. Students with 13 or more hours of deficiencies may be accepted as a postgraduate special student making up deficiencies. All transfer students must take two semesters of Bible. After deficiencies have been reduced to 12 or fewer hours, students will be reevaluated for graduate consideration. In certain cases, six hours of approved graduate credit may be transferred from a recognized graduate school.

Curricula and Requirements

A student who is admitted to candidacy for a graduate degree shall maintain a high level of achievement and scholarship, which shall be demonstrated by his earning an average of B in the work he takes while registered as a graduate student. A maximum of 9 hours of C grades may be applied toward the requirements of the MBA program. Furthermore, a grade of D or F disqualifies a student as a candidate for the graduate degree.

Course Sequence

The two-year MBA program requires five or six semesters for completion and is designed for full-time students (9 hours per semester). Its effectiveness depends largely upon the student's wholehearted participation in each course. Students may enter the program in the fall semester or in the spring semester. The 39-hour curriculum can be completed in five consecutive semesters. Students with a non-business undergraduate degree need 45 hours of coursework which can be completed in six consecutive semesters.

Residence Requirement

The MBA course schedule provides approximately three weekend classroom instructions per semester on the campus of Bob Jones University. Personal attendance at these sessions is mandatory. All other sessions will be scheduled for Monday, Tuesday, and Thursday evenings as a combination of live instruction and distance education technology. Students may miss no more than two class sessions per semester. A student who withdraws during the program must reapply for admission and will be considered for reenrollment on the basis of prior academic work and potential for successful completion of the MBA degree.

Any master's degree student who interrupts his enrollment for more than twelve months, having completed twenty of the required hours for his degree, must complete the remaining hours within three years of his last residence or he will be required to complete nine hours of study in addition to the degree requirements before the degree can be conferred. If the work is not completed within five years, the student will not be eligible for the advanced degree.

DIVISION OF GRADUATE STUDIES

ERIN L. HUTTON, DM, *Chairman*

Master of Business Administration Degree

The Division of Graduate Studies prepares Christian men and women through the development of each student's knowledge of business, the skills to apply that knowledge and dispositions that model Christlike character. Specifically, the Master of Business Administration degree, which requires 39 credit hours, is for the professional who wants to further knowledge and career potential in business ministries in either the public or private sector. The program infuses a biblical worldview into business settings and integrates theory with practice.

Learning Objectives

- Students will be able to utilize advanced financial principles and techniques..
- Students will be able to critically analyze business data.
- Students will be able to develop and communicate innovative solutions for business situations.
- Students will be able to effectively and efficiently communicate in work group and large group settings.
- Students will demonstrate a biblically based ethical perspective in all circumstances.

The following core courses are required:

BA 602	Business Ethics	3
BA 610	Statistical Applications in Business	3
BA 620	Managing Operations	3
BA 630	Managerial Aspects of Accounting	3
BA 632	Managerial Finance	3
BA 635	Economics	3
BA 645	Marketing Strategy	3
BA 650	Fundamentals of Business Law	3
BA 665	Mgmt Effectiveness & Communication	3
BA 670	Strategic Management	3
BA 680	Emerging Business Development	3
BA 685	Manage Human Resources	3
	Technology Elective ¹	

¹ Three hours must be taken from the following courses: BA 625 Information Systems Management and BA 675 Emerging Technologies/E-Commerce.

- Prerequisites: A bachelor's degree with 70 semester hours of liberal arts courses from a recognized college or university. Students not holding a Bob Jones University undergraduate degree may be asked to take Bible courses Bi 401 and 402 in addition to other degree requirements.
- MBA candidates without an undergraduate business degree are required to take an undergraduate accounting course and a marketing course that includes Income Statement Preparation.



Courses of
INSTRUCTION

COURSES OF INSTRUCTION

Course Credit

Indicated after the description of each course is the semester in which it is normally offered and the amount of credit in semester hours that it carries.

Credit is given in semester hours, each semester hour representing 16 hours of class work or a minimum of 32 hours of laboratory work. Therefore, a class that meets for class work three hours a week and for laboratory work a minimum of two hours per week will give four semester hours of credit.

Distance Learning Courses

The Center for Distance Learning is a division within the University which offers a wide variety of undergraduate and graduate courses taught by BJU faculty through their Divisions of Independent Learning and Online. Courses available are indicated by Distance Learning.

COLLEGE OF ARTS AND SCIENCE

English

En 503—Chaucer.

Poems representative of Chaucer's three literary periods, with primary emphasis upon *Canterbury Tales* and *Troilus and Criseyde*. No previous training in Middle English required. First semester, even-numbered calendar years, three hours.

En 504—Milton.

The poetry and prose of John Milton, with primary emphasis upon *Paradise Lost*. First semester, odd-numbered calendar years, three hours.

En 505—Modern Poetry.

Major British and American poetry from 1914 to 1945. Second semester, even-numbered calendar years, three hours.

En 506—Modern Fiction.

Major British and American fiction from 1914 to 1945. Second semester, odd-numbered calendar years, three hours.

En 507—Twentieth Century Drama.

Major American and European drama during the last century, inclusive of the forerunners Ibsen and Chekhov. Three hours.

En 508—History of the English Language.

The English language from the time of earliest records, with emphasis on major external influences and internal changes that have shaped our present language. Second semester, three hours.

En 509—Structure of Modern English.

The phonology, morphology, syntax and semantics of English according to the most significant theoretical approaches; and some applications of this knowledge for teaching native and non-native speakers effective use of oral and written language. First semester, three hours.

En 510—Advanced Grammar for TESL.

Concentration on areas of English structure that are most important in teaching English as a second language. Second semester, two hours. Prerequisite: En 509.

En 511—Shakespeare: Early Plays.

Selected histories, comedies and early tragedies inclusive of *Hamlet*. First semester, Distance Learning, three hours.

En 512—Shakespeare: Late Plays.

Selected comedies, late romances and major tragedies exclusive of *Hamlet*. Second semester, Distance Learning, three hours.

En 513—The Bible as Literature.

Literary approaches to the understanding and appreciation of the Bible with emphasis upon its unique status as the supernaturally inspired written revelation of God. First semester, even-numbered calendar years, three hours.

En 516—Teaching English as a Second Language.

Theory and techniques for teaching oral and written English to students whose native language is not English. Second semester, three hours. Prerequisite: En 509.

En 517—TESL Practicum.

Supervised structured experiences in a school setting with students whose native language is not English. School placement may vary according to the student's area of primary interest: K-5, 6-8 or 9-12. Students will observe, tutor individuals and small groups, help the cooperating teacher with various instructional activities, and teach at least three short lessons to a class. A minimum of 20 clock hours of acceptable activities is required. Both semesters, one hour. Prerequisite: En 510 and En 516.

En 521—Sixteenth Century Literature.

English literature from 1485 to 1603 inclusive of Shakespeare. Three hours.

En 522—Seventeenth Century Literature.

English literature from 1603 to 1688 exclusive of Shakespeare. Three hours.

En 525—Contemporary Poetry.

Major British and American poetry from 1945 to the present. Three hours.

En 526—Contemporary Fiction.

Major British and American fiction from 1945 to the present. Second semester, odd-numbered calendar years, three hours.

En 531—Eighteenth Century Literature.

British literature from 1688 to 1789. Three hours.

En 532—British Romantic Literature.

British literature from 1789 to 1832. Three hours.

En 533—Victorian Literature.

British literature from 1832 to 1914. Three hours.

En 541—Early American Literature.
American literature to 1820. *Three hours.*

En 542—American Romantic Literature.
American literature from 1820 to 1865. *Three hours.*

En 543—American Realistic Literature.
American literature from 1865 to 1914 inclusive of naturalism. *Three hours.*

En 596—European Studies: Drama.
A study tour of Greece, Italy and England designed to acquaint students with the historical and cultural background of significant European and English dramas; expose them to dramatic production history and architecture; and give them opportunities to attend selected productions. *Identical to DP 596. Three hours.*

En 597—Field Work: TESL.
Practical experience teaching English as a second language in a foreign country. *Not applicable toward a major or minor. Summer only, three hours.*

En 598—European Studies: English Literature.
Study tour of England, Scotland and Wales designed to include locations representing British literature from medieval to modern writings. *Summer only, three hours.*

En 599—American Studies: Literature.
Study tour of the Eastern United States designed to include locations representing the American literary heritage. *Summer only, three hours.*

En 600—Literary Research.
Introduction to the tools and techniques of literary scholarship. *First semester, three hours.*

En 620—Medieval English Literature.
Studies in Old and Middle English literature. *Three hours. Prerequisite: En 508.*

En 621—The Tudor Renaissance.
Studies in English literature from 1485 to 1603. *Three hours.*

En 622—The Later Renaissance.
Studies in English literature from 1603 to 1688. *Three hours.*

En 631—Neoclassicism.
Studies in British literature from 1688 to 1785. *Three hours.*

En 632—British Romanticism.
Studies in British literature from 1785 to 1832. *Three hours.*

En 633—Victorianism.
Studies in British literature from 1832 to 1914. *Three hours.*

En 641—Colonial & Revolutionary Writers.
Studies in American literature from the beginnings to 1820. *Three hours.*

En 642—American Romanticism.
Studies in American literature from 1820 to 1865. *Three hours.*

En 643—American Realism.
Studies in American literature from 1865 to 1914. *Three hours.*

En 651—Twentieth Century British Literature.
Studies in twentieth century British literature from 1914 onward. *Three hours.*

En 652—Twentieth Century American Literature.
Studies in twentieth century American literature from 1914 onward. *Three hours.*

En 681—Writing Theory.
A critical survey of current composition theory in relation to a Christian philosophy of communication and with practical applications to student writing. *Second semester, three hours.*

En 682—Literary Theory: The Tradition.
Major texts of literary theory from Plato to Eliot. *Three hours.*

En 683—Literary Theory: The Modern Era.
Major texts of recent and contemporary literary theory. *Second semester, odd-numbered calendar years, three hours.*

Linguistics

Li 510—Language Learning.
The task and resources of the language learner. Practical methods for getting the most from a language school experience, and ways to organize raw language data for efficient learning even in the absence of language instruction. Multiple approaches to language learning. *Summer only, even-numbered calendar years, two hours.*

Li 511—Phonetics & Phonology.
Phonetics: pronunciation of the sounds of world languages, with emphasis on natural and accurate production of the sounds. Phonology: how to discover the phonemes of a language (the sounds that can distinguish words) and their positional variants. Principles for using phonological information (1) to pronounce the language more accurately and (2) to devise a practical writing system for the language, if needed. *Summer only, even-numbered calendar years, three hours.*

Li 512—Grammar in Use.
Analyzing word-forms and grammatical constructions with regard to form (morphology and syntax), meaning (semantics), and use in context (pragmatics). Identification of form and meaning in data samples from many languages. Grammatical meanings. Major concepts of pragmatics, including inference from situational context, speech acts and information structuring. *Summer only, even-numbered calendar years, two hours.*

Li 513—Field Methods & Literacy.
Application of linguistic skills in a field situation: working with a native speaker so as to analyze and learn the language. Includes extensive practice. Also, making primers and teaching reading. *Summer only, even-numbered calendar years, two hours. Prerequisite: Li 510, Li 511 and Li 512.*

Li 520—Bible Translation.
Principles and methodology, practical approaches to specific Bible translation problems, history and current trends, and details of current theories about equivalence. Analysis of meaning, including components of meaning and multiple senses.

Overview of steps and procedures in an actual Bible translation project. *Six hours of Greek and six hours of Hebrew are strongly recommended. Summer only, even-numbered calendar years, three hours. Prerequisite: Li 513.*

Li 521—Translation Technology.

Guided experience working with Bible concordance programs, grammatical searches, orthography, type for specialized characters and word processing techniques to enhance translation efforts. *Summer only, even-numbered calendar years, one hour. Prerequisite: Li 520.*

Li 699—Translation Internship.

On-site instruction and observation of a Bible translation project, under the leadership of an experienced translation consultant. Experiences will be arranged to give the student an overall view of translation projects. *Two hours. Prerequisite: Li 521.*

Mathematics

Ma 501—Elementary Number Theory.

Divisibility, congruences, theorems of Fermat and Wilson, primitive roots, indices and quadratic reciprocity. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 502—Abstract Algebra.

The theory of mathematical structures with an emphasis on group theory. Examples are taken from the real number system, linear algebra and calculus. Elements of number and set theory are used extensively. The study of homomorphisms, isomorphisms and related theory is included. Required calculator: TI 89 or Nspire CAS. *Second semester, three hours.*

Ma 503—Intermediate Analysis.

The real and complex number systems, point-set theory, concepts of limits and continuity, differentiation of functions of one and more variables, functions of bounded variation, rectifiable curves and connected sets. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 504—Probability & Statistics I.

Elementary combinatorial analysis, independence and dependence, distribution functions, moment-generating functions, random variables, central limit theorem, elementary point and interval estimation, and hypothesis testing. Required calculator: TI 89 or Nspire CAS. *First semester, three hours.*

Ma 505—Probability & Statistics II.

Type of convergence in probability, law of large numbers, Chebyshev's inequality, central limit theory proven, development of point and interval estimates and hypothesis testing, regression, ANOVA, Chi square. Required calculator: TI 89 or Nspire CAS. *Second semester, three hours. Prerequisite: Ma 504.*

Ma 506—Differential Equations.

Ordinary differential equations, methods of solution and applications, higher-order linear equations, series solutions, systems of linear equations, Laplace transforms and numerical solutions. Required calculator: TI 89 or Nspire CAS. *Second semester, three hours.*

Ma 507—Modern Geometry.

Methods and theory of transformational geometry in the plane and space, finite geometry, advanced Euclidean geometry, constructions, non-Euclidean geometry, projective geometry and experience with *Geometer's Sketchpad*. Required calculator: TI 89 or Nspire CAS. *First semester, three hours.*

Ma 509—Introduction to Topology.

An axiomatic development of point-set topology; connectivity, compactness, metrization, separability and topological equivalence. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 520—Computational Mathematics.

Solve interesting problems from upper level mathematics or computer science by programming one's own solution or by using a standard mathematical program like *Mathematica* or *Maple*. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 525—Complex Variables.

Topics include complex numbers, analytic functions, elementary transformations, and complex integration. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 540—Combinatorial Mathematics.

Topics include permutations, combinations, generating functions, and recurrence relations. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 597—Independent Study in Mathematics.

Special study of a project chosen in consultation with mathematics faculty. *Three hours.*

Ma 610—History of Mathematics.

A study of the development of mathematics and the influences of these developments on the history of our western civilization. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 615—Set Theory & Logic.

A course dealing with set theory and logic as they apply to mathematical reasoning. Problem solving will be dealt with at great length. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 630—Advanced Linear Algebra.

A study of linear transformations, vector spaces, and matrix theory with an emphasis on canonical forms. Required calculator: TI 89 or Nspire CAS. *Three hours.*

Ma 645—Ring Theory.

A study of various types of rings with the aim of providing the secondary school mathematics teacher with ability to give students examples of the concepts commonly taught in high school. Required calculator: TI 89 or Nspire CAS. *Three hours.*

History

Hi 500—Special Topics in History.

Instructor-selected topics and historical approaches for in-depth study. *Identical to Hi 600. Three hours.*

Hi 501—Puritanism.

The rise of Puritanism in England, its planting in new England and its influence on both countries. Special attention given to personalities, religious beliefs,

theories of state and society and education. *Three hours.*

Hi 502—Renaissance.

The transition in Europe from the Middle Ages to the Early Modern Era, including historical background, developments in thought and philosophy, humanism, the arts and government. 1300–1550. *Second semester, Distance Learning, three hours.*

Hi 504—Recent America.

America from 1945 to the present with emphasis on political, economic, diplomatic, cultural and social aspects. *Three hours.*

Hi 505—Reformation.

Precursors of the German Reformation with emphasis on the contributions of Martin Luther, the Reformation in other countries and the Roman Catholic reaction. *Distance Learning, three hours.*

Hi 506—Historiography.

Introduction to the history of history and the philosophy of history; the use of historical tools; methods of investigation; problems of interpretation. *Both semesters, three hours.*

Hi 507—American Legal History.

Major developments in American legal history from the colonial period to the present with emphasis on the nineteenth and twentieth centuries. *First semester, three hours.*

Hi 508—American Constitutional History.

English and Colonial background of constitutional government; the steps in the framing, adoption and ratification of the Constitution; and the ways in which it has been adapted to the needs of a changing society. *Second semester, three hours.*

Hi 509—The Middle East.

A history of the Middle East from the introduction of Islam to the present. Includes a comparison of basic Islamic and Christian doctrines and practices. *First semester, three hours.*

Hi 510—Africa.

The development of native cultures, European colonization, and emergence into the modern world. *Three hours.*

Hi 513—History of Latin America.

Spanish and Portuguese exploration and colonization in America, the Wars of Liberation, the struggle of the colonies for independence and the history of some of the more important Latin American republics to the present time. *Three hours.*

Hi 518—History of Religion in America.

A survey of the major religious developments in the United States from the colonial period to the present, focusing on the transition from a predominant Protestant orthodoxy to religious pluralism. The course examines both the ideas of religious movements and their impact on American society. *Three hours.*

Hi 535—African American History.

Covers the black experience in America from colonial days to the present. Considers topics such as slavery, abolition, Reconstruction and the civil rights movement. Discusses the role of the black church in African American history. *Three hours.*

Hi 540—Historical Research & Writing.

Techniques of historical research, analysis and composition culminating in a formal article-length paper based in part on primary documentation. *Required of all students majoring in History. Both semesters, three hours. Prerequisite: Hi 506.*

Hi 598—American Studies: History.

Study tour of the Eastern United States designed to include locations of historical interest, with special emphasis on America's struggle for independence. *Three hours.*

Hi 599—European Studies: Early Modern Era.

Combination of travel and lectures in Europe. Visits and discussions related to men, movements, and sites of Protestant, Anglican and Roman Catholic history. *Summer only, three hours.*

Hi 600—Special Topics in History.

Instructor-selected topics and historical approaches for in-depth study. *Identical to Hi 500. Three hours.*

Hi 611—Forces in American History.

A study in major themes in American history from the colonial era to the present with special attention given to historiography. *First semester, odd-numbered years, three hours.*

Hi 612—The British Empire & Imperialism.

A study of the British Empire and a brief examination of the empires of France, Germany, the United States, and the Soviet Union with special attention to social and cultural history, including modern missions. *Three hours.*

Hi 613—Decline of Rome.

Examination of the nature of the Roman world, its strengths, the consequences of its weaknesses, and its contemporary instruction. *First semester, even-numbered years, three hours.*

Hi 614—Philosophy of History.

Introduction to interpretation of history from the early Greek era to the 20th century, with special emphasis on the 19th and 20th centuries. Formation of a biblically consistent world-view. *Three hours.*

Hi 650—Special Topics in History.

Instructor-selected topics and historical approaches for in-depth study. *Three hours.*

Hi 660—American Social History Since 1865.

Topics in cultural and intellectual history including diversity, literature, media, and consumerism. *Three hours.*

Hi 690—Thesis Research.

Guidance in the selection of a thesis topic and in the research and writing of the thesis. *Three hours.*

Sociology, Social Studies

SSS 504—Cultural Anthropology.

The components of culture and how they affect individual behavior. Problems of cross-cultural individual behavior; and problems of cross-cultural contact, particularly for the missionary. *First semester, three hours.*

SEMINARY AND GRADUATE SCHOOL OF RELIGION

Professional Ministry

Min 600—Management Principles & Practices. Designed to provide practical, time-tested principles of effective management as they apply to the local church and the Christian school. Topics to be covered include guidelines in leadership, effective communication, planning, organizing, implementing and controlling. *Four hours.*

Min 605—Leadership Development in the Local Church.

Study of Christian leadership qualities, leadership styles, motivational strategies in biblical leadership. Guidelines for the development of staff and lay leadership in the local church. *Four hours.*

Min 606—Pastoral Ethics.

A thorough discussion of the ethics of church financial management for full-time vocational pastors. Ethical approaches to premarital, marital, and divorce and remarriage counseling will also be discussed. This course will also include a careful consideration of the ethics of inter-gender relations for both the pastor and church members within the context of normal church life. The ethical and legal concerns surrounding church discipline, leadership conflicts and church divisions will also be presented with an emphasis on methods of conflict resolution. *Four hours.*

Min 611—Ministry Financial Management.

Study of financial management for the church, Christian school and church-related parachurch organizations; includes discussions of planning, budgeting, purchasing, borrowing, investing and building in the Christian ministry context. *Four hours.*

Min 618—Law & Implications to the Local Church Ministry.

Thousands of court cases are currently pending against local churches, ministers and Christian organizations. This course will seek to answer such questions as, "Is biblical Christianity becoming illegal?" "What are biblical parameters for the local church in its relationship to the government?" "What types of legal recourse are available for a local church?" *Four hours.*

Min 632—Interpretation & Application in Preaching.

Principles of accurate interpretation and application of various types of literature in the Old and New Testaments. *Four hours.*

Min 633—Expository Preaching from Biblical Historical Narratives.

Vital hermeneutical principles for the interpretation and proclamation of the narrative sections of both the Old and New Testaments. One of the canons of Scripture, Old or New Testament, will be emphasized each week. Written sermonic examples will be provided and discussed. *Four hours.*

Min 636—Expository Preaching from OT Poetry.

Practical guidelines and hermeneutical principles involved in the effective expository preaching of the poetical literature of the Old Testament. Emphases will include Psalms, Proverbs, Ecclesiastes and Song of Solomon. *Four hours.*

Min 638—Expository Preaching from Prophecy.

Interpretation and application guidelines for the effective expository preaching of the prophetic portions of the Word of God. One week of the course will emphasize Old Testament prophecy and the other New Testament prophecy. *Four hours.*

Min 641—Expository Preaching from Matthew.

Practical guideline and hermeneutical principles involved in effective expository preaching from the Gospel of Matthew. *Four hours.*

Min 651—Media & the Ministry.

