

# INTENT TO USE VETERANS/MILITARY EDUCATION BENEFITS



BOB JONES UNIVERSITY  
GREENVILLE, SC • (800) 252-6363 • WWW.BJU.EDU

This form must be completed each semester a student wishes to receive ANY Veterans/Military Educational Benefits.

First-time students need to fill out the form completely and will need to submit a Certificate of Eligibility for VA/Military Educational Benefits.

Returning students complete the first line of section A, all of sections B, D and E.

## SECTION A

Name		BJU ID				
Last	First	M.I.				
Current educational objective	<input type="checkbox"/> Associate	<input type="checkbox"/> Bachelor	<input type="checkbox"/> Master	<input type="checkbox"/> Doctorate		
Major						
Classification	<input type="checkbox"/> Freshman	<input type="checkbox"/> Sophomore	<input type="checkbox"/> Junior	<input type="checkbox"/> Senior	<input type="checkbox"/> Transfer	<input type="checkbox"/> Graduate
Cell or Home phone number	Email					

## SECTION B

Please circle the semester you plan on attending and list the number of credits: Fall 20\_\_ / Spring 20\_\_ Number of Credits \_\_

If attending online, please list term dates and credits \_\_\_\_\_

## SECTION C

➤ I am a Veteran or on Active Duty

- Post 9/11 (Chapter 33)       Montgomery GI Bill (Chapter 30)       Vocational Rehabilitation (Chapter 31)  
 REAP (Chapter 1607) Please indicate:       Guard       Reserve       Selected Reserve (Chapter 1606)

I am on Active Duty       Yes       No

If yes, are you receiving additional aid from the Department of Defense? What type? \_\_\_\_\_ (Active Duty TA, Top Up, etc.)

➤ I am a Dependent/Spouse

- Dependents' Educational Assistance Chapter 35 (dependent/spouse of a 100% totally and permanently disabled or deceased veteran)  
 Post 9/11 (Chapter 33) parent or spouse was on active duty when benefits were transferred.  
 I have never used VA benefits at any institution.  
 I am a student new to BJU who has received VA benefits at another institution and have completed a 22-1995 (Veteran/Active Duty using Chapter 30, 31, 33, 1606 or 1607