Instruction and hands-on experience in the use of modern communication tools in the ministry. The use of radio, TV, visual aids and photography in the ministry of the local church. Basics in the effective use of the written word for advertisements, newspaper articles, letters to the editor, newsletters and church bulletins. The use of computers and special computer programs that enhance and augment the work of the ministry, including guidelines for desktop publishing. *Four hours.*

Min 661—Evangelism & Outreach Ministries of the Local Church.

Study and evaluation of the philosophy, methodology, and results of various types of evangelistic and Christian service ministries of the local church. *Four hours.*

Min 665—Missions Philosophy and Practice: Global and Local.

A study of the philosophy and theology that informs the practice of twenty-first century Christian missions, both internationally and domestically, in the church's effort to evangelize culturally diverse people groups. *Four hours.*

Min 685—Biblical Geography & Archaeology.

A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to SOT 685 and SNT 685. Three hours.*

Min 697—Holy Land Studies.

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to SOT 697, SNT 697 and CH 697. Summer only, three hours.*

Min 698—Journeys of Paul.

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece and Rome. Course requirements include assigned readings and papers. *Identical to SOT 698, SNT 698 and CH 698. Three hours.*

Min 699—European Studies: Early Modern Era.

Combination of travel and lectures in Europe. Visits and discussions related to men, movements, and sites of Protestant, Anglican and Roman Catholic history. *Summer only, three hours.*

Min 700—The Pastor's Personal Life & Development.

Study of biblical and practical principles of spiritual development as they apply to the minister and to the problems and pressures he faces in the ministry. *Four hours.*

Min 708—Philosophy & Ministry of Church Music.
The place and purpose of music in the ministry of the local church. Establishing a biblical philosophy of church music. The pastor's place and responsibilities in the music ministry of the local church. *Four hours.*

Min 711—Discipleship Training.

A study of the philosophy, principles, and proven methods of discipling converts and developing strong lay Christians in the local church. *Four hours.*

Min 721—Prayer & Revival in Scripture & History.

A study of the spiritual revivals recorded in both Scripture and church history, with a view toward arriving at guiding principles for present-day ministry. Selected readings will include descriptions of major historical revivals and those who led them. *Four hours.*

Min 741—Premarital, Marital & Family Counseling.

An intensive study of the dynamics and techniques in the biblical approach to marital and family counseling. Includes discussion of the essential ingredients of a successful marriage; preparing young people for marriage; keys to recognizing potential high-risk marriages; dealing with marital problems and family tensions; parent-child relationships; divorce and remarriage. *Four hours.*

Min 751—The Pastor as Crisis Counselor.

Biblical strategies for handling crisis issues such as suicide, abuse, sexual perversion, addictive behaviors, marriage problems, divorce, terminal disease and bereavement. *Four hours.*

Min 771—Current Biblical & Theological Issues.

Examination and biblical evaluation of theological issues, trends, movements, and people affecting modern Christianity. *Four hours.*

Min 773—Current Cultic & Humanistic Philosophies.

Study of the philosophy, methods, and challenge of current cultic and humanistic movements. Includes examination of secular humanism, the New Age movement, Reconstructionism, New Evangelicalism and Modernism. *Four hours.*

Min 775—Theology & Practice of Prayer.

Investigation and systematization of the teaching of Scripture from biblical models, commands and instructions concerning prayer. Readings from the major devotional and expository classics on the subject. *Four hours.*

Min 791—Research and Writing Seminar.

A comprehensive introduction to the writing process, correct writing style, research methodologies, and formatting of graduate papers and dissertations. An intensive, one-week modular course taken the first summer after approval for Professional Ministry doctoral studies. *Two hours.*

Min 797—Dissertation Project.

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines, and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of three credit*

hours may count toward the degree requirements. Both semesters and summer, one hour.

Min 798—Dissertation Project.

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines, and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. Both semesters and summer, two hours.*

Min 799—Dissertation Project.

Guidance in the selection and implementation of a dissertation project. The dissertation project combines research based on class work and assignments with the practical application of principles, guidelines, and methods to some aspect of the local church ministry. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of three credit hours may count toward the degree requirements. Both semesters and summer, three hours.*

Church History

CH 589—European Studies: Early Modern Era.

Combination of travel and lectures in Europe and Asia Minor. Visits and discussions related to men, movements and sites of Protestant, Eastern Orthodox and Roman Catholic history. *Summer only, three hours.*

CH 601—Church History.

History of the professing Christian Church from the apostolic age through medieval times. *First semester, three hours.*

CH 602—Church History.

History of the professing Christian Church from the Reformation to the present. *Second semester, Distance Learning, three hours.*

CH 603—History of Christian Missions.

A study of the history of the spread of the Gospel from the founding of the church. Particular emphasis will be given to key missionary-leaders and organizations of the modern missionary era (1750 to the present). Various philosophies of missionary practice will be examined from a historical perspective. *Identical to SCM 671. Second semester, odd-numbered calendar years, three hours.*

CH 650—American Church History.

History of the Christian Church in America from its European origins to the present: Colonial beginnings, Puritanism, revivalism, the church and the Revolution, religious liberty, the church and slavery, sectionalism, denominationalism, and recent tendencies. *First semester, three hours.*

CH 671—Historical Theology.

An historical study of the development in the understanding and expression of Christian doctrines in ancient and medieval times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma, and the creeds of Christendom. *Identical to Th 671. First semester, three hours.*

CH 672—Historical Theology.

An historical study of the development in the understanding and expression of Christian doctrines from the Reformation to modern times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma, and the creeds of Christendom. *Identical to Th 672. Second semester, Distance Learning, three hours.*

CH 697—Holy Land Studies.

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to SOT 697, SNT 697 and Min 697. Summer only, three hours.*

CH 698—Journeys of Paul.

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece and Rome. Course requirements include assigned readings and papers. *Identical to SOT 698, SNT 698 and Min 698. Three hours.*

CH 752—Baptist History.

The origins, church polity, significant contributions, distinctive doctrines and significant leaders of the Baptists. *Three hours.*

Homiletics Studies

Hom 634—Expository Sermon Preparation.

A step-by-step approach to the development of expository sermons, with careful attention to exegetical accuracy and effective homiletical formatting. Students will prepare sermons from a variety of biblical genres, including Old Testament and New Testament passages. *Both semesters, Distance Learning, two hours.*

Hom 635—Bible Teaching Methods for Women.

A practical approach for women in developing Bible lessons designed for presentation to women. Special emphasis on discerning the meaning of a passage of Scripture and communicating that message effectively. Students will gain experience working with a variety of biblical genres from both the Old and New Testaments. *Both semesters, two hours.*

Hom 726—Homiletics.

The preparation, delivery, and evaluation of biblical messages based on the student's oral presentation of sermons prepared in previous seminary classes. *Both semesters, two hours.*

Seminary Church Ministries

SCM 601—Church Leadership & Administration.

A study of the biblical foundation for the leadership and administration of the local church. Also includes comprehensive instruction in church finances, organizational structure, meetings, legal and ethical issues, and facilities development. *Second semester, three hours.*

SCM 607—Pastoral Theology.

A study of the biblical basis for pastoral ministry. Includes examination of the qualifications and responsibilities of the office of pastor, evaluation of the various forms of church leadership and organizational polity, discussion of biblical instructions for pastoral care and church discipline, readings in the available

literature, and formation of a biblical philosophy of ministry. *First semester, two hours.*

SCM 609—Practical Evangelism.

A field-based extension course required of all graduate religion women students. Requirements include participation in Christian service and personal evangelism activities. One summer required for the Master of Arts degree. *Summer only, two hours.*

SCM 610—Ministry Practicum.

A nine-week field-based extension course required of all graduate ministerial students. Requirements include participation in Christian service and personal evangelism activities, reading and listening to sermons, weekly Bible reading accountability, developing and preaching sermon outlines each week, and the preparation of four fully-developed sermons. The student will submit detailed weekly reports of all activities. One summer is required for the Master of Arts and Doctor of Philosophy degrees. Two summers (SCM 610 and 710) are required for the Master of Divinity degree. *Summer only, two hours.*

SCM 620—Contemporary Youth Issues and Ministry.

A study of the crucial issues facing teenagers today and how to build an effective church which disciples junior high and high school students. *First semester, two hours.*

SCM 621—Church Discipleship Ministries.

The purposes, organization, and leadership of the church's outreach and edification ministries will be presented. Both Sunday school and the adult biblical education ministries will be discussed, including staff recruitment, leader selection and development, and teacher training. This course will demonstrate the close interrelationship between church outreach and church educational ministries. A philosophy and procedure for biblical, educational curriculum evaluation, selection, and writing will also be developed. *First semester, two hours.*

SCM 627—Christian Family.

Spiritual activities in the home. Materials and methods, relationship of home to the church, family altar, and home visitation. *Three hours.*

SCM 630—Counseling Children & Adolescents.

This course deals with biblical counseling principles and procedures for helping elementary and secondary school-age children. Case study examples will encourage application of course content. *Identical to Ps 630. Second semester, three hours. Prerequisite: SCM 632.*

SCM 631—Theories of Counseling.

An examination of the counseling theories of prominent Christian psychiatrists, psychologists and counselors such as Jay Adams, Gary Collins, Larry Crabb, Frank Minirth, Charles Solomon and others. Students will be guided toward the development of a distinctly Christian counseling model. *Identical to Ps 621. Second semester, Distance Learning, three hours.*

SCM 632—Counseling.

A theological and practical introduction to the ministry of Christian counseling. Includes the establishment of a biblical foundation, the development of effective procedures and the

discussion of specific issues and problems in counseling. *Identical to Ps 622. Both semesters, Distance Learning, three hours.*

SCM 633—Counseling Case Studies.

Building on the foundation of SCM 632, the course focuses on solving common counseling problems from a biblical viewpoint. Topics covered will include depression, worry, anger and fear, as well as sexual immorality, substance abuse and eating disorders. *Identical to Ps 623. First semester, Distance Learning, three hours. Prerequisite: SCM 632.*

SCM 635—Crisis Counseling.

Presents biblical strategies for handling the crisis of suicide; extensive coverage of childhood sexual abuse; offers help in understanding the nature of abuse and biblical help for overcoming the effects of abuse. Examines the recover/12-step movement from a biblical standpoint; looks at the crisis of life-dominating sins (addictions); presents a biblical view of sin; help for working with eating disorders, drugs and alcohol; covers the crisis of immorality; teaches a biblical view of sex; gives help for dealing with pornography, homosexuality, adultery, etc. *Identical to Ps 635. Second semester, Distance Learning, three hours.*

SCM 637—Marriage & Family Counseling.

Methods of marriage and family counseling within the church setting. Premarital counseling. *Identical to Ps 637. Both semesters, Distance Learning, three hours. Prerequisite: SCM 632.*

SCM 640—Counseling Applications.

Further practical application of the biblical counseling principles covered in SCM 632. Emphasis on the student's gaining experience in how to collect data, determine problems, facilitate biblical change and assign homework based on case studies. *Identical to Ps 640. First semester, three hours. Prerequisite: SCM 632.*

SCM 651—Christian Discipleship.

The personal, biblical responsibilities of the true disciple of Christ in full-time vocational ministry; e.g., Scripture reading and meditation, prayer, obedience, forgiveness, example setting, and walking in the Spirit will be discussed. The spiritual resources found in Christ for faithfulness and spiritual integrity will be presented. The obligation of and a methodology for making and nurturing new disciples will also be explained, following the biblical model. *First semester, two hours.*

SCM 652—Ministry of Preaching: History & Philosophy.

An examination of the major biblical passages concerning preaching, coupled with a consideration of the different eras of preaching, primary models in church history and the formulation of a scriptural philosophy of the ministry of the Word. *Second semester, two hours.*

SCM 671—History of Christian Missions.

A study of the history of the spread of the Gospel from the founding of the church. Particular emphasis will be given to key missionary-leaders and organizations of the modern missionary era (1750 to the present). Various philosophies of missionary practice will be examined from a historical perspective. *Identical to CH 603. Second semester, odd-numbered calendar years, three hours.*

SCM 672—Missionary Field Work.

On-the-field team ministry under the supervision of a faculty leader. *Summer only, two hours.*

SCM 673—Missionary Field Work.

On-the-field team ministry under the supervision of a faculty leader. *Summer only, three hours.*

SCM 675—Theology of Missions.

An examination and systemization of the teaching of Scripture on the subject of world evangelism. Includes a comparison and contrast of the biblical model with contextualized theologies such as Minjung theology, Black theology, Hispanic theology and African theology. *Three hours.*

SCM 677—Urban Church Planting.

A study of the techniques and unique challenges of establishing a local church in an urban setting. Specific attention will be given to community analysis, demographics, ethnography, non-profit incorporation and legal preparation. *Three hours.*

SCM 690—Counseling Issues Seminar.

Examination and biblical critique of current issues, trends and movements within fundamentalist and evangelical circles that affect the biblical counselor. Class will involve extensive reading which will be discussed in a small group setting. *Identical to Ps 690. Second semester, three hours. Prerequisite: SCM 631 and SCM 632.*

SCM 701—Issues in Church Ministry.

Examines key issues facing those serving in church ministry today, including the believer's use of alcoholic beverages, divorce and remarriage, the modern translation controversy, contemporary Christian music, and the church marketing movement. Includes assigned readings from key texts. *First semester, two hours.*

SCM 703—Biblical Separatism: History and Theology.

A study of the history and theology of biblical separation, especially as it relates to Fundamentalism and Evangelicalism from the early twentieth century to the present. *Second semester, two hours.*

SCM 707—Preacher & His Ministry.

All ministerial students must register for one of the ministerial courses (SCM 651-652, 701, 703) each semester of their enrollment. If a student is unable to consecutively complete his ministerial course requirements, he must take SCM 707. Enrollment in this course requires attendance of the weekly combined ministerial class and it requires participation in ministerial extension activities. *Both semesters, zero hours.*

SCM 708—Preacher & His Ministry.

All ministerial students must register for one of the ministerial courses (SCM 651-652, 701, 703) each semester of their enrollment. If a student has completed these requirements, he must take SCM 708 each semester he is enrolled until the completion of his degree. Enrollment in this course requires participation in ministerial extension activities. *Both semesters, zero hours.*

SCM 709—Pastoral Ministry Internship.

A local church internship directed by both resident seminary professors and field-based adjunct pastor-

professors. The student will experience and be evaluated in multi-week on-site clinical rotations covering all dimensions of pastoral ministry. These rotations will be supported by readings and written projects in the theory of pastoral practice. Each internship will be 20 weeks (part-time, during the first and second semesters) or 10 weeks (consecutive weeks, full-time in the summer) in a church approved by the dean of the seminary. *Both semesters, three hours.*

SCM 710—Ministry Practicum.

A nine-week field-based extension course extension course required of all graduate ministerial students. Requirements include participation in Christian service and personal evangelism activities, reading and listening to sermons, weekly Bible reading accountability, developing and preaching sermon outlines each week, and the preparation of four fully-developed sermons. The student will submit detailed weekly reports of all activities. One summer is required for the Master of Arts and Doctor of Philosophy degrees. Two summers (SCM 610 and 710) are required for the Master of Divinity degree. *Summer only, two hours. Prerequisite: SCM 610.*

SCM 777—Biblical Strategy of Missions.

Study of a biblical philosophy of missions and basic biblical strategies. Examination of major world views. Evaluation of theories of the mission process, and current trends in Protestant missions. Also covers missionary problems, current literature, and a geographical survey of missions needs. *Second semester, even-numbered calendar years, two hours.*

Seminary New Testament

SNT 515—Biblical Themes.

Study of the biblical teaching concerning Scripture, God, Jesus Christ, the Holy Spirit and Angels (including Satan). Emphasis throughout is on the practical application of the teachings of the Bible and Christian life. *Both semesters, three hours.*

SNT 516—Biblical Themes.

Study of the biblical teaching concerning Man, Sin, Salvation, the Church and Eschatology. Emphasis throughout is on the practical application of the teachings of the Bible to the Christian life. Particular attention is given to timely doctrinal questions. *Both semesters, three hours.*

SNT 611—Exposition of the Synoptic Gospels.

A survey and comparison of the three Gospels, with an investigation of the synoptic problem and an exposition of the characteristic teachings of each Gospel. Hermeneutical principles especially applicable to the Synoptics will be considered. Preparation of expository sermons from the Synoptics required. *Three hours.*

SNT 612—Exposition of John's Gospel & Epistles.

An analysis of the major theological themes of each book coupled with an exposition of selected portions of each. Special attention will be given to hermeneutical principles vital to a proper exposition of John's writings. Preparation of expository sermons from the Johannine literature required. *Three hours.*

SNT 613—Exposition of Acts.

An exposition of the book, including discussions of

the origin of the church at Jerusalem, the character of early Judean Christianity, initial apostolic missionary activity, and Paul's life and journeys into the Hellenistic world. Extensive exposure to the most recent commentary literature. Instruction and weekly practice in the preparation of expository sermons from Acts. *Three hours.*

SNT 614—Exposition of Romans.

An exposition of the epistle in light of the circumstances and experience of the apostle Paul and the congregation in Rome. Careful attention is given to the structure of the book and the development of its major theological arguments. Exposure to both the classic and most recent commentary literature on Romans. Preparation of expository sermons required. *First semester, even-numbered years, three hours.*

SNT 615—Exposition of the Corinthian Epistles.

A thorough exposition of selected portions of the epistles. Reading from the best commentary literature on the books. Preparation of expository sermons required. *Three hours.*

SNT 616—Exposition of Paul's Shorter Epistles.

An exposition of selected portions from Paul's shorter epistles (the Thessalonian, Prison and Pastoral Epistles). Thorough exposure to the commentary literature. Direction and practice in the preparation of expository sermon series. *First semester, odd-numbered years, three hours.*

SNT 618—Exposition of the General Epistles.

An exposition of the theological themes and selected portions from the general epistles. Thorough exposure to the commentary literature. Preparation of expository sermons from each book. *Three hours.*

SNT 619—Exposition of Revelation.

An exposition of the content of the Apocalypse. Reading in the best, standard commentaries. Preparation of expository sermons from each section of the book. *Three hours.*

SNT 620—Survey of the New Testament.

Basic background, content, and synopsis of the New Testament. Identification of major critical attacks. Introduction to key methods of Bible study. *For students with little or no undergraduate background in Bible. Second semester, Distance Learning, two hours.*

SNT 621—Foundations for Greek Exegesis.

Extensive review of Greek fundamentals, with translation of a variety of New Testament passages. Introduction to exegetical thinking, with readings and exegesis projects. Semi-remedial in nature, especially suited for students who feel moderately lacking in readiness for Methods of Greek exegesis. *Both semesters, three hours.*

SNT 622—Methods of Greek Exegesis.

Rapid review of Greek fundamentals, followed by translation of a variety of New Testament Texts. Readings and exercises in standard methods of Greek exegesis, culminating in the writing of two exegesis papers. Students with marginal mastery of Greek fundamentals should consider first taking SNT 621 Foundations for Greek Exegesis. *Both semesters, three hours. Excludes: SNT 621.*

SNT 633—Biblical Hermeneutics.

A study of the principles and practices essential

to biblical interpretation with an emphasis on the conservative grammatical-historical-contextual method. A fundamentalist, dispensational hermeneutic will be presented including a refutation of the covenant theological interpretational method, extreme reformed soteriology (i.e., hyper-Calvinism), and extreme Arminian soteriology. Special attention will also be given to the interpretation of the various literary genres of Scripture including poetry, narrative, apocalypse, and epistolary literature and their use in preaching. *Identical to SOT 633. Both semesters, Distance Learning, two hours.*

SNT 650—New Testament Theology.

Application of the principles and methods of biblical theology to the study of the New Testament, with particular focus on the Kingdom of God. *Identical to Th 650. First semester, and summer odd-numbered calendar years, Distance Learning, three hours.*

SNT 681—New Testament Introduction.

The canon and text of the New Testament: composition, authorship, date, and content of each book. The course gives special attention to the current Greek text controversy. *Both semesters, Distance Learning, two hours.*

SNT 685—Biblical Geography & Archaeology.

A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to SOT 685 and Min 685. Three hours.*

SNT 697—Holy Land Studies.

An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to SOT 697, Min 697 and CH 697. Summer only, three hours.*

SNT 698—Journeys of Paul.

A study tour focusing on many sites of the missionary travels of the apostle Paul, including Asia Minor, Greece and Rome. Course requirements include assigned readings and papers. *Identical to SOT 698, Min 698 and CH 698. Three hours.*

SNT 701—Exegesis of Luke's Writings.

Readings in the Greek text of Luke and Acts, emphasizing translation, syntax and exegesis with application to sermon development. Includes writing in sermonic and exegesis-paper styles and dissertation style. *Three hours. Prerequisite: SNT 622.*

SNT 703—Exegesis of Paul's Epistles.

Readings in the Greek text of Paul's epistles, emphasizing translation, syntax and exegesis with application to sermon development. Includes writing in sermonic and exegesis-paper styles and dissertation style. *Three hours. Prerequisite: SNT 622.*

SNT 705—Advanced Greek Grammar.

The syntax of New Testament Greek using Moulton, Robertson, and other standard grammars of advanced level. Designed to enable the student to read at sight all grammatical constructions in the Greek New Testament. *Three hours.*

SNT 707—Exegesis of Hebrews and the General Epistles.

Readings in the Greek text of Hebrews and the

epistles of James, Peter and Jude, emphasizing translation, syntax and exegesis with application to sermon development. Includes writing in sermonic and exegesis-paper styles and dissertation style. *Three hours. Prerequisite: SNT 622.*

SNT 709—Septuagint.

The history and translation of the Greek Old Testament. Study and translation of passages from almost every Old Testament book. Comparisons with the Hebrew text and New Testament quotations. *Identical to SOT 783. Three hours. Prerequisite: SOT 702.*

SNT 711—Exegesis of John's Writings.

Readings in the Greek text of John's gospel and epistles and Revelation, emphasizing translation, syntax and exegesis with application to sermon development. Includes writing in sermonic and exegesis-paper styles and dissertation style. *Three hours. Prerequisite: SNT 622.*

SNT 755—The Holy Spirit.

A study of the biblical doctrine of the person and work of the Holy Spirit. Includes a survey of the history of the doctrine, examination of the Old Testament evidence, exegesis of key New Testament passages, a refutation of the charismatic movement, and readings in the relevant theological literature. *Identical to Th 755. First semester, two hours.*

SNT 758—The Church.

A study of the biblical doctrine of the church. Includes a survey of the biblical terminology and imagery, examination of the origin of the church and its relationship to other aspects of God's program, exegesis of key New Testament passages, study of the purposes of the church, and readings in the theological literature. *Identical to Th 758. Second semester, two hours.*

SNT 760—Eschatology.

A study of the biblical doctrine of the end times. Includes an examination of the principles of interpretation of prophecy, exegesis of key passages of Scriptures, evaluation of the various positions on the Millennium and the Rapture, and readings in the theological literature. *Identical to Th 760. Second semester, two hours.*

SNT 776—Theology and Practice of Prayer.

Investigation and systematization of the teaching of Scripture from biblical models, commands and instructions concerning prayer. Readings from the major devotional and expository classics on the subject. *Identical to SOT 776 and Th 776. Three hours.*

SNT 801—New Testament Word Study.

Studies in the history, etymology, synonymy, English cognates and theological development of the 5,594 words of the Greek New Testament. *Three hours.*

SNT 831—Problems of New Testament Interpretation I.

A study of the history and principles of interpretation as they apply to the New Testament. *First semester, even-numbered years, three hours. Excludes: SOT 831.*

SNT 832—Problems of New Testament Interpretation II.

Analysis and discussion of specific problem passages in the New Testament. *Second semester, odd-numbered*

calendar years, three hours. *Prerequisite:* SNT 831. *Excludes:* SOT 832.

SNT 850—Advanced New Testament Theology. Study of the history of New Testament biblical theology and application of the methods of biblical theology to words, books and subjects not covered in the other theology courses. *Identical to Th 850. Three hours. Prerequisite:* SNT 650.

SNT 881—New Testament Textual Criticism. Studies in its history, theory and praxis with special attention to the principal manuscripts, and the testimony of the Church Fathers. *Three hours.*

SNT 887—Biblical Historical Backgrounds. A study of ancient near eastern history and the history of New Testament times, including an investigation of the cultures preceding and contemporary with Israel during the theocracy, the intertestamental period and the first century Mediterranean world. *Identical to SOT 887. Three hours.*

SNT 889—New Testament Seminar. Directed reading with weekly seminar discussions. *Three hours.*

SNT 891—Teaching Internship. In the final year of his doctoral coursework, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to SOT 891 and Th 891. Both semesters, two hours.*

SNT 892—Theological Research Methods. Instruction in both electronic and hard copy resources for theological research, methods for the collection, analysis and organization of research data, and an introduction to graduate paper and dissertation writing. Research and an initial dissertation proposal will be written for the course. *Identical to SOT 892 and Th 892. Two hours.*

SNT 893—Dissertation Research. Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, two hours.*

SNT 894—Dissertation Research. Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, four hours.*

SNT 895—Dissertation Research. Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, six hours.*

Seminary Old Testament

SOT 601—Elementary Hebrew I. Introduction to the phonology, vocabulary, grammar and syntax of biblical Hebrew. Includes translation and analysis of selected passages in the Hebrew Bible. *First semester, three hours.*

SOT 602—Elementary Hebrew II. Reinforces and develops the basic principles of Hebrew grammar and syntax. Includes translation and analysis of selected portions of the Hebrew Bible. Emphasizes study methodologies in the Hebrew text within the abilities of the first-year student. *Second semester, three hours. Prerequisite:* SOT 601.

SOT 611—Exposition of the Pentateuch. An exposition of the first five books of the Old Testament. The spiritual significance of Israel's ceremonial worship practices and the theological relationship of these books to the rest of Scripture. *Three hours. Prerequisite:* SOT 601.

SOT 613—Exposition of the Historical Books of the OT. An exposition of special introductory, literary and hermeneutical issues in the books of Joshua through Esther. Verse by verse exposition of vital theological passages will be done. Preparation of expository sermons from the books will be required. *Three hours. Prerequisite:* SOT 601.

SOT 615—Exposition of the Psalms. The nature and characteristics of Hebrew poetry as demonstrated in the Psalms. An exposition of selected Psalms centering on worship and knowing God. Special emphasis on the homiletical value of the book. Preparation of expository sermon outlines required. *Three hours. Prerequisite:* SOT 601.

SOT 616—Exposition of the OT Wisdom Books. An expositional study of Job, Proverbs, Ecclesiastes and Song of Solomon. Special theological and hermeneutical problems of the books will be considered. Preparation of expository sermon outlines from selected passages required. *Three hours. Prerequisite:* SOT 601.

SOT 617—Exposition of Isaiah. Expositional studies in Isaiah with an emphasis on the integrity of the structure of the book and the development of the book's theme throughout its content in refutation of critical claims. Includes discussion of how to structure a preaching series from Isaiah and allows the student an opportunity to develop messages from different-sized portions of the book. Covers vital hermeneutical and translational problems in the book. *Three hours. Prerequisite:* SOT 601.

SOT 618—Exposition of Jeremiah, Ezekiel & Daniel. Exposition of the theology and selected passages from each book. Includes an investigation of the political and social background of the time. Emphasis on the preaching and application of the key messages from these major prophets. Preparation of expository sermons from selected passages required. *Three hours. Prerequisite: SOT 601.*

SOT 619—Exposition of the Minor Prophets. The exposition of the content of the twelve minor prophets with special attention to the themes of the books and hermeneutically challenging passages. Preparation of expository sermons from selected passages required. *Three hours. Prerequisite: SOT 601.*

SOT 620—Survey of the Old Testament. Orientation of the student to the content and theological message of each book of the Old Testament. The focus is on the macroscopic perspective and the relevance of the Old Testament to the present. Includes discussion of key issues in scholarly debate and liberal-critical attacks. Emphasizes personal Bible study methods. *For students with little or no undergraduate background in Bible. First semester, Distance Learning, two hours. Excludes: SOT 681.*

SOT 633—Biblical Hermeneutics. A study of the principles and practices essential to biblical interpretation with an emphasis on the conservative grammatical-historical-contextual method. A fundamentalist, dispensational hermeneutic will be presented including a refutation of the covenant theological interpretational method, extreme reformed soteriology (i.e., hyper-Calvinism) and extreme Arminian soteriology. Special attention will also be given to the interpretation of the various literary genres of Scripture including poetry, narrative, apocalypse, and epistolary literature and their use in preaching. *Identical to SNT 633. Both semesters, Distance Learning, two hours.*

SOT 640—Old Testament Theology. Principles and methods of biblical theology as applied to the Old Testament. *Identical to Th 640. Second semester, Distance Learning, three hours.*

SOT 681—Old Testament Introduction. Canon and text of the Old Testament; composition, authorship, date and content of each book. Emphasis on refutation of critical views. *Both semesters, Distance Learning, two hours. Excludes: SOT 620.*

SOT 685—Biblical Geography & Archaeology. A study of the geographical features and important archaeological discoveries of the Holy Land, enhancing the understanding of both the Old and New Testaments. *Identical to SNT 685 and Min 685. Three hours.*

SOT 697—Holy Land Studies. An in-depth study tour of Bible lands, visiting the sites of the major events of the Old and New Testaments. Course requirements include assigned reading and papers. *Identical to SNT 697, Min 697 and CH 697. Summer only, three hours.*

SOT 698—Journeys of Paul. A study tour focusing on many sites of the missionary

travels of the apostle Paul, including Asia Minor, Greece, and Rome. Course requirements include assigned readings and papers. *Identical to SNT 698, Min 698 and CH 698. Three hours.*

SOT 701—Hebrew Exegesis I. Exegesis in the Hebrew text of selected passages from the prophets with emphasis on the practical application of Hebrew in sermon preparation. *First semester, three hours. Prerequisite: SOT 602.*

SOT 702—Hebrew Exegesis II. Reinforcement and development in the principles of exegesis and application through the analysis of selected Hebrew passages in the prophets. *Second semester, three hours. Prerequisite: SOT 701.*

SOT 705—Biblical Aramaic. Aramaic grammar with translation of the Aramaic portions of the Old Testament. *Second semester, odd-numbered calendar years, three hours. Requisite: SOT 602.*

SOT 776—Theology and Practice of Prayer. Investigation and systematization of the teaching of Scripture from biblical models, commands and instructions concerning prayer. Readings from the major devotional and expository classics on the subject. *Identical to SNT 776 and Th 776. Three hours.*

SOT 783—Septuagint. The history and translation of the Greek Old Testament. Study and translation of passages from almost every Old Testament book. Comparisons with the Hebrew text and New Testament quotations. *Identical to SNT 709. Three hours. Prerequisite: SOT 702.*

SOT 801—Advanced Hebrew Exegesis. Translation and syntactical analysis of selected portions of the Hebrew Old Testament. *First semester, even-numbered years, three hours. Prerequisite: SOT 702.*

SOT 802—Advanced Hebrew Exegesis. Reinforcement and development in the grammatical and syntactical principles of exegesis through the analysis of selected passages in the Hebrew Old Testament. *Second semester, odd-numbered calendar years, three hours. Prerequisite: SOT 702.*

SOT 805—Exegesis of Deuteronomy. Translation and exegetical analysis of selected passages from the fifth book of Moses. *First semester, odd-numbered years, three hours. Prerequisite: SOT 702.*

SOT 807—Exegesis of Isaiah. Translation and exegetical analysis of various parts of the book of Isaiah with an emphasis on his major theological themes. *Three hours. Prerequisite: SOT 702.*

SOT 831—Problems of Old Testament Interpretation I. Study of the history and principles of interpretation as they apply to the Old Testament. *First semester, even-numbered years, three hours. Excludes: SNT 831 and SNT 832.*

SOT 832—Problems of Old Testament Interpretation II. Analysis and discussion of specific problem passages in the Old Testament. *Second semester, odd-numbered*

calendar years, three hours. Prerequisite: SOT 831. Excludes: SNT 832.

SOT 841—Advanced Old Testament Theology I. Study of the history and nature of Old Testament biblical theology. Application of the principles of biblical theology to selected Old Testament books, passages and words. *Identical to Th 841. First semester, odd-numbered years, three hours. Prerequisite: SOT 640.*

SOT 842—Advanced Old Testament Theology II. Reinforcement and development in the application of the principles of biblical theology to selected Old Testament books, passages, words, and subjects. *Identical to Th 842. Second semester, even-numbered calendar years, three hours. Prerequisite: SOT 841.*

SOT 885—Ancient Near East History. The historical background of the Old Testament and its relation to Israel. Old Testament chronology and historicity. *Three hours.*

SOT 887—Biblical Historical Backgrounds. A study of ancient near eastern history and the history of Old Testament times, including an investigation of the cultures preceding and contemporary with Israel during the theocracy, the intertestamental period and the first century Mediterranean world. *Identical to SNT 887. Three hours.*

SOT 889—Old Testament Seminar. Directed reading with weekly seminar discussions. Bibliography and scholarship, past and present, evaluated on the basis of absolute authority of the Scripture. *Three hours.*

SOT 891—Teaching Internship. In the final year of his doctoral coursework, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned text construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to SNT 891 and Th 891. Both semesters, two hours.*

SOT 892—Theological Research Methods. Instruction in both electronic and hard copy resources for theological research, methods for the collection, analysis, and organization of research data, and an introduction to graduate paper and dissertation writing. Research and an initial dissertation proposal will be written for the course. *Identical to SNT 892 and Th 892. Two hours.*

SOT 893—Dissertation Research. Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, two hours.*

SOT 894—Dissertation Research. Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, four hours.*

SOT 895—Dissertation Research. Guidance in the selection of a dissertation topic and in the research and writing of a dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, six hours.*

Theology

Th 601—Systematic Theology. A study of the nature, necessity, methods and materials of theology; and the application of the principles of systematic theology to the scriptural revelation about God, man and sin, following a biblical dispensational hermeneutic. Preparation of an ordination doctrinal statement for ministerial students; theological reading summaries for others. Students from a Baptist heritage will be expected to clearly articulate Baptist theological distinctives and church polity. Each student's doctrinal statement/theological summaries will be prepared so as to reflect a biblical dispensational hermeneutic. *First semester and summer, Distance Learning, three hours.*

Th 602—Systematic Theology. The application of the principles of systematic theology to the doctrines of Christ, salvation, the Church and the end times, following a biblical dispensational hermeneutic. Preparation of an ordination doctrinal statement for ministerial students; theological summaries for others. Students from a Baptist heritage will be expected to clearly articulate Baptist theological distinctives and church polity. Each student's doctrinal/theological summary will be prepared so as to reflect a biblical dispensational hermeneutic. *Second semester and summer, Distance Learning, three hours.*

Th 613—Christian Apologetics. The development of a biblical philosophy concerning the rational and evidential defense of the Christian Faith. Proofs relating to the existence of God, the historicity of Jesus Christ and the truthfulness of biblical miracles will be presented. Includes discussion of manuscript, archaeological, and scientific evidence supporting the Bible. Offers a critical examination and refutation of worldviews based on evolution, relativism and anti-biblical theism. *Two hours.*

Th 640—Old Testament Theology. Principles and methods of biblical theology as applied to the Old Testament. *Identical to SOT 640. Second semester, Distance Learning, three hours.*

Th 650—New Testament Theology. Application of the principles and methods of biblical theology to the study of the New Testament, with particular focus on the Kingdom of God. *Identical to SNT 650. First semester, and summer odd-numbered calendar years, Distance Learning, three hours.*

Th 671—Historical Theology.

An historical study of the development in the understanding and expression of Christian doctrines in ancient and medieval times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma and the creeds of Christendom. *Identical to CH 671. First semester, three hours.*

Th 672—Historical Theology.

An historical study of the development in the understanding and expression of Christian doctrines from the Reformation to modern times. Special attention is given to leaders of theological thought, philosophical backgrounds in the history of dogma and the creeds of Christendom. *Identical to CH 672. Second semester, Distance Learning, three hours.*

Th 755—The Holy Spirit.

A study of the biblical doctrine of the person and work of the Holy Spirit. Includes a survey of the history of the doctrine, examination of the Old Testament evidence, exegesis of key New Testament passages, a refutation of the charismatic movement and readings in the relevant theological literature. *Identical to SNT 755. First semester, two hours.*

Th 758—The Church.

A study of the biblical doctrine of the church. Includes a survey of the biblical terminology and imagery, examination of the origin of the church and its relationship to other aspects of God's program, exegesis of key New Testament passages, study of the purposes of the church, and readings in the theological literature. *Identical to SNT 758. Second semester, two hours.*

Th 760—Eschatology.

A study of the biblical doctrine of the end times. Includes an examination of the principles of interpretation of prophecy, exegesis of key passages of Scriptures, evaluation of the various positions on the Millennium and the Rapture, and readings in the theological literature. *Identical to SNT 760. Second semester, two hours.*

Th 763—History and Theology of Religions.

A study of the origin and historical development of religion, and a comparative survey of major religions including Judaism, Islam, Eastern religions, Roman Catholicism, Protestantism and major cults. *First semester, even-numbered years, two hours.*

Th 776—Theology and Practice of Prayer.

Investigation and systematization of the teaching of Scripture from biblical models, commands and instructions concerning prayer. Readings from the major devotional and expository classics on the subject. *Identical to SOT 776 and SNT 776. Three hours.*

Th 841—Advanced Old Testament Theology I.

Study of the history of Old Testament biblical theology. Application of the principles of biblical theology to selected Old Testament books, passages and words. *Identical to SOT 841. First semester, odd-numbered years, three hours. Prerequisite: Th 640.*

Th 842—Advanced Old Testament Theology II.

Reinforcement and development in the application of the principles of biblical theology to selected

Old Testament books, passages, words and subjects. *Identical to SOT 842. Second semester, even-numbered calendar years, three hours. Prerequisite: Th 841.*

Th 850—Advanced New Testament Theology.

Study of the history of New Testament biblical theology and application of the methods of biblical theology to words, books and subjects not covered in the other theology courses. *Identical to SNT 850. Three hours. Prerequisite: Th 650.*

Th 851—Christology.

A systematic study of the biblical doctrine of the person of Christ, including exegesis of the key Christological passages of the New Testament, refutation of modern theological errors and a thorough survey of the classic scholarly literature. *Three hours.*

Th 855—Soteriology.

A systematic study of the biblical doctrine of salvation, including exegesis of the key New Testament passages on the salvific work of Christ and its application to the believer. Examination of the various schools of thought concerning the doctrine, and a thorough survey of the salient theological literature. *Three hours.*

Th 865—Contemporary Theology.

An examination of the most important contemporary theologians and the relationship of their theology to biblical teaching. *First semester, odd-numbered years, two hours.*

Th 879—Seminar in Theological Classics.

Studies in the theological works of great Christian writers. *Three hours.*

Th 885—Readings in Theology.

Readings in the areas of individual theological interest (e.g. Thomas Aquinas, Luther and Lutheranism, Calvin and Calvinism) or of special doctrinal problems. *Three hours.*

Th 891—Teaching Internship.

In the final year of his doctoral coursework, each doctoral candidate will be assigned a faculty professor-mentor for one semester. During this semester the candidate will be assigned test construction, lecture preparation and presentation, student consultation, project grading, and course management duties by his professor. The professor will also evaluate the preparation and presentation of a multi-hour teaching unit by the candidate in a course of the professor's choosing. Subject matter and pedagogical reading will be assigned according to the need of the student, at the professor's discretion. *Identical to SOT 891 and SNT 891. Both semesters, two hours.*

Th 892—Theological Research Methods.

Instruction in both electronic and hard copy resources for theological research, methods for the collection, analysis, and organization of research data, and an introduction to graduate paper and dissertation writing. Research and an initial dissertation proposal will be written for the course. *Identical to SNT 892 and SOT 892. Two hours.*

Th 893—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation.

Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, two hours.

Th 894—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Both semesters and summer, four hours.*

Th 895—Dissertation Research.

Guidance in the selection of a dissertation topic and in the research and writing of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A maximum of six credit hours may count toward degree requirements. Six hours.*

SCHOOL OF FINE ARTS AND COMMUNICATION

Music History and Literature

Mu 507—The Christian Musician.

The development of a distinctly Christian philosophy of music based on and in agreement with Scripture. Readings in and examination of modern trends, styles, and movements in secular and church music in the light of Scripture. *Second semester, one hour.*

Mu 508—Research & Writing in Music.

An introduction to research and writing techniques in music. Emphasis on musical analysis and description and investigation of appropriate sources. *First semester, two hours.*

Mu 509—Introduction to Chamber Music.

An introduction to chamber music stressing topics such as technical demands of ensembles, survey of important repertoire, rehearsal techniques and communication, intonation, programming and stage deportment. Chamber groups and repertoire assigned and/or approved by the instructor. Performance opportunities provided. *Second semester, odd-numbered calendar years, one hour.*

Mu 599—European Studies: Music.

The development of music in Europe from Renaissance to modern times; provides a background for the appreciation of music through direct contact with European culture. Attendance at European music festival concerts and operas correlated with a survey of European music. *Summer only, three hours.*

Mu 601—Voice Literature.

Vocal literature of the different periods of composition with special emphasis upon analysis and classification of these works as to grade of difficulty, technical problems involved and suitable grouping for recital purposes. *First semester, even-numbered years, three hours.*

Mu 602—Voice Literature.

A continuation of the study of vocal literature of the different periods of composition with special emphasis upon analysis and classification of these works as to grade of difficulty, technical problems

involved and suitable grouping for recital purposes. *Second semester, odd-numbered calendar years, three hours.*

Mu 603—Piano Literature.

Solo literature for the piano from Bach to the late sonatas of Beethoven with special emphasis on analysis, style, pedagogical considerations and performers of the literature. *First semester, even-numbered years, three hours.*

Mu 604—Piano Literature.

Solo literature for the piano from the early Romantic Era to the present with special emphasis on analysis, style, pedagogical considerations and performers of the literature. *Second semester, odd-numbered calendar years, three hours.*

Mu 605—Organ Literature.

Literature for the organ from the Middle Ages through J.S. Bach with special emphasis on analysis, style and development of technique. *Three hours.*

Mu 606—Organ Literature.

Literature for the organ from J.S. Bach through present-day composers and schools, with special emphasis on analysis, style and development of technique. *Three hours.*

Mu 607—String Literature.

Directed study in the literature for the student's principal instrument and the other string instruments. Special emphasis on analysis, style and development of technique. *Three hours.*

Mu 608—String Literature.

A continuation of the study in the literature for the student's principal instrument and the other string instruments. Special emphasis on analysis, style and development of technique. *Three hours.*

Mu 609—Woodwind Literature.

Directed study in the literature for the student's principal instrument and the other woodwind instruments. Special emphasis on the historical development of solo and chamber literature, the grading and grouping of this literature for recital purposes, and the use of pedagogical literature in teaching. *Three hours.*

Mu 610—Woodwind Literature.

A continuation of the study in the literature for the student's principal instrument and the other woodwind instruments. Special emphasis on the historical development of solo and chamber literature, the grading and grouping of this literature for recital purposes, and the use of pedagogical literature in teaching. *Three hours.*

Mu 611—Brass Literature.

Directed study in the literature for the student's principal instrument and the other brass instruments. Special emphasis on analysis, style and development of technique. *Three hours.*

Mu 612—Brass Literature.

A continuation of the study in the literature for the student's principal instrument and the other brass instruments. Special emphasis on analysis, style and development of technique. *Three hours.*

Mu 613—Middle Ages.

Historical development and stylistic analysis of the

literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

Mu 614—Renaissance.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

Mu 615—Baroque Era.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

Mu 616—Classic Era.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

Mu 617—Romantic Era.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

Mu 618—Music from 1900 to 1945.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

Mu 619—Choral Literature.

A genre-based survey of choral literature from all style periods, including a survey of current literature from major publishing companies suitable for church and school. *Second semester, even-numbered calendar years, three hours.*

Mu 620—Instrumental Ensemble Literature.

Secular and sacred literature appropriate for instrumental ensembles, band and orchestra. *Three hours.*

Mu 621—Music Ensemble.

Participation in university music organizations and in chamber ensembles. *Both semesters, one hour.*

Mu 622—Music Ensemble.

Participation in university music organizations and in chamber ensembles. *Both semesters, one hour.*

Mu 623—Independent Study.

Both semesters, one hour.

Mu 624—Independent Study.

Both semesters, one hour.

Mu 625—Independent Study.

Both semesters, two hours.

Mu 626—Independent Study.

Two hours.

Mu 628—Music Since 1945.

Historical development and stylistic analysis of the literature of the period. Recorded illustrations, scores and classroom performances. *Two hours.*

Mu 630—Introduction to Musicology.

Techniques and methods in musicology research including bibliographic techniques, philosophy, performance practices and historical musicology. *Second semester, even-numbered calendar years, one hour.*

Music Technology

MTc 501—MIDI and Digital Audio Production Techniques.

Advanced MIDI sequencing techniques and an introduction to digital audio editing and production in Logic and Pro Tools environments. *Identical to MME 501. Second semester, even-numbered calendar years, two hours.*

Music Theory

MT 501—Eighteenth-Century Counterpoint.

Analysis of contrapuntal writings of the outstanding composers of the eighteenth century. Writing of counterpoint in two voices. Concentration on the chorale prelude, two-part invention and fugue. *Both semesters, two hours.*

MT 502—Choral Composition.

Foundational elements of writing choral music. Listening, reading, singing and analysis of model compositions. Applicable readings and exercises. *First semester, two hours.*

MT 504—Orchestration.

Band and orchestral instruments, their ranges, technical and sonorous advantages and limitations, transpositions and place in the score. Extensive practice in arranging technique. *First semester, two hours.*

MT 506—Introduction to Schenkerian Analysis.

Analysis of selected masterworks from Bach to Brahms using techniques developed by Heinrich Schenker, with emphasis on aural comprehension of voice leading. *First semester, odd-numbered years, two hours. Prerequisite: MT 501.*

MT 507—Basic Composition.

Foundational elements of composition. Exploration of various facets of creativity and craft. Listening, singing and analysis of model compositions. Applicable readings and composition exercises. *Second semester, two hours. Prerequisite: MT 501.*

MT 508—Analytic Techniques for Modern Music.

A study of the materials and techniques of art music of the twentieth and twenty-first centuries. *Second semester, odd-numbered calendar years, two hours.*

MT 602—Advanced Keyboard Skills.

The development of functional skills at the advanced level for pianists and organists. *First semester, odd-numbered years, two hours.*

MT 603—Advanced Choral Conducting.

Conducting technique and style. Score analysis. Conducting of laboratory ensembles with faculty guidance. *Both semesters, two hours.*

MT 605—Composition I.

Supervised composition in student-chosen genres with emphasis on concert music. Assigned readings, listening and analyses applicable to students' interests and projects. Non-composition principals only. *Both semesters, one hour. Prerequisite: MT 502, MT 504 and MT 507.*

MT 606—Composition II.

Supervised composition in student-chosen genres with emphasis on concert music. Assigned readings,

listening and analyses applicable to students' interests and projects. Non-composition principals only. *Both semesters, one hour. Prerequisite: MT 605.*

MT 607—Advanced Instrumental Conducting. Advanced exercises to develop hand and mind coordination: baton techniques, score reading, transpositions and bowing techniques. Conducting of laboratory ensembles with faculty guidance. *Second semester, even-numbered calendar years, two hours.*

MT 608—Studies in Schenkerian Analysis. Application of the basic principles of Schenkerian analysis to the study of complete movements and works of the tonal repertoire, including one-part, binary, ternary, rondo, sonata and sonata-rondo forms. *Second semester, even-numbered calendar years, two hours. Prerequisite: MT 506.*

MT 610—Church Music Composition. Supervised composition of vocal, choral and instrumental church music. May include small compositions, readings, listening, analysis and philosophy. Open to graduate church music majors or others by permission of instructor. *Both semesters, two hours. Prerequisite: MT 502.*

MT 611-641—Private Composition. Composition Principals Only. *One hour.*

MT 614—Stylistic Analysis. Overview of musical styles from the Middle Ages through the Classic Era with contextual analysis of works. *Second semester, even-numbered calendar years, two hours. Prerequisite: Music Theory Placement Test.*

MT 615—Stylistic Analysis. Overview of musical styles from the Classic Era through the present with contextual analysis of works. *Second semester, odd-numbered calendar years, two hours. Prerequisite: Music Theory Placement Test.*

Church Music

SM 503—Hymnology. The history and development of the hymn and hymn tune, types of hymns and their uses, and analysis and interpretation of hymns and gospel songs. Standard hymnals reviewed. *First semester, three hours.*

SM 601—Church Music: The Protestant Tradition. Music in the Old and New Testaments; the development of psalmody and hymnody from the Reformation through 19th-century England. *Second semester, odd-numbered calendar years, three hours.*

SM 602—American Hymnody. Significant movements in American hymnody; Colonial psalmody, singing schools, the Great Awakening, Kentucky Revival, shape-note singing, the Sunday school songs and the gospel song. *Second semester, even-numbered calendar years, three hours.*

SM 603—Graded Choirs. Preparation for administering the church music education program; emphasis given to spiritual and musical objectives, sequence of concepts, and selection of materials. *First semester, even-numbered years, two hours.*

SM 606—Group Vocal Techniques. Vocal techniques appropriate for teaching amateur singers as a group; identification of group vocal

problems, and the application of exercises and techniques to solve these problems. *Second semester, odd-numbered calendar years, two hours.*

SM 609—Private Conducting. *Both semesters, one hour.*

SM 610—Private Conducting. *Both semesters, one hour. Prerequisite: SM 609.*

SM 611—Arranging Workshop. Arranging and scoring for choir, band or orchestra, and vocal or instrumental ensembles. *One hour.*

Voice

Vo 503—Drama in Singing I. A vocal drama workshop developing the singer's ability to communicate the dramatic content inherent in all vocal music. Use of overtly dramatic material such as opera arias, ensembles and scenes, and including dramatization of appropriate secular and sacred solo literature. *First semester, two hours.*

Vo 504—Drama in Singing II. A continuation of the vocal drama workshop developing the singer's ability to communicate the dramatic content inherent in all vocal music. Use of overtly dramatic material such as opera arias, ensembles and scenes, and including dramatization of appropriate secular and sacred solo literature. *First semester, two hours. Prerequisite: Vo 503.*

Vo 506—Diction for Singers. The fundamentals of French, German, Italian and Church Latin diction and their application in the pronunciation of song texts from the standard vocal repertoire. *Second semester, even-numbered calendar years, three hours.*

Vo 601—Advanced Methods of Vocal Technique. Various methods and teaching techniques analyzed, compared and evaluated. Presentation of advanced principles of vocal production, projection and interpretation. Supervised practice teaching. *Second semester, odd-numbered calendar years, two hours.*

Vo 610-640—Voice, Non-Performance Major. *One hour. Prerequisite: Voice Audition.*

Vo 611-644—Voice. *One-to-four hours. Prerequisite: Voice Audition.*

Organ

Or 501—Service Playing. Sight-reading of hymns; transposition; figured bass; improvisation; modulation; solo, anthem and congregational accompaniment; practical experience. *Two hours.*

Or 610-640—Organ, Non-Performance Major. *One hour. Prerequisite: Organ Audition.*

Or 611-644—Organ. *One-to-four hours. Prerequisite: Organ Audition.*

Piano

Pi 610-640—Piano, Non-Performance Major. *One hour. Prerequisite: Piano Audition.*

Pi 611-644—Piano. *One-to-four hours. Prerequisite: Piano Audition.*

Piano Pedagogy

PPd 501—Piano Pedagogy for the Private Instructor. Principles of good piano teaching as they apply to the private lesson. A survey of approaches to teaching keyboard, learning theory and application of that theory in practical setting, performance practice, business procedures for a successful studio and effective studio policies. *First semester, three hours.*

PPd 601—Advanced Piano Pedagogy. Principles for teaching advanced students, with special emphasis on applications of learning theory, motivation and keyboard skills. *Second semester, even-numbered calendar years, two hours.*

PPd 602—Current Trends in Piano Pedagogy. Identification and evaluation of current trends in piano pedagogy. Research in the area of piano pedagogy including new technology and group instruction. Preparation of materials suitable for publication on topics related to piano teaching. *Second semester, odd-numbered calendar years, two hours.*

PPd 603—Teaching Intermed. & Advan. Piano Literature. Methods, materials and curriculum building for teaching piano students at the intermediate through advanced levels. Focus on development of piano teaching techniques for high school through college-age students, examination of repertoire that is appropriate for these students, and exploring performance practice suitable for pianists at these levels. *First semester, odd-numbered years, two hours.*

PPd 604—Ensemble Music in Piano Teaching. A survey of the literature for piano duets, two pianos and multiple pianos and its use in piano teaching at all levels. *First semester, odd-numbered calendar years, two hours.*

PPd 611—Internship in Piano Teaching. Teaching of children from elementary through high school in group and private lessons under faculty supervision. *First semester, one hour.*

PPd 612—Internship in Piano Teaching. Teaching of children from elementary through high school in group and private lessons under faculty supervision. *Second semester, one hour. Prerequisite: PPd 611.*

PPd 613—Internship in Piano Teaching. Teaching of pre-college private lessons, adult private lessons and university classes under faculty supervision. *First semester, one hour. Prerequisite: PPd 612.*

PPd 614—Internship in Piano Teaching. Teaching of pre-college private lessons and special research assignments. *Second semester, one hour. Prerequisite: PPd 613.*

Master of Music Education

MME 501—MIDI and Digital Audio Production Techniques. Advanced MIDI sequencing techniques and an introduction to digital audio editing and production in Logic and Pro Tools environments. *Identical to*

MTc 501. Second semester, even-numbered calendar years, two hours.

MME 505—Instrument Repair for School Musicians. A practical study of the tools, supplies, parts, techniques and resources used in the maintenance and repair of woodwind, brass and percussion instruments. *Two hours.*

MME 522—Music for Exceptional Learners. A study of the characteristics of exceptional learners in order to determine the best possible music learning experiences within the boundaries of their exceptionality. Particular emphasis is given to research literature on exceptional learners. Musical activities are suggested and explored, and a practicum is required for each student. *First semester, two hours.*

MME 611—Music Curriculum. Processes and approaches to music curricula, including planning, scope and sequence; writing behavioral objectives and instructional outcomes; and evaluation techniques. Also covers integrating learning theories and a scriptural philosophy with music content and methodology. *Two hours.*

MME 612—Principles & History of Music Education. An introduction to the history of American school music education from the European antecedents through the present. Emphasis will be placed on the underlying philosophies of music and the historical justifications for music teaching. *Three hours.*

MME 613—Special Methods in Music Education. Theory, content and practice of the three major music methodologies: Orff, Kodaly and Dalcroze. Emphasizes skill development as advocated by each: inner hearing, rhythmic movement, improvisation, hand signs, fixed Do and moveable Do, systems of rhythm reading, etc. The student will apply these methodologies to the teaching of music within his area of specialization. *Two hours.*

MME 614—Psychology of Music. A comprehensive overview of human music behaviors from a psychological perspective. Psychoacoustics, music perception, affective and aesthetic responses to music and the function of music in society are systematically investigated through research methodologies and literature. *Three hours.*

MME 691—Testing & Research in Music Education. An introduction to the relevant areas of music education testing and research including music aptitude testing, music achievement testing and the standard education research methodologies as applied to the field of music education. *Second semester, odd-numbered calendar years, three hours.*

MME 780—Readings in Music Education. Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of music education. Both semesters and summer, three hours.

Bassoon

Bsn 610-640—Bassoon, Non-Performance Major. *One hour. Prerequisite: Bassoon Audition.*

Bsn 611-644—Bassoon.

One-to-four hours. Prerequisite: Bassoon Audition.

Cello**Cel 610-640—Cello, Non-Performance Major.**

One hour. Prerequisite: Cello Audition.

Cel 611-644—Cello.

One-to-four hours. Prerequisite: Cello Audition.

Clarinet**Cl 610-640—Clarinet, Non-Performance Major.**

One hour. Prerequisite: Clarinet Audition.

Cl 611-644—Clarinet.

One-to-four hours. Prerequisite: Clarinet Audition.

Double Bass**StB 610-640—Double Bass, Non-Performance Major.**

One hour. Prerequisite: Double Bass Audition.

StB 611-644—Double Bass.

One-to-four hours. Prerequisite: Double Bass Audition.

Euphonium**Eu 610-640—Euphonium, Non-Performance Major.**

One hour. Prerequisite: Euphonium Audition.

Eu 611-644—Euphonium.

One-to-four hours. Prerequisite: Euphonium Audition.

Flute**Fl 610-640—Flute, Non-Performance Major.**

One hour. Prerequisite: Flute Audition.

Fl 611-644—Flute.

One-to-four hours. Prerequisite: Flute Audition.

French Horn**FH 610-640—French Horn, Non-Performance Major.**

One hour. Prerequisite: French Horn Audition.

FH 611-644—French Horn.

One-to-four hours. Prerequisite: French Horn Audition.

Harp**Hrp 611-643—Harp.**

One-to-three hours. Prerequisite: Harp Audition.

Oboe**Ob 610-640—Oboe, Non-Performance Major.**

One hour. Prerequisite: Oboe Audition.

Ob 611-644—Oboe.

One-to-four hours. Prerequisite: Oboe Audition.

Percussion**Per 610-640—Percussion, Non-Performance Major.**

One hour. Prerequisite: Percussion Audition.

Per 611-644—Percussion.

One-to-four hours. Prerequisite: Percussion Audition.

Saxophone**Sax 610-640—Saxophone, Non-Performance Major.**

One hour. Prerequisite: Saxophone Audition.

Sax 611-644—Saxophone.

One-to-four hours. Prerequisite: Saxophone Audition.

Trombone**Tbn 610-640—Trombone, Non-Performance Major.**

One hour. Prerequisite: Trombone Audition.

Tbn 611-644—Trombone.

One-to-four hours. Prerequisite: Trombone Audition.

Trumpet**Tr 610-640—Trumpet, Cornet, Non-Performance Major.**

One hour. Prerequisite: Trumpet or Cornet Audition.

Tr 611-644—Trumpet, Cornet.

One-to-four hours. Prerequisite: Trumpet or Cornet Audition.

Tuba**Tu 610-640—Tuba, Non-Performance Major.**

One hour. Prerequisite: Tuba Audition.

Tu 611-644—Tuba.

One-to-four hours. Prerequisite: Tuba Audition.

Viola**Vla 610-640—Viola, Non-Performance Major.**

One hour. Prerequisite: Viola Audition.

Vla 611-644—Viola.

One-to-four hours. Prerequisite: Viola Audition.

Violin**Vi 610-640—Violin, Non-Performance Major.**

One hour. Prerequisite: Violin Audition.

Vi 611-644—Violin.

One-to-four hours. Prerequisite: Violin Audition.

Communication Studies**Com 502—Rhetorical Criticism.**

Principles, functions and methods of rhetorical criticism as they relate to public address. *First semester, even-numbered years, three hours.*

Com 504—American Public Address.

Critical-historical study of speeches and speaking careers of outstanding religious and political figures from Jonathan Edwards to the present. *Second semester, even-numbered years, three hours.*

Com 505—Communication Training & Development.

Introduction to the process through which companies and other organizations improve performance and communication. Emphasis on training skills in the field of communication as well as consulting in the organizational setting. *First semester, three hours.*

Com 506—Interviewing.

Principles and techniques of planning and conducting the major types of interviews used in organizational

and media contexts. Emphasis on research, questioning strategies and dyadic communication skills. *Second semester, odd-numbered years, three hours.*

Com 507—Conflict Management.

Integration of theory on conflict management with practical approaches to conflict training. An emphasis on a biblical perspective of conflict. *First semester, three hours.*

Com 508—Communication Technology.

Analysis of theoretical implications and practical applications of computer-mediated communication, computer-supported cooperative work and other technologies that impact communication in society. *Second semester, odd-numbered calendar years, three hours.*

Com 510—Persuasion.

Theories of persuasion, platform practice and criticism of model persuasive speeches. *Second semester, three hours.*

Com 520—Intercultural Communication.

The theory and practical applications of communicating between cultures. Special emphasis is given to biblical principles of communication and to the organizational and business applications of intercultural communication. *Second semester, three hours.*

Com 521—Nonverbal Communication.

Analysis of the various codes of nonverbal behavior and their functions in interpersonal, workplace and mediated encounters. Special emphasis is given to scriptural principles of nonverbal communication. *First semester, odd-numbered calendar years, three hours.*

Com 522—Assessment Methods in Communication.

Introduction to qualitative and quantitative methods used in academics and business settings. *First semester, even-numbered years, three hours.*

Com 523—Special Topics in Communication.

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as culture and readings in organizational communication. *Three hours.*

Com 524—Special Topics in Communication.

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as culture and readings in organizational communication. *Three hours.*

Com 525—Special Topics in Communication.

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as culture and readings in organizational communication. *Three hours.*

Com 526—Special Topics in Communication.

Topics may include nonverbal communication, interpersonal communication in multinational corporations, organizations as cultures and readings in organizational communication. *Three hours.*

Com 600—Introduction to Graduate Studies.

Introduction to methodologies and resources for research in communication arts and science at the graduate level. *First semester, three hours.*

Com 603—Advanced Organizational Communication.

Survey of advanced research and theory relevant to the study of organizational communication. Rigorous examination of the role that communication plays in shaping and reshaping the process of organizing within and between organizations. *Second semester, three hours.*

Com 604—Qualitative Research Methods in Communication.

Study of theoretical issues underlying the study of qualitative research as a methodology, as well as the characteristics of various approaches to designing and conducting qualitative research projects. *Second semester, three hours.*

Com 605—Applied Communication Research I.

Preparation of the graduate communication final project or thesis. *Both semesters, three hours.*

Com 606—Applied Communication Research II.

Preparation of the graduate communication final project or thesis. *Both semesters, three hours.*
Prerequisite: Com 605.

Com 607—Leadership and Communication.

Relationships between communication and leadership including a consideration of relevant theories, concepts, tools and skills. Leadership and communication are examined in relation to organizational culture, change, diversity, technology and decision making. *Second semester, three hours.*

Journalism and Mass Communication

JMC 501—Media Law and Ethics.

Survey of the federal, state and local laws that most directly affect mass communication in the United States, with emphasis on the understanding of the First Amendment freedoms and ethical principles in mass communication. *Second semester, three hours.*

JMC 511—Media Relations.

Analysis and implementation of media relations strategies and programs for profit and nonprofit organizations. *First semester, three hours.*

Dramatic Arts

DA 600—Theories of Theatre and Performance.

A survey of seminal theatre theories and performance techniques, with an emphasis on the writings of Aristotle, Konstantin Stanislavski, Bertolt Brecht, Artaud, Grotowski and Peter Brook. Application will be made to current trends in theatrical and performance theory with a special emphasis on the nature and application of a Christian missional event. *First semester, odd-numbered years, three hours.*

DA 601—Theater History Survey.

A historical, political and theoretical survey of touchstone theatrical events. Special emphasis will be given to the nature of dramatic action and the relationship between live events and audiences in a given cultural and historical context. *Second semester, even-numbered calendar years, three hours.*

DA 602—Playwriting.

An examination of narrative theory and historical and contemporary trends in dramatic structures coupled

with the creation of original full-length plays written in various styles all culminating in workshopped, laboratory productions. *First semester, odd-numbered years, three hours.*

DA 603—Stage Directing.

An exploration and application of core tenants of directing for the stage, with an emphasis given to collaboration, working with new texts, handling style, and visionary, entrepreneurial leadership. *Second semester, odd-numbered years, three hours.*

DA 604—Acting.

Advanced analysis and creation of performance analogues within a Stanislavski framework; a special emphasis on plays with poetic languages. Students will explore a variety of styles and their relationship to core acting principles. *Second semester, odd-numbered years, three hours.*

DA 605—Dramatic Arts Practicum.

A practical examination of theatrical collaborative skills. Class discussions and projects culminate in a public performance event or theatrical artifact. Special attention will be given to theatrical events in a specific cultural context. *First semester, one hour.*

DA 606—Dramatic Arts Practicum.

A practical examination of theatrical collaborative skills. Class discussions and projects culminate in a public performance event or theatrical artifact. Special attention will be given to theatrical events in a specific cultural context. *Second semester, one hour.*

DA 607—Principles of Collaborative Design.

A critical exploration and examination of fundamental principles for theatrical design in a collaborative ensemble setting with practical application made to a “poor theatre” context culminating in organic theatre designs for a variety of spaces and texts. *First semester, even-numbered years, three hours.*

DA 608—Contemporary Narrative Performance.

An examination of a variety of performance techniques, approaches and conventions of narrative that have contributed to the formation of contemporary performance theory and practice. Performance approaches from the one-person show to performance art will be studied. The course will provide the student with the opportunity to critically engage performance traditions through workshop and polished performance, discussion and analysis, and extend discoveries to a variety of theatre applications. *Second semester, even-numbered years, three hours.*

DA 609—Experimental Adaptation.

Examination of and practice in adapting a variety of sources for live, dramatic performance. *First semester, even-numbered years, three hours.*

DA 610—Theories of Directing.

An examination of major theatre theory with application made to a variety of directing styles and contexts and actor training. Practical application made with actors in workshopped scenes. *First semester, even-numbered years, three hours.*

DA 611—DA Thesis Project.

Within the context of an ensemble, individual and collaborative coaching given in support of thesis projects in performance, directing, or writing for

the stage. Students will examine a survey of relevant historical and theoretical work as well as make application of ideas to a live event. *First semester, one hour.*

DA 612—DA Thesis Project.

Within the context of an ensemble, individual and collaborative coaching given in support of thesis projects in performance, directing, or writing for the stage. Students will examine a survey of relevant historical and theoretical work as well as make application of ideas to a live event. *Second semester, one hour.*

SCHOOL OF EDUCATION

Professional Education

Ed 562—Assessment (Pre-K–6).

A practical emphasis on constructing classroom tests, grading, and administering and interpreting standardized tests. Appropriate probability and statistical techniques are incorporated. Offered first two weeks as part of block program for the Master of Arts in Teaching degree in Elementary Education. *Both semesters, two hours.*

Ed 605—History & Philosophy of Education.

Beginnings of the American system of education, survey of theories of education; factors and forces changing American education philosophies of learning applied to contemporary educational problems. This course is designed to equip and motivate educators and administrators to understand, critically appraise and apply the historical and philosophical foundations of education in developing their educational theory and practice. *Second semester, and summer odd-numbered calendar years, Distance Learning, three hours.*

Ed 620—Principles and Practices of Classroom Management.

This course is an introduction to K–12 classroom management techniques. Topics include: physical space, behavioral norms, safety, time management, managing student work and managing other special classroom needs. *First semester, Distance Learning, three hours.*

Ed 632—Instructional Strategies.

Effective teaching involves using a variety of instructional strategies, designed with specific learners in mind. This course explores the development and practical application of numerous strategies. Students will be introduced to the Five Core Propositions of the National Board for Professional Teaching Standards. This class is mostly project based. *First semester, Distance Learning, three hours.*

Ed 633—Teaching the Struggling Learner.

Designed as an overview of the needs of struggling learners. This course will examine the academic needs of these learners and present teaching strategies to meet those needs. Practical application for the classroom teacher will be emphasized. *Both semesters and summer, Distance Learning only, three hours.*

Ed 634—Individual Differences in Learning.

This course focuses on developing the student's understanding of the knowledge and skills necessary

to increase effectiveness in meeting the needs of diverse learners through appropriate instructional, curricular and behavioral strategies. *Both semesters, Distance Learning only, three hours.*

Ed 638—Curriculum Development.

This course is an overview of the history and theories of curriculum development and their application to K–12 schools. Designing and implementing effective curriculum and learning based on a school’s philosophy of education. *Second semester, Distance Learning, three hours.*

Ed 661—Assessment of Learning.

The appraisal of a student’s intellectual capacity and aspects of personality; the interpretation of educational data using descriptive statistics including frequency distributions, measures of central tendency and dispersion, the normal probability curve and graphs. Attention is also given to test construction and the development of a testing program. *First semester, Distance Learning, three hours.*

Ed 667—Technology in Education.

This course is a practical examination of current technology applications and their integration in education. The hands-on learning environment provides the professional educator with the tools needed to enhance skills in technology and apply these skills in a variety of settings. *First semester and summer, Distance Learning, three hours.*

Ed 690—Research in Education.

This course introduces educational research, statistics and testing; and is designed to familiarize the student with the terminology, basic concepts and tools necessary to critique and interpret published research. *First semester and summer, Distance Learning, three hours.*

Ed 695—Directed Practicum.

Supervised experience in an area of fieldwork under the direction of faculty; including: papers, unit work samples, video taped lessons—uploaded and critiqued—all tied to coursework taken previously in the MEd Program. *Students must be teaching in a traditional K–12 classroom during the semester this course is taken. Both semesters, Distance Learning, three hours.*

Ed 800—Crucial Issues in Education.

Problem analysis of timely issues in education. Attention is focused on areas of continuing concern, with special emphasis on the Christian school movement and its problems. Independent study for doctoral students only. *Both semesters and summer, three hours.*

Ed 820—Professional Writing.

Preparation in writing for publication in professional education. Students will master the current APA style manual as applied to the writing of theses and dissertations. *Summer only, even-numbered calendar years, three hours.*

Ed 881—Internship in Curriculum Development.

The student will select an academic discipline at the elementary, secondary, or collegiate level and prepare a syllabus for the entire year (elementary or secondary levels) or a semester (collegiate level) under the direction of an appropriate faculty member. The syllabus must include the content to be covered,

annual and unit objectives as appropriate, major projects and activities to be completed, and daily lesson plans for one unit in the annual curriculum guide. *Both semesters and summer, three hours. Prerequisite: Ed 638.*

Ed 891—Descriptive Statistics.

Descriptive statistics, elementary probability theory, study of the normal probability distribution, point and interval estimations, and elementary hypothesis testing. Required calculator: TI 30X II or similar calculator. *Summer only, odd-numbered calendar years, three hours. Prerequisite: Mathematics Placement Test and Ed 690.*

Ed 892—Inferential Statistics.

Hypothesis testing is expanded to t-tests, ANOVA, ANCOVA, chi-square, MANOVA, correlation, linear regression, multiple regression and non-parametric tests. Extensive use of SPSS computer software. *Summer only, odd-numbered calendar years, three hours. Prerequisite: Ed 891.*

Ed 893—Quantitative Research Methods.

Advanced concepts for analyzing, evaluating and conducting educational research. This course is designed to enable a student to prepare a prospectus for a quantitative research project. *Summer only, odd-numbered calendar years, three hours. Prerequisite: Ed 892.*

Ed 894—Qualitative Research Methods.

Application of qualitative studies to educational research, nature of qualitative research, rationale and applications of qualitative research methods, and the integration of qualitative and quantitative research methods. This course is designed to enable a student to prepare a prospectus for a qualitative research project. *Summer only, odd-numbered calendar years, three hours. Prerequisite: Ed 892.*

Ed 897—Dissertation Research.

Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, one hour.*

Ed 898—Dissertation Research.

Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, two hours.*

Ed 899—Dissertation Research.

Methods of research, guidance in selection of a dissertation topic, and actual preparation of the dissertation. *Required each semester and/or summer upon the fulfillment of all coursework until dissertation is completed. A minimum of three and a maximum of six credits may count toward the degree requirements. Both semesters and summer, three hours.*

Secondary Education

SE 606—Teaching Reading in the Content Areas. Materials and methods in adolescent reading improvements. Reading in subject areas. Available to Education majors only. *Second semester, three hours.*

SE 680—Teaching Writing. Practical techniques and curriculum philosophy for teaching writing. *First semester, three hours.*

SE 685—Teaching Internship. Candidates who do not have previous clinical or teaching experience in grades 9–12 will be given structured opportunities to work with the appropriate grade level cooperating teacher in a local Christian school. Candidates will be exposed to a variety of interactions with grades 9–12 students including teaching a series of lessons. *Both semesters, three hours.*

SE 780—Readings in Secondary Education. Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of secondary education. *Both semesters and summer, three hours.*

Elementary Education

EE 510—Children's Literature. Interpretative and critical study of literature suitable for children. Addresses subject matter, literary style and methods of illustration. *Both semesters, three hours.*

EE 550—Classroom Management. This course is an introduction to K–12 classroom management techniques. Topics include: physical space, behavioral norms, safety, time management, managing student work and managing other special classroom needs. NOTE: This course is available only on the block to students who are in clinical practice. *Both semesters, two hours.*

EE 605—Teaching Reading. This course presents practical methods for the teaching of reading and introduces comprehension and word recognition skills included in a developmental reading program for grades 2–6. Assessment techniques appropriate for the subject matter and grade level will be presented. Each student participates in actual classroom observations and demonstration teaching. Teacher candidates are required to create lessons based on the South Carolina English Language Arts Academic Standards. *First semester, three hours.*

EE 609—Corrective Reading Techniques. This course will help students assess reading difficulties and prescribe appropriate corrective techniques. Students will become familiar with current remedial reading programs and will develop activities for use when interacting with individuals having varying reading difficulties. Opportunities to work with individuals will be provided. *Second semester, three hours.*

EE 633—Internship: MAT- Grades 2–6. The purpose of this course is to provide structured opportunities to work with students of appropriate age for the program of study in which the student

is preparing to teach. A minimum of 75 hours of acceptable activities must have been completed before student teaching. Approximately 50 of the 75 hours will occur during this course. Up to 50 additional hours of activities may be in a nonschool setting but must involve activities with students of appropriate age for the student's area of teaching preparation. Candidates are required to create lessons based on the South Carolina Academic Standards. Candidate's teaching will be evaluated using the South Carolina Standards for Assisting, Developing, and Evaluating Professional teaching (ADEPT). *Students are encouraged to seek opportunities for volunteer work and school-year and/or summer employment that will provide opportunities to work with school-age children. Both semesters, three hours. Prerequisite: Teacher Candidacy - Passed. Corequisite: EE 641.*

EE 641—Teaching Techniques (Pre-K–8). This course will provide an overview of teaching techniques common to teachers of students in grades Pre-K–8. It will provide general guidance in long range planning, assessment, the use of appropriate instructional strategies, providing content for learners, monitoring and enhancing learning, maintaining an environment that is conducive to learning, classroom management, and the fulfillment of professional responsibilities outside the classroom. This class is for students majoring in early childhood, and elementary education and for students in Pre-K–12 programs who prefer to work with students in Pre-K–8. *Both semesters, one hour. Corequisite: EE 633.*

EE 642—Teaching Language Arts & Social Studies. Goals, materials, methods, procedures and content for the teaching of oral and writing skills in the English language and of interpretive and conceptual skills in the social studies. Candidates are required to create lessons based on the South Carolina Academic Standards. *First semester, and summer odd-numbered calendar years, three hours.*

EE 645—Teaching Mathematics & Science. An examination of the content, goals and methods of teaching mathematics and science. Emphasis will be on the development of materials and programs. Candidates are required to create lessons based on the South Carolina Academic Standards. *Second semester, and summer even-numbered calendar years, three hours.*

EE 685—Teaching Internship. Candidates who do not have previous clinical or teaching experience in grades 2–6 will be given structured opportunities to work with the appropriate grade level cooperating teacher in a local Christian school. Candidates will be exposed to a variety of interactions with grades 2–6 students including teaching a series of lessons. *Both semesters, three hours.*

EE 699—Clinical Practice: MAT. Observation, participation, conferencing and actual teaching are done for at least 60 full days. Student teachers will be evaluated on their classroom management and their use of current methods of teaching and planning. In addition, students will show ability to use information to develop instruction to meet the needs of individual students. Student teachers will meet in a weekly seminar with university

supervisors during the semester they are student teaching. These meetings are designed to monitor and coordinate the student teacher's progress throughout the Clinical Practice assignment. Candidates are required to create lessons based on the South Carolina Academic Standards. Candidate's teaching will be evaluated using the South Carolina Standards for Assisting, Developing, and Evaluating Professional teaching (ADEPT). *Students are required to apply for Clinical Practice and be fully admitted to the professional teacher preparation program one academic year prior to the semester they plan to student teach. Both semesters, nine hours.*

EE 780—Readings in Elementary Education.
Independent study through the use of readings on an individual or group basis with special emphasis on selected areas from the field of elementary education. *Both semesters and summer, three hours.*

Psychology

Ps 621—Theories of Counseling.
An examination of the historical development of counseling as Christian ministry. Surveys and critiques secular psychological counseling, Christian integrational counseling, and nouthetic or biblical counseling. Students will be guided toward the development of a distinctly Christian counseling model. *Identical to SCM 631. Second semester, Distance Learning, three hours.*

Ps 622—Counseling.
A theological and practical introduction to the ministry of Christian counseling. Includes the establishment of a biblical foundation, the development of effective procedures and the discussion of specific issues and problems in counseling. *Identical to SCM 632. Both semesters, Distance Learning, three hours.*

Ps 623—Counseling Case Studies.
Building on the foundation of Ps 622, the course focuses on solving common counseling problems from a biblical viewpoint. Topics covered will include depression, worry, anger and fear, as well as sexual immorality, substance abuse and eating disorders. *Identical to SCM 633. First semester, Distance Learning, three hours. Prerequisite: Ps 622.*

Ps 629—Counseling Internship.
Students will work with clients in a supervised setting on campus or with a local Christian ministry in a counseling/testing role. Case studies will be developed and maintained as well as critiqued. *Only a limited number of practicums are available. Students should plan to make application to the Dean of the School of Education by midterm of the academic period prior to the term they want an internship. Both semesters, three hours. Prerequisite: 15 hours in program of study.*

Ps 630—Counseling Children & Adolescents.
This course deals with biblical counseling principles and procedures for helping elementary and secondary school-age children. Case study examples will encourage application of course content. *Identical to SCM 630. Second semester, three hours. Prerequisite: Ps 622.*

Ps 635—Crisis Counseling.
Presents biblical strategies for handling the crisis of suicide; extensive coverage of childhood sexual abuse; offers help in understanding the nature of abuse and biblical help for overcoming the effects of abuse. Examines the recover/12-step movement from a biblical standpoint; looks at the crisis of life-dominating sins (addictions); presents a biblical view of sin; help for working with eating disorders, drugs and alcohol; covers the crisis of immorality; teaches a biblical view of sex; gives help for dealing with pornography, homosexuality, adultery, etc. *Identical to SCM 635. Second semester, Distance Learning, three hours.*

Ps 637—Marriage & Family Counseling.
Methods of marriage and family counseling within the church setting. Premarital counseling. *Identical to SCM 637. Both semesters, Distance Learning, three hours. Prerequisite: Ps 622.*

Ps 640—Counseling Applications.
Further practical application of the biblical counseling principles covered in Ps 622. Emphasis on the students' gaining experience in how to collect data, determine problems, facilitate biblical change and assign homework based on case studies. *Identical to SCM 640. First semester, three hours. Prerequisite: Ps 622.*

Ps 690—Counseling Issues Seminar.
Examination and biblical critique of current issues, trends and movements within evangelical circles that affect the biblical counselor. Class will involve extensive reading which will be discussed in a small group setting. *Identical to SCM 690. Second semester, three hours. Prerequisite: Ps 621 and Ps 622.*

Educational Leadership

EAS 660—Principles of Administration.
Emphasizes basic administrative theory and research for the school leader, focusing on the current practices and examining trends in such areas as leadership skills, personnel development and decision making. *Second semester, and summer odd-numbered calendar years, three hours.*

EAS 663—School Business Management.
Principles of business administration for schools, emphasizing sound plant, finance and management practices. A philosophy of school administration will be developed. *First semester, and summer even-numbered calendar years, three hours.*

EAS 665—Administrative Internship.
Practicum under an experienced school administrator. A minimum of 120 clock hours of acceptable activities is required. *Both semesters, three hours. Prerequisite: EAS 660 and EAS 663.*

EAS 670—Pupil Personnel Services.
A survey of guidance services and their application in both elementary and secondary educational settings. Practical guidance problems are considered. *Second semester, even-numbered calendar years, three hours.*

EAS 676—Supervision of Personnel.
An overview of several models of supervision with practical applications in observation, evaluating instruction, analysis of instructional leadership

to improve teacher classroom performance, and supervision of non-instructional personnel. *First semester, and summer even-numbered calendar years, three hours.*

EAS 678—Organizational Theory & Practice. An exploration of organizational theory and its application in a school setting, emphasizing strategic planning, instructional leadership and public relations. *Second semester, odd-numbered calendar years, three hours. Prerequisite: EAS 660 and EAS 663.*

EAS 680—Readings in Educational Administration. Independent study through the use of readings with special emphasis on selected areas from the field of educational administration. *Both semesters and summer, three hours. Prerequisite: EAS 660 and EAS 663.*

SCHOOL OF BUSINESS

Business Administration

BA 602—Business Ethics.

A study of business ethics that includes the meaning and purpose of ethics, with emphasis on Christian principles of action. Historical and practical approach to the problem of right conduct within the business environment. *Both semesters, Distance Learning, three hours.*

BA 610—Statistical Applications in Business. Introduction of selected tools suitable for information collection, classification, summarization and analysis. Topics include probability; measures of central tendency and dispersion; discrete and continuous distributions with emphasis on normal distribution; sampling and sampling distributions; point and interval estimation; and hypothesis testing, correlation and regression. Practice of problem solving with computer programs and statistical packages. *First semester, odd-numbered years, three hours.*

BA 620—Managing Operations.

Fundamentals of operations management in manufacturing and service environments. Emphasis on decision making and development of competitiveness-enhancing procedures through improved technology, productivity, product quality and materials management systems. *Summer only, three hours.*

BA 625—Information Systems Management. Presentation of vital fundamental concepts for effective use and management of information technology in a business environment. Topics include basic technology concepts, data communications and networking, role of information in organizations, acquisition and strategic use of information technology, implications of end-user computing, and management and control of information systems. *Second semester, odd-numbered calendar years, three hours.*

BA 630—Managerial Aspects of Accounting. Interpretation, use and analysis of accounting data for internal reporting, planning, and control of business activities and managerial decision making. Includes influence of accounting on people in service

and manufacturing operations. *First semester, odd-numbered years, three hours.*

BA 632—Managerial Finance.

Introduction to requisite corporate finance managerial skills, including cash flow analysis and computer modeling of financial decisions. Topics include: financial analysis, planning and forecasting; risk/return relationships; discounting future cash flows; assessing projects and capital budgeting viability; opportunity cost of capital; enterprise valuation; and debt and equity financing options. *Second semester, odd-numbered calendar years, three hours.*

BA 635—Economics.

Survey of the principles of microeconomics and macroeconomics, including price theory, foundations of market economy, income theory and analysis of national income determinants. Emphasizes understanding the adjustment of business enterprises to changing market conditions. *First semester, even-numbered years, three hours.*

BA 645—Marketing Strategy.

Study of creative and analytical problem-solving techniques as applied to marketing situations. Use of case studies to demonstrate deliberate development of creative problem-solving ability. *Second semester, even-numbered calendar years, three hours.*

BA 650—Fundamentals of Business Law.

A study of the development of jurisprudence with an emphasis on business law. Attention is given to the contract and labor laws, including negotiation and dispute resolutions. *Summer only, three hours.*

BA 665—Management Effectiveness & Communication.

Analysis of interrelationship among individuals, groups and the organization. Examination of the following concepts: leadership, motivation, communication, group dynamics, decision making and interpersonal relations. Inclusion of case studies and other projects. *Both semesters, even-numbered calendar years, three hours.*

BA 670—Strategic Management.

This course examines the application of long-term planning and the management tools to be able to formulate the strategic vision and policies to achieve an organization long term, using application of strategic management tools such as TQM. Business Process Reengineering will be examined. Applications of the concepts will be applied through the case study method. *Second semester, even-numbered calendar years, three hours.*

BA 675—Emerging Technologies/E-Commerce.

Broad introduction to information technologies currently used in the corporate world and those likely to be adopted in the future. Explanation and identification of workings, users and application of these technologies from functional and technical managerial perspectives. Includes demonstrations and computer experimentation. Development of in-depth understanding of the Internet concerning key features of electronic commerce, opportunities provided and requirements for its effective use. *Second semester, odd-numbered calendar years, three hours.*

BA 680—Emerging Business Development.

Interdisciplinary study of all components necessary for starting a new business, with emphasis on the critical function of recognizing and creating opportunities. Topics include attributes of entrepreneurs and entrepreneurial careers; evaluating opportunities; conceiving and writing business plans; and venture financing. *Second semester, three hours.*

BA 685—Managing Human Resources.

Examination of essential personnel-related activities (appraisal, selection, training, compensation and development); evaluation of managerial use of these activities in strategy formulation and implementation. *First semester, even-numbered years, three hours.*

BA 699—Independent Study.

Research project for a profit or non-profit organization conducted under the supervision of a faculty member. *Both semesters and summer, three hours.*

Buildings & Equipment

Bob Jones University occupies a plant comprising 205 acres. The institution moved into the initial unit of 25 buildings for the 1947–48 session. Since that date additional buildings have been constructed on an average of more than one a year. The campus plan included in this Catalog shows the building locations.

The **Administration Building** houses the business and executive offices.

The **Alumni Building** houses the Bellis Copy Center, language laboratory, Academic Success Center (including Instructional Technology Services and Academic Accommodation Services), computer labs, lecture halls, classrooms and faculty offices.

The **Alumni Stadium** with a seating capacity of approximately 4,000 is used for soccer games. There are also four soccer fields available for practices and games. Softball games are also played in this outdoor activity area. The Alumni Stadium has a ¼ mile track for competitive and recreational running activities. Lighted tennis courts are available for use throughout the day and evening.

Barge Memorial Hospital is licensed as a privately-owned educational institutional infirmary and serves as a hospital and infirmary (University Health Services) for the faculty, staff and students. It has a pharmacy, X-ray department, and clinical laboratory. The hospital also houses the University's Cancer Research Laboratory.

The **Bob Jones Jr. Memorial Seminary and Evangelism Center**, named to symbolize the vital connection between historic Fundamentalism and evangelism, serves to promote the cause of world evangelism by teaching the fervent exposition and application of the Word of God. The two-story structure, covering approximately 18,000 square feet, is located in close proximity to the Alumni Building and the Library. Its features include high-tech resource and research facilities, historical displays and memorabilia, classrooms, faculty offices, a conference room, and a lecture hall.

The **Davis Field House** provides facilities for the division of physical education and exercise science, the university intramural program, and faculty/staff/student recreation opportunities. This includes classrooms, offices, locker rooms, a women's fitness center, an aerobics room, an indoor jogging track and a swimming pool. There are three separate court areas in the DFH which can provide four regulation courts for basketball and volleyball and six badminton courts. Seating is available for approximately 3,000 people for athletic and special events in the main court.

The **Dixon-McKenzie Dining Common** accommodates 2,500 people at a sitting. It is one of the ten

largest dining facilities in the country operating under one roof. Its kitchen prepares 1.5 million meals each year. In addition to the Varsity Room for students, smaller rooms are provided for special university functions and catered events.

The **Edwards-Riley Memorial Student Center** contains the War Memorial Chapel, Stratton Hall, Snack Shop, Campus Store, Welcome Center, Levinson Hall, Photo Services, Post Office, Riley Reception Room, Edwards Reception Room, Alumni Association, Office of Career Services and conference rooms.

Facilities Management, located in the Ludwig Facilities Management Center, is responsible for maintaining approximately 2,700,000 square feet of buildings and residence halls, as well as approximately 78 residences and 267 apartments on over 270 acres of property. The University Maintenance Department is responsible for all campus and residential property maintenance. Utilities and Energy Services is responsible for plumbing, electrical, HVAC, welding, sheet metal, energy controls and the operation of the cogeneration plant. The Operations and Services Department is responsible for Central Distribution (all warehousing activities), Custodial Services, Recycling, Floor Covering, Transportation and grounds maintenance. The Projects, Design and Construction groups are responsible for the development, engineering and construction of all major road, building and utility projects on campus. Interior Design is responsible for all furnishings and finishes, as well as Christmas lighting and special decorations throughout the year.

The **Founder's Memorial Amphitheater** seats 7,000 and is the preaching center of the campus. A tribute to the memory of Dr. Bob Jones Sr., the mammoth edifice is akin to an enclosed Greek amphitheater and allows an audience the greatest possible proximity to a speaker. A 90-rank Allen organ is located in this hall. It also houses Bob Jones University's recording studios and a 200-seat assembly room.

The **Fremont Fitness Center** contains locker rooms, saunas, whirlpools, racquetball courts and two exercise rooms featuring aerobic equipment, weights, and state-of-the-art strength and conditioning equipment.

The **Grace Haight Nursing Building** houses the offices, classrooms, simulated laboratories and learning resource center for the Division of Nursing.

The **Gustafson Fine Arts Center** contains specially designed studios for voice, piano, instruments and pipe organ, as well as practice halls for orchestra, band, chorus and ensembles. The Music Library, with its large record, compact disc, DVD, videocassette and

score collection, is also located here. Art and design facilities are located in the Sargent Art Building and include offices, classrooms and studios for painting, drawing, sculpture, ceramics, fiber arts, printmaking and graphic arts. Three state-of-the-art computer technology labs are available for classes and students in fine arts. Broadcasting department facilities include classrooms, control rooms, radio studios and a well-equipped television studio. The studios of student-operated WBJU, the campus station, are also located in the Fine Arts Center. Communication facilities include offices, classrooms, conference rooms, multimedia room and the speech therapy clinic.

The **Howell Memorial Science Building** houses the Roder Memorial Coral Collection; the Waterman Bird collection; modern laboratories for instructions in biology, chemistry, physics and electronics; modern facilities and labs for the teaching of Family and Consumer Sciences; classrooms and lecture halls; and faculty offices.

The **Mack Library** has about 90,000 square feet of floor space. This modern facility offers seating for over 1,300, including individual study carrels, open bookstacks in the reading areas, an audiovisual facility, a large periodical room, three computer classrooms and a library instruction classroom.

Other prominent features include the Jerusalem Chamber, a replica of the room in Westminster Abbey in London in which work was accomplished on the 1611 King James Bible, and the University Archives Room which displays materials about the Founder and history of BJU.

Students are served by a staff of 19 and a student staff of about 50.

Approximately 318,000 volumes are housed in the collection, and over 1,020 current periodical titles are received. In addition, over 21,000 music, speech and language recordings are available in departmental library rooms elsewhere on the campus.

The Library features the Millennium online catalog and an automated circulation system supported by Innovative Interfaces. These units provide an integrated system and access to other library catalogs from one of the 40 public access stations. Books not held in our library may be obtained by interlibrary loan through OCLC, a national database. In addition, students have access to the Internet from 38 public access stations which provide online searching for magazine and other information in over 100 databases. The Fundamentalism File contains over 120,000 articles on religious subjects and secular topics from a religious perspective.

The **Museum & Gallery at Bob Jones University** houses one of the foremost collections of Old Master paintings in America. Renowned and respected

around the globe by art scholars and museum professionals, the Museum & Gallery exists to promote the appreciation, understanding and preservation of quality fine art that reflects universal and scriptural truths based on God's Word and works. M&G extends its collection into communities at home and abroad through its educational and cultural outreaches that enrich the whole man—mind, heart and soul.

The collection of Old Master paintings contains representative works of Flemish, Dutch, German, French, Italian and Spanish painting from the fourteenth through nineteenth centuries. Among them are outstanding examples from the brushes of Tintoretto, Veronese, Botticelli, Preti, Reni, Le Brun, Gerard David, Cranach, Murillo, Ribera, Rubens and van Dyck.

Period furniture and statuary afford interesting sidelights on the other arts, as well as a look into the life and times contemporary with the over 400 paintings in the collection.

M&G also houses the **Bowen Collection of Antiquities** which contains the varied display of biblical antiquities from the collection of the late Mr. and Mrs. Frank Bowen. This excellent collection displayed on a rotating basis, presents an unusual opportunity for systematic study of the Bible in light of archaeology.

As a visual library and valuable resource, the Museum & Gallery presents a record of the culture, religion and history of ages past, beginning in Bible times and extending through the nineteenth century. Approximately 20,000 people visit this remarkable collection each year. Thousands of students, families and adults participate in M&G's educational offerings and cultural outreaches such as the annual *Living Gallery* presentation, music recitals, focus exhibitions, children's programs, guided tours, membership program and more. Through its educational efforts and collection, including its satellite location in downtown Greenville, M&G continues to extend its reach beyond its campus family and into the surrounding community, beyond its national borders and into international circles. Students in any field, art-related or not, benefit from the rich legacy the collection provides.

Performance Hall contains classrooms for dramatic production courses, a design studio and a 150-seat laboratory theater designed to present student productions in proscenium, arena or thrust-stage styles. Also housed in this area are music practice facilities for women students.

Residence Halls at Bob Jones University are staffed by a residence hall supervisor and 2 residence hall counselors. There are five men's and five women's residence halls for single students. Residence hall rooms are fully carpeted and air-conditioned and provide computer connections to the campus network. Each room is outfitted with a telephone and built-in furni-

ture (two student desks, two bunk bed units, overhead and hanging closet space, and built-in drawer space). Each residence hall also provides a study lounge. Some residence halls are equipped with handicapped access. In order to keep the facilities up to date, each resident hall is refurbished yearly. In addition to this major refurbishing, each residence hall is repainted and recarpeted as needed. To aid campus security, certain residence hall doors are accessible only by student ID cards, and all outside entrances to the women's residence halls are monitored by video surveillance equipment.

Spacious covered walks connecting most of the major buildings provide protection from the weather for students moving from one building to another.

Rodeheaver Auditorium is one of the finest collegiate stages in the United States. The mechanical equipment of the building includes two contour curtains, a revolving stage, over 40 fly lines, and orchestra and stage lifts—making it one of the best-equipped theaters in the Southeast. Seating over 2,600, the building also houses the scene shop, various storage areas, an extensive collection of costumes from various university productions, as well as dressing rooms and property rooms. A 57-rank Zimmer pipe organ is located in this hall. Forty-three digital stops were added to the instrument in 2004. In addition, Rodeheaver Auditorium houses Unusual Films, BJU's award-winning film production studio.

Trades facilities at the Culinary Art Building support the associate degree program in the School of Business. The Culinary Arts building contains a kitchen, bakeshop and dining room/classroom..

The **University Cleaners** does the linen service for the Dining Common, Barge Infirmary, and the Child Development Center, as well as dry cleaning, laundry and shirt service for the faculty, staff and students and community.

In **Unusual Films**, Bob Jones University has one of the most effective media today of spreading the Gospel throughout the world. This up-to-date, excellently equipped motion-picture studio centers on a large sound stage complete with professional cranes and multidirectional dollies, cameras, microphone perambulators, catwalks, arc and incandescent lights, lighting accessories, and still photography equipment and laboratories. Conveniently located near the sound stage are studios for makeup and hairstyling, wardrobe, film and non-linear video editing, sound recording, re-recording and scoring, 2-D and 3-D animation, set and costume design, scene drafting and construction, film distribution, projection computer lab, and classroom facilities.

Since its organization in 1950, Unusual Films has established an outstanding record in the production

and distribution of its films which are being shown in all parts of the world. One of its most celebrated film releases has been *Wine of Morning*, a two-hour, full color, first-century story that was selected to represent America at the International Congress of Schools of Cinema at the Cannes Film Festival. Since then Unusual Films has produced, in addition to numerous shorter films, six more feature-length productions: *Red Runs the River*, a 90-minute film dealing with the personal conversion of one of the historic generals of the Civil War; *Flame in the Wind*, presenting a strong gospel message against the background of the Spanish inquisition; *Sheffey*, the moving story of a circuit-riding preacher known for his power in prayer; *Beyond the Night*, a missionary film telling the story of the powerful testimony of a missionary doctor in Africa; and *The Printing*, the story of secret Bible printing in the Soviet Union on the eve of *perestroika*. Unusual Films' most recent feature-length film, *Milltown Pride*, is set in a 1920's textile mill village and depicts the story of a young man's dream to play baseball and his willingness to sacrifice anything to make that happen.

The most recent children's productions are *The Treasure Map*, *Appalachian Trial*, and *Project Dinosaur*, three dramatic adventure films designed to appeal to children, and *The Golden Rom*, *Farmer Dillo Paints His Barn*, and *Farmer Dillo Counts His Chickens*, all of which are animated stories. Unusual Films serves as a laboratory for Cinema students who wish to receive professional training in all phases of Christian and educational motion-picture and video production and in the field of still photography. Cinema majors, as well as any student in BJU, may gain experience in the various aspects of production, and cocurricular credit may be earned by such participation.

Because of the strong Christian emphasis and the serious approach to the work on the part of Christian young people who feel a definite call of God to this field of service, because of the motion picture equipment and facilities, because all fine arts are given without additional tuition, because of the teacher-training background of the Unusual Films staff coupled with a knowledge of motion pictures, and because of the practical experience given students, Bob Jones University is better prepared than any other university in America to train Christian young people who are seriously interested in cinema and video.

The purpose of Unusual Films to win men and women to Jesus Christ is epitomized in the motto which hangs on the sound stage wall: I Corinthians 9:22—"I am made all things to all men, that I might by all means save some."

The **War Memorial Chapel** contains a series of huge canvases painted by Benjamin West depicting scenes from the Old and New Testaments—a part of

the intended decoration for the chapel at Windsor Castle. The hall also contains a 19-rank Wicks pipe organ, installed in 1988.

The University

Student Life

Attendance

For the purpose of leaving the city of Greenville, a student may be absent from class according to the attendance policy if his academic average is satisfactory and if the proper permission has been secured. No student may be away during the following times:

- (1) within two weeks following the beginning of first semester,
- (2) the ten days before Thanksgiving break begins,
- (3) within three weeks of Christmas vacation,
- (4) within two weeks following the beginning of second semester,
- (5) during the Bible Conference week,
- (6) within three weeks of commencement.

Professors may require that class work be made up in advance if classes are missed.

A student is required to attend all classes, assemblies, etc., unless he is otherwise excused; and he is required to be on time. The details of the regulations regarding these matters are amplified in the Student Handbook which is distributed each year to the students.

Housing

All single students under 23 years of age, except those residing with their parents or close relatives in the local community, are expected to live in the university residence halls. Students must supply their own textbooks and school supplies, as well as their own bed linens, twin bed mattress cover, blankets, pillows and towels. We suggest that students wait until they arrive before purchasing minor room furnishings such as curtains.

BJU, through the Office of Student Services, lends all possible assistance to married couples in locating housing in the area.

Standards of Conduct and Discipline

The mission of Bob Jones University is to help students develop Christlike character that is manifested in a scripturally disciplined life, service to others, love for God, sharing of the Gospel and biblical discernment about what God values for eternity. Accomplishing the mission requires an edifying campus atmosphere and an environment that promotes spiritual growth. Maintaining a desired campus atmosphere necessitates a discipline system to which all students submit themselves and hold each other

accountable. BJU bases its system of accountability and correction on the functions of Scripture taught in 2 Timothy 3:16—teaching, reproof, correction and training in righteousness.

Formal discipline at BJU is administered by a committee of administrators, Student Life staff, and student leaders. Students who accumulate 150 demerits during a semester are suspended. If a student demonstrates an unwillingness to pursue a Christian testimony and our educational mission, BJU retains the right to deny that student further enrollment or to deny him his degree.

Through its discipline system, BJU seeks to lovingly verbalize the truth in order to instruct, warn, rebuke, restore and develop Jesus' disciples and to apply God's Word to help develop "complete" Christians fully equipped for every good work (2 Tim. 3:17). Faculty and staff should be involved in students' lives, and students are involved in each other's lives. The campus community pledges together to help each other grow and hold each other accountable with the goal of encouraging the spiritual success of every individual on campus.

Student Activities

Concert, Opera & Drama Series and Recitals

Each year the University Concert, Opera & Drama Series presents programs by the world's leading solo artists and ensembles, as well as productions of opera and Shakespeare. The student program fee provides each full-time student with a season ticket. In addition, the Divisions of Music and Communication present recitals and concerts by students, members of the faculty and BJU music organizations.

Bible Conference

The annual spring Bible Conference is one of the outstanding features of the university year. Extending for six days, the Conference brings to the campus America's outstanding fundamental Bible teachers, pastors and evangelists. All regular academic work is suspended for the Bible Conference.

BJU Heritage Day

One day is set aside each year in late October to remember the rich heritage of Bob Jones University. The blessing of God upon BJU is evident in the lives of the many godly men and women who have served as the faculty and staff since the University's found-

ing. The day features a special chapel service that includes personal memories of Dr. Bob Jones Sr., Dr. Bob Jones Jr., and the many others who have been vital to the history of this ministry. These vignettes often include video and audio clips from the early days of BJU.

Chapel Services

One of the most interesting features of Bob Jones University is the 35-minute chapel service held every morning Monday through Thursday. These services are a source of great inspiration to students. Four days a week the chapel message is brought by the president, an administrator, a faculty member or a guest speaker. Each Friday the chapel period is devoted to the meetings of various societies, vespers or Biblical World View Forum.

Day of Prayer

Once each semester, classes are canceled and a day is devoted to prayer and praise. The schedule varies, but includes sessions where students and faculty and staff members gather by groups to share requests and pray.

Missions Emphasis Week

One week in the school year is set aside for a special missions conference called Missions Emphasis Week. BJU brings to its chapel platform an outstanding missionary speaker for this event. Representatives of many well-known fundamental mission boards come to the conference to promote missions and to confer with potential missionary candidates.

Outreach Ministries

BJU has over 200 outreach ministries in which students spread the Gospel in the community and surrounding region. Students minister in local churches, nursing homes, children's clubs, community center and many other ministries, reaching out each week to people through evangelism, discipleship and encouragement. This ministry of BJU's students to the greater Greenville area has been a tremendous asset to pastors and churches and a great opportunity for the students to learn as they train to serve the Lord.

Soul Winning Conference

Before Christmas break, a guest chapel speaker brings a series of messages to inspire and instruct students and faculty to improve their witness for Christ to the lost. The BJU family leaves motivated to use their opportunities during the holidays to win souls for Christ.

Sunday Evening Worship

All students are encouraged to attend Sunday evening worship at an independent, fundamental church in the local community.

Sunday Morning Worship

The Sunday morning worship service is an important time for the university student body and faculty to gather together for corporate worship. Every residence hall student (except students who are away conducting services) is required to attend the worship service. Student choirs, instrumental groups and soloists provide special music, and the message is brought by the president or some member of the BJU faculty or staff.

Sunday School

Graduate students living in the residence halls meet on Sunday mornings as a group for Sunday school.

Vespers

Presenting faculty and students in a sacred program, the Vespers service is probably the best known of all religious services of Bob Jones University. Occasionally, a religious drama is presented. These services, both devotional and cultural, attract many visitors.

Student Organizations

Art and Design Forum

The Art Forum exists to give art students opportunity to gain broader understanding of their field of study outside the classroom. Professional artists, gallery curators, retail art dealers and designers present practical information about their work experiences. The format includes panel discussions, question-and-answer sessions, video or slide presentations and lectures. Subjects vary and may include art philosophies, pricing, art techniques, minority artists, job opportunities, artist demonstrations and critiques. Four sessions are scheduled throughout the school year.

Bands

Concert Band: This organization of approximately seventy players performs literature from the standard concert band repertoire and performs at least two major concerts each year.

Symphonic Wind Band: This organization of approximately fifty players is devoted to performance of the finest concert literature, both secular and sacred, for winds and percussion. The Wind Band performs at least four concerts each year, in addition to recording, touring regularly and performing in Vespers.

Membership in both bands is open through audition to all students.

Choral Program

The choral program at BJU exists to support the growth of the Christian student into the image of God and to equip him to use music for the service of God. The developmental program is comprised of multiple-graded choirs. All students are welcome to audition and are placed according to their classification and abilities. Singers are re-auditioned periodically to determine proper placement. The program consists of eight choirs: University Singers, Conductors Chorus, Collegiate Choir, Concert Choir, Lyric Choir, Men's Glee Club, University Chorale and Chamber Singers. Performance venues include concerts of standard choral literature and church music, Vespers and Sunday morning worship services, oratorio and the annual opera. Each participant will have the opportunity to reach his individual technical and artistic choral potential within a program that strives for the highest level of musical excellence.

Classic Players

The Classic Players is one of the outstanding college Shakespearean repertoire groups in the world. Membership is open to students who show the requisite ability in public auditions. Two major productions are presented each year, including such great plays as *Hamlet*, *Julius Caesar*, *Macbeth*, *The Merchant of Venice* and other plays covering the great majority of the Shakespearean repertoire.

The Collegian

Bob Jones University's student newspaper, *The Collegian*, was founded in 1987 as a journalism lab, offering students hands-on experience in producing a weekly publication. Students write and edit articles, design the layout, and take photographs for the paper, which boasts a circulation of 4,000. Stories in *The Collegian* focus on campus personalities and student life, helping to unify the large and diverse student body. The paper is distributed free on campus and on the Internet.

Community Service Council

Community Service Council is an organization made up of students who volunteer their time to various service projects in the community in order to demonstrate the love of Christ. In the past years they have been engaged in cleaning up area parks and the Greenville Zoo, collecting funds for the Heart Fund and other charitable organizations, as well as sponsoring an on-campus blood drive. The CSC has received

local, state and national recognition for its volunteer efforts in contribution to the city of Greenville.

Instrumental Ensembles

Several permanent chamber ensembles provide opportunity for specialized performance by qualified instrumental students. These include a woodwind choir, flute choir, trombone choir, horn choir, tuba-ephonium choir, trumpet choir, handbell choir, chamber strings, harp ensemble and percussion ensemble. In addition, a number of smaller chamber groups are formed during the year.

Ministerial Class

This association is composed of university men students preparing for a full-time Christian ministry. The ministerial class is led by the director of Ministerial Training and meets each week for instruction. The university chancellor, president and other leading fundamental religious leaders of the world address this class. Besides specified reading and class work, each student engages in practical ministerial work during the school year and in the summer months.

Mission Teams

Each year students have the opportunity to minister in other regions of the world by participating in one of BJU's mission teams. Students prepare throughout the year and raise their own financial support. Teams go to various countries spanning the globe using trade skills, aviation ministry, music and preaching/teaching to reach the lost with the Gospel and to challenge the team members to consider their lifelong level of involvement concerning the Great Commission. Each fall one chapel service is set aside for the promotion of summer mission teams.

Missions Advance

Missions Advance exists to cultivate in the student body a passion for God's glory resulting in greater participation in world missions through learning, praying and mobilizing. Learning: by inviting speakers, giving presentations and providing missionary letters to better inform students' prayers. Praying: by spending a majority of the meetings interceding for God's work around the world and for God to send laborers into His harvest. Mobilizing: by offering avenues through which the student body can be involved in mission work while in school.

Opera Association

Opera productions are presented each year, often with guest artists featured in the principal roles along

with student and faculty soloists. Supporting roles and chorus parts are performed by students who show requisite ability.

Orchestra

The BJU orchestra presents a concert each semester, as well as oratorio and opera performances and appearances on the Vespers programs. In addition to the standard symphonic repertoire, the orchestra often performs such special assignments as recording for films. Membership is open through audition to all students.

University Ministry Teams

Student groups, carefully selected for their vocal, instrumental or speech abilities, tour throughout the United States for several months each year representing BJU through unique presentations of sacred music and Christian drama.

Vintage Staff

The *Vintage*, “a season’s produce” by definition, is BJU’s yearbook. The staff, whose responsibility it is to produce this annual publication, is composed of students from varied academic divisions and classifications. Colorful, uniquely photographed and beautifully bound, the annual mirrors not only classes and activities but also the student body’s worthy goals and Christian philosophy of life.

Any full-time student who is registered for and remains through both the fall and spring semesters in any regular school year will receive a copy of the *Vintage* without charge. Any student who does not remain for two full semesters is not entitled to receive a yearbook.

WBJU

WBJU-FM is BJU’s student-staffed radio station. The station broadcasts seven days a week to provide the student body with a variety of sacred, classical and easy-listening music, as well as informative news and sports talk programming. The station is mainly staffed by students who have an interest in broadcasting. They are responsible for producing, scheduling, announcing and marketing the station’s content. Residence hall students may listen to WBJU on 104.5 FM or stream live at WJBU.home.bju.edu.

WBJU-TV is the student-staffed television station. The station provides the campus with national, local and campus news plus sports highlights, weather and campus announcements throughout the day. The station provides students with opportunities to be anchors, reporters, producers and technical crew

members on a variety of television programming produced in the Journalism and Mass Communications studios. Students may watch WBJU-TV at the Snack Shop, Fine Arts Center, Fast Break, Fitness Centers and residence hall viewing areas.

WBJU-Online is the station’s website that is available over the campus intranet. Students can access news, weather and sports. Students can also watch WBJU-TV video content or listen to WBJU.

Student Opportunities

Students may develop their talents through participation in a wide variety of music and speech activities that are open to anyone at BJU, regardless of his major. The university stage productions, such as the Shakespearean plays, operas and fully staged Vesper programs utilize the music and speech talents of hundreds of students. The University’s film production unit, Unusual Films, often calls on the university student body for participation in the many aspects of motion picture production.

Academic Resource Center

The Academic Resource Center seeks to assist students in achieving academic excellence by providing a variety of services and resources to support students’ academic goals. The Academic Resource Center offers the following services: Academic Coaching, Study Groups, Tutor Referral, Writing Center, Educational Technologies, Testing, and Academic Accommodations.

Academic coaching assists students in strengthening specific academic skills in order to improve their academic achievement. Academic coaches are trained to help students in the areas of time management, study and test-taking skills, organization, note taking, goal setting, and knowledge of learning styles. With the support of an academic coach, students create an academic action plan which is implemented, reflected on, and revised throughout the semester.

Study groups provide a forum for students to work together to reinforce their understanding of specific course content. Each session provides opportunities for collaboration and extends learning beyond the classroom.

Tutor referral assists students who are seeking individualized tutoring sessions for specific college and pre-college courses. Tutors for hire include upperclassmen and graduate students, as well as faculty and staff (both current and retired).

The Writing Center provides one-on-one guidance to students who want to become more effective, confident, and independent writers. Highly trained fellow writers consult on documents from all

academic disciplines. Writing resources are also provided for individual use.

Educational Technologies supports students and faculty in the selection, design, production, and use of instructional media and technology.

Testing provides a centralized, secure proctoring environment for test administration.

Academic Accommodations provides a personalized support system to students with documented learning disabilities by establishing reasonable academic accommodations and offering individualized academic assistance. To receive assistance from Academic Accommodations Services, students with learning disabilities must provide a current evaluation report from a qualified examiner. Students with physical disabilities or hearing or visual impairment must provide official documentation from an appropriate medical physician documenting the disability and its effects on academic achievement. An individualized accommodations plan will be created and implemented for all students qualifying for this service.

Career Services Office

Career Services (ext. 2007) offers students seven distinct services, including the following:

- 1) Testing—Strong Interest Inventory
- 2) Counseling—decision making, choosing a major, job search
- 3) Workshops in résumé writing, interviewing, and job-hunting tips
- 4) Résumé writing
- 5) On-Campus Interviewing and Recruiting events—the office coordinates all on-campus interviewing, the Job Fair, the Christian School Recruitment Conference and the BJU Job Fair
- 6) Resources include job listings, corporate information, résumé and letter-writing books, summer internships and other jobs
- 7) Web-based placement service (CareerCentral) that helps students and alumni network with employers

Instructional Technology Services

Instructional Technology Services exists to assist students and faculty members with their audiovisual needs, creating charts, posters, lettering, laminating, transparencies and multimedia presentations through the Production and Technology Centers. The Technology Center consists of laptop computers, scanners, video capture devices, CD recording devices, DVD players and DVD recording devices. Software for Web design, graphic editing, video editing, multimedia authoring and creating PDF documents is also available for faculty and student use. In addition, Instructional Technology Services circulates audiovisual equipment for classroom use. Equipment includes VCRs, laptops,

TV monitors, CD players, DVD players, data projectors, digital cameras, and camcorders and MP3 players.

Overseas Summer Study Tours

During four years of study at Bob Jones University, a student has the opportunity of participating in summer study tours. These tours, offered in successive summers, include the Reformation Tour, conducted by Dr. David Fisher; the Early Church History Tour to Turkey, led by Dr. Gary Reimers; and a Bible Lands Tour, conducted by a member of the Bible faculty.

Students may receive up to three semester hours of credit for each of these tours that can be applied toward their graduation requirements.

Student Ministries

Students are available to help in churches and Christian organizations with children, youth, music and visitation. The church or organization should be within reasonable driving distance of the campus. **Call the Office of Outreach Ministries (ext. 2851).**

Student Work Program

Over 2,200 students participate in the work program to help pay their school bills. A variety of jobs are available in many campus departments, such as the Dining Common, Campus Store and Facilities Management. Students not only earn extra money, but also gain valuable work experience, sometimes in an area related to their major.

Auxiliary Ministries

Alumni Association

Bob Jones University Alumni Association is composed of graduates, former students and friends of BJU united together in support of one another, the school, and the Gospel through prayer, networking, giving and promotion.

The association provides tools and encouragement to aid members in fulfilling this mission of building relationships with one another and the University. These tools include activities for fellowship such as the annual Turkey Bowl Run, a general reception for members and class reunions during Bible Conference, local membership gatherings, and special receptions for senior class members and local alumni in various professional fields.

Other benefits of membership include access to BJUAlumni.com (the interactive online directory of association members), group discounts with businesses, cash grants to alumni children, and awards presented to outstanding, faithful alumni. The association also keeps alumni informed of membership and University news through social media and the official BJU magazine.

For additional information contact the Alumni Association (ext. 3152) or email alumni@bju.edu.

Bob Jones Academy

Bob Jones Academy (Preschool–Grade 12)

BJA provides a learning environment for a community of like-minded students, all under a nurturing faculty who teach from a biblical worldview while demonstrating Christlike character. BJA challenges its students to succeed through high quality academics and personal excellence. BJA is known for its track record of strong student performance in academics, the arts, public speaking and community service. BJA's goal is to develop fully prepared and mature college-bound graduates who love God with all their heart.

Elementary Division

The Elementary Division, located adjacent to the Bob Jones University campus, is housed in three buildings: the Early Learning Center for 2–3 year olds, the Primary Center for grades K4–grade 1, and the main elementary building for grades 2–6. A nearby Fine Arts Center serves all of the elementary division. There usually are four sections each for K4–grade 6. Observation windows are provided for the benefit of university students majoring in education. Many university

students work as tutors, aides and late-stay workers.

Secondary Division

The Secondary Division consists of a middle school for grades 7–8 and a high school for grades 9–12. Both are located on the Bob Jones University campus. In addition to daily instruction in mathematics, history, science, English and physical education, students are also taught foreign language, music and Bible. Middle school grades are divided into three to five sections. Students are encouraged to audition for the chorus, handbell choir, band or orchestra and may participate in after-school sports. Annual social events include outings and historical trips. The high school offers students the advantages of a college preparatory curriculum. In addition to the availability of university facilities and resources, the high school also has its own auditorium, gymnasium, science labs, computer labs, classrooms, family and consumer sciences department, and much more. Students compete in interscholastic and intramural sports and may participate in the orchestra, one of two bands, Concert Choir and Chorale, Handbell Choir, National Forensics League, and a variety of Christian activities. Most of the faculty hold master's degrees, and students have a reputation for earning high scores on standardized tests.

BJU Press

BJU Press exists to support and extend the ministry of Bob Jones University and to be the premier provider of Christ-centered resources for education, edification and evangelism.

BJU Press exhibits Bob Jones University's commitment to quality Christian education in the materials it produces. These materials are produced by BJU faculty and staff members and are available to Christian educators around the world. **For information, please call (800) 845-5731 or visit www.bjupress.com.**

BJU Press Products and Services

Materials for Christian Schools. BJU Press is a major publisher of educational materials for Christian schools, producing biblically sound, attractive and educationally effective student and teacher materials for all academic areas, Bible and many elective courses.

Materials for Homeschools. Those who have chosen home education look to BJU Press for materials and assistance. BJU Press personnel also give workshops for homeschool groups. For more information visit bjupresshomeschool.com.

JourneyForth Books. Since 1986 BJU Press has provided read-along books, novels, biographies of great Christians, Christian living titles, professional teaching books and Bible studies, as well as books of general interest to Christians and for readers from preschool through adult.

Bob Jones University Press is the scholarly imprint that publishes commentaries and other works on biblical themes.

Distance Learning. BJU Press Distance Learning is available for grades K through 12 on hard drive, on DVD or online. **For information, please call (800) 845-5731 or visit www.bjupresshomeschool.com.**

The Academy of Home Education (AHE) is a service organization for homeschooling families. Services are available for grades 1 through 12 and include maintaining permanent student records, annual achievement testing, formal transcripts, a high school diploma validating a student's secondary studies, high school fine arts competitions, a junior class trip and commencement events. **For information please call (800) 845-5731.**

Passport Learning is a computer-based reading diagnostic and acceleration program for everyone from grade 2 through adult that assesses specific reading-skill difficulties and tailors a course of computer instruction to reinforce key skills. Passport Learning is offered through nationwide learning centers and to homeschoolers through the Passport Learning office at BJU Press. **For more information call (866) 727-7576 or email passport@passportlearning.com.**

SacredAudio is the source for downloading conservative Christian music. **For more information go to www.SacredAudio.com.**

SoundForth has been dedicated since 1990 to providing traditional music for churches, schools, home education groups and individuals. **For more information and to order products, call (800) 258-7288 or email soundforth@soundforth.com.**

BJU Press Testing & Evaluation offers home educators and small private schools a variety of reliable and nationally recognized tests, local scoring, and other resources. Our testing services are fully authorized and approved by the test publishers to offer academic and learning abilities tests. **For more information, call (800) 845-5731 or (864) 242-5100, ext. 3300.**

BJU Press offers the following customer support services:

Textbook Examinations are available on a 60-day, no-obligation textbook examination program for conventional schools.

Customer Support is readily accessible by calling (800) 845-5731 or emailing bjupinfo@bjupress.com. Customers may ask questions and offer comments on BJU Press materials and services.

BJU Press offers several support programs throughout the year:

Teach-the-Teacher brings teachers from selected schools to the Bob Jones University campus to discuss methods and materials with textbook authors, to observe classroom teachers using BJU Press materials, and to see just what the Press and the University are really like. BJU Press provides the meals and lodging for this two-day stay. **Call (800) 845-5731, ext. 3291, or email bjupinfo@bjupress.com.**

Partnership Program is a means of providing all or partial tuition to the children of Christian school faculty who work in schools that are customers of BJU Press. **Please contact Mr. Chris Baker, (864) 242-5100, ext. 3037, for details of the program and how your school can qualify.**

Leadership Development Program is for administrators and teachers. Those who wish to take specific postgraduate work in the School of Education may qualify for tuition assistance if their schools are customers of BJU Press. **Contact Mr. Chris Baker (864) 242-5100, ext. 3037, for details.**

Administrators Visits (VIP Program) are by invitation to administrators from Christian schools to become acquainted with BJU Press philosophy and its academic structure. Participants tour BJU Press publishing divisions and discuss curriculum materials with the Press marketing staff and writers. BJU Press provides the travel expenses, meals and lodging for this two-day program. **Call (800) 845-5731, ext. 3291, or email bjupinfo@bjupress.com.**

BJU Press offers the following education support resource:

Workshops and Demonstration Teaching for Christian schools are available with specialists from BJU Press. **Email bjupinfo@bjupress.com for information.**

Distance Learning

The Center for Distance Learning offers online university-level classes taught by the faculty of the University. These distance learning courses are designed for high school juniors and seniors as well as for university students who desire a flexible schedule, who cannot attend class on campus, or desire to further their education at a distance. As much as possible, the content of each course is identical to the same course offered in residence—only the method of study is different.

Online classes offer a balance of flexibility and accountability. They last six or eight weeks and include weekly assignment deadlines. They are primarily asynchronous, allowing the student to set his own schedule for listening to lectures and participat-

ing in online discussions. Online students can expect interaction with teachers as well as other students.

Former students who have been out of school for at least five years and who desire to finish their degree may do so through the **Degree Completion Program**. After acceptance into the program, a checklist will be established to determine which courses may be taken to complete an Associate or Bachelor of General Studies degree or a Bachelor of Arts in Practical Christian Training degree.

Institute of Biblical Education

IBE is a structured Bible study program designed for both individual and group study, available in printed, online or DVD formats. Each unit of material offers a user-friendly study guide and a leader's guide that makes IBE courses especially useful in church and missionary ministries, such as Sunday schools, Bible institutes and discipleship programs.

The program is comprehensive covering every section of the Old and New Testaments and every major doctrine of Scripture. In addition to receiving the spiritual benefit from studying God's Word, each participant will receive a certificate for each unit and the opportunity to pursue several other achievements.

For further information about our Center for Distance Learning programs, call our toll-free number (888)253-9833, email distance@bju.edu, or write Center for Distance Learning, Bob Jones University, Greenville, SC 29614.

Outreach Ministries

Realizing the ever-increasing need to keep Christians informed on the issues of the day, Bob Jones University sends informed speakers and teams throughout the year to conduct seminars, evangelistic crusades, youth rallies, etc. Music and Drama Teams, as well as various members of the faculty and staff, travel throughout the United States ministering in churches and Christian schools. These ministries are available to those who are standing true to the Lord Jesus.

Business Luncheon

The School of Business sponsors a business luncheon giving Greenville professionals an opportunity to hear instruction from God's Word, accompanied by a great meal prepared by the Culinary Arts students. The luncheons are held the first Thursday of the month from October to December and February to April. **For more information contact Public Relations at (864) 242-5100, ext. 4206, or email public@bju.edu.**

Community Service Council

Community Service Council is an organization made up of students who volunteer their time to various service projects in the community in order to demonstrate the love of Christ. The CSC has received local, state and national recognition for its contributions to the City of Greenville. **For additional information contact the Lead Coordinator of Student Organizations at (864) 242-5100, ext. 2157.**

Computer Science and Science Teams

A computer science or science professor and BJU students travel twice a year to present informative, exciting lectures and demonstrations in Christian schools for the purpose of encouraging teachers toward excellent, topical teaching of computer science or science and in promoting students' interest in these fields. **Call Student Recruitment at (864) 242-5100, ext. 4214, or email recruit@bju.edu.**

Farm Fest

Every fall, Bob Jones University invites all interested 7th–12th graders for a day of good, old-fashioned fun. Teenagers play for prizes at several game booths, hear inspirational music and listen to a youth evangelist preach God's Word. **For more information contact Admission at (864) 242-5100, ext. 4208, or email welcomecenter@bju.edu.**

Friendship Dinners

These gatherings of BJU alumni and friends take place in select cities once every two years. The host for the evening is the University's president or chancellor. The meal is followed by a presentation of the Lord's ongoing work at BJU and a testimony from a current student or staff member, and the evening closes with a short challenge. These dinners serve to maintain contact with those burdened for BJU's ministry and provide an opportunity to meet new friends and future students. **For information on the schedule, contact Executive Events (864) 242-5100, ext. 4204, or email acrocket@bju.edu.**

Ministry Teams

Music, drama, and science and technology teams travel throughout the United States. The music and drama teams minister in churches and Christian schools. The science and technology team offers robotics workshops to Christian school junior high and senior high school students. **Call the Ministry Teams secretary at (864) 242-5100, ext. 4245, or email admission@bju.edu.**

Pastors Visits

Several times each year BJU flies pastors to campus who have not visited the campus before. They experience a day of campus life at BJU, spending time with administrators, executives, department heads and students. **Contact Admission, (864) 242-5100, ext. 4208, or email admission@bju.edu.**

Placement Services

BJU welcomes inquiries from churches, schools and businesses seeking BJU graduates for prospective candidates for staff or administrative positions. Churches seeking prospective pastoral or pastoral staff candidates should contact the Ministerial Training and Outreach Ministries Office (ext. 2851). **For prospective teachers, administrators or other employees, contact the Career Services Office at (864) 242-5100, ext. 2007 or email careers@bju.edu.**

Pulpit Supply and Interim Pastors

Faculty and staff members are available to teach and preach in churches within weekend driving distance. **Call the Office of Outreach Ministries at (864) 242-5100, ext. 2851.**

Radio Programs

Daily and weekly radio programs from Bob Jones University are heard on stations across the country. These include *Treasury of Great Hymns* and the teaching ministries of Dr. Bob Jones Sr. and Mrs. Beneth Jones. For a list of stations and times on which these programs can be heard in your area, go to www.bjuraudio.com or call 866-BJU-RADIO and ask for a station guide. **If you would like your local station to carry these programs, have the station manager contact SendForth Media at (864) 242-5100, ext. 2732, or email sendforth@bju.edu.**

Speakers' Bureau

Over 900 workshops done by more than 100 faculty and staff members are available to be given at educators' conventions or school in-service programs. The topics are designated by early childhood, kindergarten, elementary, junior high, administrative or office personnel sessions. Listings of workshops and speakers are available at www.bju.edu/reources/speakers. **Please contact the Speakers Bureau at speakersbureau@bju.edu to schedule a workshop or speaker.**

Student Ministries

Students are available to help in fundamental churches and Christian organizations with children, youth, music and visitation. The church or organiza-

tion should be within reasonable driving distance of the campus. **Call the Office of Outreach Ministries at (864) 242-5100, ext. 2851.**

Study Tours

BJU conducts overseas study tours to various areas. University course credit is available but optional. The tours are conducted by experienced members of the BJU faculty. **For more information contact Admission at (800) 252-6363.**

Summer Educational Opportunities

BJU has a comprehensive summer school program for those who want to earn college credits in the summer and/or those in certain specialized fields who desire to be stimulated with a fresh approach to their area of interest. Included are three four-week summer sessions for undergraduate and graduate programs; a missionary linguistics program; graduate work for pastors, Bible teachers, church musicians and Christian workers; graduate education; and the master and doctor of ministry, and doctor of pastoral theology programs. **Write the director of Admission, call toll-free (800) 252-6363, or email admission@bju.edu.**

University Representatives

BJU representatives are available year-round to preach in church services, homeschool support groups, or school chapels and to hold teen rallies, present BJU or provide numerous other services. **Contact Student Recruitment at (864) 242-5100, ext. 4214, or email admission@bju.edu.**

Seminars & On-Campus Events

Bible Conference

Recognized as America's leading Bible conference for fundamental Christians, this six-day spring event draws distinguished guest speakers and thousands of visitors from every section of America. **Call Admission at (864) 242-5100, ext. 4208, or email welcomecenter@bju.edu.**

Campus Visits

A visit to Bob Jones University will give any person a good overview of BJU and campus life. The best times for prospective students to visit are during our annual Bible Conference and Opportunity Days. Of course, campus visits are welcome throughout the year, and BJU is pleased to provide residence hall accommodations for prospective students in the ninth grade and above, former students, parents of presently enrolled students and sponsors accompanying young people who stay in the residence hall. **For more information**

concerning residence hall guest reservations, call Admission at (864) 242-5100, ext. 4208, or email welcomecenter@bju.edu.

Career Fair

The Career Services office hosts this annual event each spring. Around 50 companies set up displays in the Riley Reception Room to meet with prospective employees. Students can visit with representatives to set up job interviews or to get advice that will help them decide which career path to follow.

Christian School Recruitment Conference

Each February nearly 100 principals from Christian schools all over the world attend this two-day conference to recruit BJU students for various jobs in the field of Christian education. Both seniors and underclassmen have the opportunity to meet individually with principals and pastors. The conference is hosted by the Career Services office and the School of Education.

Christmas Carol Sing and Lighting Ceremony

Thousands of students, friends, faculty and visitors gather around the front campus fountains for the annual lighting ceremony each December. The evening includes carols led by a university choir director and a devotional, and it culminates in the illumination of nearly 200,000 Christmas lights.

High School Festival

The festival held each fall allows high school students to fellowship and to compete in music, speech and art contests with Christian young people from all over the country. They benefit from both the Christian atmosphere of BJU and the special clinics and workshops conducted by faculty members. Call Admission (864) 242-5100, ext. 4208, or email welcomecenter@bju.edu.

High School Preaching Conference

Young men in grades 9–12 are welcome to participate in the preaching conference each fall. It is held in conjunction with the High School Festival. Call Admission at (864) 242-5100, ext. 4208, or email welcomecenter@bju.edu.

Invitational Basketball Tournament

BJU annually holds an invitational basketball tournament for Christian high school teams. The tournament is held in January. Call Admission (864) 242-5100, ext. 4209, or email welcomecenter@bju.edu.

Living Gallery: An Easter Celebration

A boldly unique, dramatic presentation of sacred masterworks of art depicting Christ's ministry and passion presented by Bob Jones University and the BJU Museum & Gallery. For ticket information, contact Programs and Productions at (864) 770-1372.

Missions Emphasis Week

The Office of Missions hosts our annual Missions Emphasis Week each fall. Numerous mission organizations set up displays in the Riley Reception Room to meet with students. Throughout the week many of the missionary representatives are featured speakers in various classes and our student Mission Prayer Band. Call the Director of Missions at (864) 242-5100, ext. 8044.

SMART Program

SMART (Sharing Masterworks of Art) is an educational outreach program designed to enhance students' understanding, enjoyment and appreciation of the performing arts. It provides educational support in the form of printed material and special introductions to prepare students for stage productions on campus. The program serves secondary students in the community by hosting them for the last dress rehearsal of each Shakespearean play presented on campus. For more information contact Programs & Productions at (864) 770-1372.

Special Olympics

For over 25 years Bob Jones University faculty and students have volunteered with the Greenville Area 4 Special Olympics. Annually more than 500 students help the over 1,200 students with mental disabilities in this international athletic program. Also, since 1990 BJU has hosted and sponsored Washington Center Challenge Day, a developmental event for the students with severe/multiple disabilities from Greenville County School District's Washington Center. The School of Education in collaboration with the Greenville County Recreation Department and other local businesses coordinates and supports this event.

Summer Camps

Each summer children and teens in grades 4–12 participate in summer camps featuring art, basketball, music, soccer, drama, volleyball and more. For a camp brochure call Admission at (864) 242-5100, ext. 4208, or email welcomecenter@bju.edu.

Summer Ministry Conference

Each fall BJU hosts a Summer Ministry Conference. Over 30 Christian camps and other children's and youth evangelistic organizations recruit summer workers from our student body. These organizations spend several days promoting summer ministry opportunities while interacting with students at their display booths in the Riley Reception Room. The conference is hosted by the Office of Outreach Ministries.

Campus Services

Academy

With a warm spiritual atmosphere, excellent cultural advantages, ample opportunities for social enrichment and the highest academic standards, these schools offer vital training to young people in grades K4–12. **Call the respective divisions at (864) 242-5100 —Elementary—ext. 6200; Middle School—ext. 6300; High School—ext. 6400 or (800) 252-6363.**

Campus Store

The BJU Campus Store is your primary resource for textbooks. It also offers a large selection of Bibles, Christian books, secular and Christian music, and educational materials you can trust, as well as BJU memorabilia, school supplies, software, laundry products, and health and beauty aids. Visa, MasterCard, Discover and American Express credit cards, as well as checks and money orders, are accepted. **Call (864) 770-1380 or (800) 252-1927, email store@bju.edu, or visit www.BJUCampusStore.com.**

Career Services

Career Services provides career development and placement services to the student body and alumni. Students who are unsure of their career path can benefit from career testing and counseling. Office personnel also coach students in résumé writing, interviewing skills and job search techniques. The staff manages CareerCentral, BJU's Web-based placement service. **The Career Services office is the liaison between students and recruiters at (864) 242-5100, ext. 2007, or email careers@bju.edu.**

Concert, Opera & Drama Series

Some of the highlights of each school year are the Concert, Opera, & Drama Series programs, featuring renowned guest artists, as well as BJU talents. **For information on season subscriptions or tickets for individual performances, call Programs and Productions at (864) 770-1372.**

Fundamentalism File

The Fundamentalism File provides information on religious topics or secular topics with a religious perspective. **Call (864) 242-5100, ext. 6020, or email ffile@bju.edu for assistance.** There is a charge for photocopying, in addition to postage and handling.

Mack Memorial Library

The staff of the campus library will do general reference work to help in researching sermons and documenting information for articles to be written. **Call (864) 242-5100, ext. 6015.** Also, the Fundamentalism File makes information available about items of religious interest, apostate denominations and the history of Fundamentalism. **Call (864) 242-5100, ext. 6020.**

Museum & Gallery

The Museum & Gallery collection is respected worldwide for its Old Master paintings from the 14th through the early 19th centuries, Russian icons, antiquities from the Holy Lands, sculptures and period furniture. It is open from 2 to 5 p.m. Tuesday through Sunday. **Guided tours are offered; call ext. 1053 for reservations.** A modest admission fee is charged: adults \$5, seniors (60+) \$4, students \$3; children ages twelve and under enter free. Current BJU faculty, staff and students may enter at either location at no charge with a BJU ID card. **Educational and cultural events are offered monthly; for more information visit www.bjung.org or call ext. 1053.** M&G is a valuable visual library for students, educators, art lovers and museum professionals to utilize, as well as a museum of quality and beauty intended to delight the senses.

Office of Student Services

The Office of Student Services, located in the Office Annex, assists students with employment and off-campus housing. Those in the Student Work Program are assisted in locating on-campus employment, and others can check the help-wanted listings on the BJU intranet for information about off-campus jobs. The office maintains a file on housing in the Greenville area for use by both students and graduates. In addition, students needing shuttle service to the Greenville-Spartanburg Airport at Thanksgiving break or at the end of a semester may check the BJU intranet for sign-up instructions.

Publications

BJU Press

BJU's commitment to quality Christian education is exhibited in the textbooks written by its faculty and

staff members and published by BJU Press. A catalog is available from BJU Press. Call (800) 845-5731 or email bjupinfo@bjupress.com.

A number of online publications of interest to Christian School administrators, teachers, and homeschool parents are available at www.bjupress.com/enews.

BJU Magazine

This free quarterly publication communicates what God is doing at BJU and in the lives of BJU students, faculty, staff and grads. To subscribe call Constituent Services at (864) 242-5100, ext. 3075, or email constituent@bju.edu.

The Collegian

Keep up with campus personalities, BJU news and student life by reading the weekly online student newspaper of Bob Jones University at www.bju.edu.

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Christopher R. Pennington, BA, *Residence Hall Supervisor*
Nathaniel L. Pringle, MA, *Assistant Dean of Men*
Colleen B. Reilly, MS, *Residence Hall Supervisor*
Cheryl R. Rude, *Business Office*
Benjamin D. Smith, BA, *Resident Hall Supervisor*
Natalie M. Smith, MEd, *Residence Hall Supervisor*
S. Andrew Snaveley, MA, *Resident Hall Supervisor*

Faculty 2011-12

- Douglas Carl Abrams, (1974) History**
BA, Bob Jones University; MA, North Carolina State University; PhD, University of Maryland; Additional graduate work, Sorbonne, Paris, France;
- Trenda S. Ball, (1988) Education**
BS, Bob Jones University; MEd, Bob Jones University, EdD, Bob Jones University; Additional graduate work, Marshall University, Ohio University
- Amanda Kimbro Barrett, (1982) Music**
BS, Bob Jones University; MA, Bob Jones University; student of Constance G. Lane and Tadeu Coelho
- David Otis Beale, (1978) Seminary**
BA, Bob Jones University; MA, Bob Jones University, PhD, Bob Jones University
- Robert D. Bell, (1968) Seminary**
BA, Bob Jones University; MA, Bob Jones University, PhD, Bob Jones University; Additional graduate work, Chicago Graduate School of Theology, Regent College
- Robert D. Bell, (1968) Seminary**
BA, Bob Jones University; MA, Bob Jones University, PhD, Bob Jones University; Additional graduate work, Chicago Graduate School of Theology, Regent College
- James Arland Berg, (1979) Seminary**
BA, Bob Jones University; MA, Bob Jones University, DD, Tabernacle Baptist Theological Seminary
- David Dean Brown, (1984) Mathematics**
BS, Bob Jones University; MS, Clemson University, PhD, Clemson University
- Charlotte Gibbs Burke, (1979) Communication**
BA, Bob Jones University; MA, Bob Jones University; PhD, Southern Illinois University at Carbondale
- Bruce A. Byers, (1972) Modern Language and Literature**
BS, Indiana University of Pennsylvania; MA, Middlebury College; PhD, Indiana University
- Heidi Blossom Campbell, (2001) Communication**
BS, Bob Jones University; MS, Bob Jones University; Additional graduate work University of South Carolina
- Brian Alan Carruthers, (2004) Education**
BS, Bob Jones University; MS, Bob Jones University; EdD, Nova Southeastern University
- Kenneth Glen Casillas, (2001) Seminary**
BA, Bob Jones University; MA, Bob Jones University, PhD, Bob Jones University
- Fred Rowel Coleman, (1988) BS, MA, Music**
BS, Ball State University; MA, Bob Jones University; Additional study, VanderCook School of Music, Westminster Choir College, Renee Clausen Choral School, Robert Shaw Choral Institute, student of Rolf Legbandt
- Brenton Hunter Cook, (2006) Bible**
BA, Bob Jones University; MA, Bob Jones University, PhD, Bob Jones University
- Warren Edward Cook, (1984) BS, MA, DMA, Music**
BS, Bob Jones University; MA, Bob Jones University; PhD, University of South Carolina; Additional study, Westminster Choir College,
- Steven Jay Coon, (2003) Management**
BS, Metropolitan State College; JD, University of Colorado School of Law
- Bruce Bradford Cox, (1993) Music**
BS, Bob Jones University; MS, University of Illinois; Arizona State University; DMA, University of Southern Mississippi; Additional studies, Westminster Conducting Institute; student of Michael Tunnell, Allan Cox, and Larry Black; additional lessons with Ruth Still, Ray Sasaki and Robert Nagel
- Steven Francis Cruice, (2006) Psychology**
BS, Pennsylvania State University; MDiv, Calvary Baptist Theological Seminary; DMin, Calvary Baptist Theological Seminary
- Seth A. Custer, (2009) Music**
BMus, University of North Dakota; MMus, Central Michigan University; PhD, University of Iowa
- Peter Lowell Davis, (1987) Music**
BA, Bob Jones University; MMus, Bob Jones University; MA, Bob Jones University; PhD, University of Oklahoma; student of Jerie Gail Ramsey, George Katz, Laurence Morton and Jane Magrath
- Paul Edward Dunbar, (1978) Music**
BMus, Henderson State University; MMus, Louisiana State University; DMA, Louisiana State University; student of Robert Ellis, Richard Heschke, and Herndon Spillman
- Ramona L. Dunckel, (1972) Social Science**
BA, Michigan State University, MA, Michigan State University; PhD, Bowling Green State University; Additional study at Bob Jones University, Exeter College at Oxford, Institute de Touraine
- C. Stanley Eby, (1998) Music**
BA, Bob Jones University; MA, Bob Jones University; DMA, Boston University
- Mary Elizabeth Eubank, (2001) Music**
BME, Shenandoah Conservatory of Music; MEd, Bob Jones University; DMA, University of Georgia
- Alexander Poe Fields III, (1970) Music**
BS, Bob Jones University; MFA; University of Georgia; Additional graduate work University of Iowa; Louisiana State University; student of Himie Voxman, Paul Dirks-meyer, Betty Mather, Ronald Waln, Thomas Ayers and Ted Jahn
- Daniel Ernest Forrest Jr., (2001) Music**
BMus, Bob Jones University; MMus, Bob Jones University; DMA, University of Kansas
- Rhonda Scott Galloway, (1981-2000, 2001) English**
BS, Bob Jones University; MS, Bob Jones University, MEd, Bob Jones University, EdD, Bob Jones University
- Melissa Kristine Gardenghi, (2004) Mathematics**
BS, Bob Jones University; MEd, Bob Jones University; MS, Clemson University; PhD, Clemson University
- Aaron Clair Goldsmith, (1999) Business**
BA, Bob Jones University; MBA, Embry-Riddle Aeronautical University; PhD, Indiana State University; Additional graduate work at Wayne State University, Elizabethtown College; East Carolina University, University of Wisconsin, Bowling Green State University, Central Missouri State University
- Jean Reese Greer, (1989) Music**
BMus, Simpson College; MMus, Indiana University; student of Janice Roché Hansen, Robert Larsen, Margaret Harshaw, Kammersaengerin Gladys Kuchta, and Elizabeth Mannion
- Gary Lee Guthrie, (1966) Mathematical Sciences**
BS, Eastern Illinois University; MA, Eastern Illinois University; PhD, Clemson University; Additional course work, Pennsylvania State University
- Tammy Spain Haislip, (2006) Education**
BS, Texas A&M University; MS Texas A&M University; EdD Bob Jones University
- Brian Richard Hand, (2004) Seminary**
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University
- Stephen Jay Hankins, (1977) Seminary**
BA, Bob Jones University; MA, Bob Jones University, PhD, Bob Jones University
- Grace Collins Hargis, (1961) English**
BA, Bob Jones University; MA, University of North Carolina;

- PhD, Indiana University; Additional graduate work at University of Washington
- Julie Nicolazzo Hartman**, (2002) *Education*
BS, Bob Jones University; MA, Furman University; PhD, Clemson University; Additional graduate work at Converse College
- Linda Kay Hayner**, (1971) *History*
BA, Western Michigan University; MA, Western Michigan University; PhD, Vanderbilt University; Additional graduate work at University of Wales at Cardiff; St. Annes College at Oxford; Bob Jones University
- Donnalynn Hess**, (1992) *Education*
BS, Bob Jones University, MA, Bob Jones University; MEd, Bob Jones University
- Ronald A. Horton**, (1960) *English*
BA, Bob Jones University; MA, University of California at Los Angeles; PhD, University of North Carolina at Chapel Hill; Additional graduate work at University of Oxford
- Samuel Robert Hucks**, (2007) *Management*
BS, Bob Jones University; MBA, Bob Jones University
- Erin Leigh Hutton**, (2006) *Management*
BS, Bob Jones University; MS, Walsh College; MBA Walsh College; MA Walsh College; DM, Walsh College, Additional graduate work at Capella University; Shenandoah University; Vilanova University
- Donald Lee Jacobs Jr.**, (1980) *Teacher Education*
BS, Bob Jones University; MS, Bob Jones University; EdD, Bob Jones University
- Tamila Thorsell Jacobs**, (2005) *Education*
BS, Syracuse University; MEd, Bob Jones University; EdD, Bob Jones University
- John Randolph Jaeggli**, (1991) *Seminary*
BS, Syracuse University; MDiv, Bob Jones University; PhD, Bob Jones University
- Sonia Leigh Johnson**, (2002) *Education Graduate Studies*
BS, Bob Jones University, MEd, Bob Jones University; EdD, University of Memphis
- DeWitt G. Jones**, (1967) *Communication*
BA, Bob Jones University, MA, Bob Jones University; PhD, Louisiana State University; Additional graduate work at Ohio State University
- Gregory Mark Kiehmeyer**, (1994–2008, 2010) *Communication*
BA, Bob Jones University; MA, Bob Jones University, PhD, University of Illinois, Urbana-Champaign
- Susan Carol Kindall**, (1998) *Music*
BMus, Bob Jones University; MMus, Bob Jones University; DMA, University of Oklahoma
- James Anthony Knisely**, (1992) *Mathematics*
BS, Bob Jones University; MS, Clemson University; PhD, Clemson University
- Mary Margaret Kraus**, (1983) *English*
BA, Viterbo College; MA, University of Notre Dame; PhD, University of Notre Dame; Additional graduate work at University of Wisconsin-Stevens Point
- Wade Loring Kuhlewind Sr.**, (2008) *Seminary*
BA, Bob Jones University; MA, Bob Jones University; DPasTh, Bob Jones University
- Rachel Carol Larson**, (1965) *History*
BA, Concordia College; MA, Bob Jones University; MEd, Clemson University; PhD, Emory University; Additional graduate work at Columbia University; University of South Carolina; University of Oklahoma; University of North Carolina at Charlotte, Emmanuel College; Boston University; Folger-Shakespeare Institute
- Darren Patrick Lawson**, (1988) *Communication*
BA, Bob Jones University; MA, Bob Jones University; PhD, University of Kansas
- Ryu-Kyung Christine Lee**, (1995) *Music*
BMus, Bob Jones University; MMus, University of Cincinnati; Additional graduate work at College Conservatory of Music
- Randy Alan Leedy**, (1994) *Seminary*
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University
- David Curtis Lehman**, (1978) *Music*
BA, Bob Jones University; MMus, Boston University; student of Anthony di Bonaventura and Bela Boszormenyi-Nagy
- Chris Hanes Martin**, (1986) *English*
BA, Bob Jones University; MEd, Bob Jones University; MA, Virginia Polytechnical Institute and State University; PhD, University of Georgia
- Kris Rowland Martin**, (1986) *Accounting*
BS, Bob Jones University; PhD, Virginia Polytechnical Institute and State University; CPA
- George Thomas Matzko**, (1979) *Natural*
BS, Bob Jones University; PhD, Clemson University
- John Austin Matzko**, (1972) *Social Science*
BA, Bob Jones University; MA, University of Cincinnati; PhD University of Virginia
- Gregory Joseph Mazak**, (1986) *Psychology*
BS, Ohio State University; MEd, Clemson University; MDiv, Bob Jones University; PhD, Bob Jones University
- M. Bruce McAllister**, (1983) *Church Administration*
BA, Bob Jones University; MA, Bob Jones University; MDiv, Bob Jones University; DMin, Bob Jones University
- Janie Caves McCauley**, (1968) *Communication*
BA, Tennessee Temple University; MA, Clemson University; PhD, Miami University; Additional graduate work at Princeton University
- William Erwin McCauley**, (1969) *Music*
BS, Bob Jones University; MFA, Bob Jones University; MA, Bob Jones University; DMA College-Conservatory of Music of the University of Cincinnati; Additional graduate work at New York University; Princeton University; student of Hubert Kockritz, Italo Tajo, Robert K. Evans, Martin Chusid, and Harold S. Powers
- Heather Eaves McNeely**, (2003) *Music*
BMus, Bob Jones University; MMus, Converse College; Additional graduate work at Bob Jones University; Boston University
- Ronald Brenton McNeely**, (1998) *English*
BA, Bob Jones University; MA, Clemson University; PhD University of South Carolina
- Ryan Patrick Meers**, (2010) *Communication*
BS, Bob Jones University; MEd, University of Nebraska–Lincoln; PhD, University of Nebraska - Lincoln
- Lisa Frances Midcalf**, (2010) *Education*
BS, Bob Jones University; MAT, Saginaw Valley State University; PhD Oakland University
- Mark Alan Minnick**, (1980) *Seminary*
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University; Additional graduate work at Jerusalem University College
- Deanna Cash Moore**, (1999) *Music*
BMus, Bob Jones University; MMus, Bob Jones University; DMA, University of South Carolina
- Michael William Moore**, (2005) *Music*
BS, Bob Jones University; MEd, Bob Jones University; MMus, University of South Carolina; PhD, Bob Jones University; student of Wendy Valerio and William Moody
- Kevin Paul Oberlin**, (2007) *Bible*
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University; Additional graduate work at Geneva Reformed Seminary; Grace Theological Seminary; Jerusalem University College; Trinity International University
- Daniel Perry Olinger**, (2000) *Bible*
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University
- Jason Duane Ormiston**, (2007) *Bible*
BA, Northland Baptist Bible College; MABS, Central Baptist

- Theological Seminary; MDiv, Central Baptist Theological Seminary; PhD, Westminster Theological Seminary
- Paul William Overly**, (1985) *Music*
BA, Bob Jones University; MMus, Bob Jones University; PhD, Florida State University; Additional graduate work at Eastman School of Music of the University of Rochester
- David G. Parker**, (1985) *Music*
BS, Bob Jones University; MA, Bob Jones University; DMA University of Michigan; Additional study the McClosky Institute of Voice; student of Andrew White, John McCollum, and Sherrill Milnes; CMVT
- Mark Mason Parker**, (1976) *Music*
BA, Bob Jones University; MA, Eastman School of Music of the University of Rochester PhD, University of North Texas
- Kathy Diane Pilger**, (1982) *Mathematics*
BA, Eastern Illinois University; BS, Eastern Illinois University; MA, Eastern Illinois University; EdD Bob Jones University
- Joan Jacobson Pinkston**, (1970) *Music*
BA, Bob Jones University; MA Bob Jones University; Additional graduate work at Hartt College of Music, Westminster Choir College
- Lonnie Ray Polson**, (1978) *Communication*
BA, Bob Jones University; MA, Bob Jones University; MS, Bob Jones University; EdD, Bob Jones
- Susan Rose Quindag**, (1983) *Music*
BA, San Francisco State University; MEd, Jones University; EdD; University of North Carolina at Greensboro; student of Eugene Grativich, Roy Malan, and Bernard McWilliams
- Paul Todd Radford**, (2008) BA, MA, *Communication*
BA, Bob Jones University; MA, Bob Jones University; Additional graduate work at University of South Florida, Regent University
- Gary Robert Reimers**, (1998) *Seminary*
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University
- Kenon Dean Renfrow**, (1985–88, 2004) *Music*
BA, Bob Jones University; MMus, Bob Jones University; PhD The University of Oklahoma
- Bruce Edward Rose**, (1996) *English*
BA, Bob Jones University; MEd, Bob Jones University; PhD, University of North Carolina at Chapel Hill
- Karen Denise Rowe**, (1989) *English*
BA, Bob Jones University; MEd, Bob Jones University; PhD; Bowling Green State University; Additional graduate work at Exeter College at Oxford, Clemson University, Institute de Touraine
- Samuel E. Schnaiter**, (1970) *Bible*
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University
- Brenda Thompson Schoolfield**, (1992) *History*
BA, Bob Jones University; MEd, Bob Jones University; PhD, University of South Carolina
- David Ryan Schwingle**, (2002) BA, MA, *Communication*
BA, Bob Jones University; MA, Bob Jones University; Additional graduate work at Hollins University
- Lesla Marie Seibert**, (1994) BS, MEd EdS, EdD, *Education*
BS, Bob Jones University; MEd, Bob Jones University; EdS, Bob Jones University; EdD, Bob Jones University; Additional graduate work at Furman University
- Mark Edward Sidwell**, (2001) *History*
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University
- Caren Salter Silvester**, (1978) *English*
BA, Bob Jones University; MA, University of South Carolina; EdD, Bob Jones University
- Sidney Thomas Silvester**, (1981) *English*
BS, Central Michigan University; MEd, Bob Jones University; Additional graduate work at Clemson University, University of South Carolina
- Raymond A. St. John**, (1965) *English Language and Literature*
BA, Bob Jones University; MA, Bob Jones University; PhD, University of North Carolina at Chapel Hill; Additional graduate study at University of Michigan
- Jeffrey Lee Stegall**, (1987) *Communication*
BS, Free Will Baptist Bible College; MA, Bob Jones University; Additional graduate work at University of Oklahoma, National Shakespeare Conservatory
- Deborah Lynn Summerlin**, (2007) *Mathematics*
BS, North Georgia College; MS, Clemson University; PhD, Clemson University
- Layton MacDonald Talbert** (2001) *Seminary*
BA, Bob Jones University; MA, Bob Jones University; PhD, Bob Jones University
- Robert R. Taylor**, (1962) *Mathematics*
BS, Bob Jones University; MA, Pennsylvania State University; MBA University of South Carolina; PhD Clemson University; Additional graduate work University of Georgia
- Lorri Conder Turcios**, (1999) BMus, MMus, *Music*
BMus, Bob Jones University; MMus, Bob Jones University; MMus, Southern Methodist University; Additional graduate work at Bob Jones University; student of Alfred Mouledou, Joseph Resitz, Sheila Paige
- Daniel Lynn Turner**, (1972) *Music*
BS, Bob Jones University; MS, University of Illinois; EdD, University of Illinois; Additional graduate work at Furman University; student of Dan Perantoni, Fritz Kaenzig, Harry Begian, and Robert Gray
- Nick Uwarow**, (1984) BA, MS, EdD, *Education*
BA, Bob Jones University; MS, Bob Jones University; EdD, Bob Jones University; Additional graduate study at Pillsbury Baptist Bible College, Indiana State University
- Renaë Midcalf Wentworth**, (2001) *English*
BA, Bob Jones University; MA, Bob Jones University; EdD, Bob Jones University
- Michael Ross White**, (1986) *Management*
BS, Bob Jones University; MBA, University of Houston; EdD, Bob Jones University
- Heather Richardson Williams**, (2008) *Education*
BS, Bob Jones University; MEd, Bob Jones University; EdD, Bob Jones University
- Karen Sue Wilson**, (1967) *Music*
BA, Bob Jones University; MA, Bob Jones University; PhD, University of North Carolina at Chapel Hill; Additional graduate study at Boston University
- Eliezer Garanchon Yanson Jr.**, (2010) *Music*
BT, Baptist Bible Seminary; BMus, Bob Jones University; MMus, Bob Jones University; DMA, University of South Carolina

Adjunct Faculty

- Craig S. Hartman**, BBA, JD, LLM (taxation) MA, *Business*
Hofstra University, St. John's University, New York University, The Jewish Theological Seminary
- Gregory Sharp Martin**, BS, MINEE, *Business*
Bob Jones University, Clemson University, Florida State University
- Alan Lewis Patterson**, BS, MDiv, PhD, *Seminary*
North Carolina State University, Bob Jones University

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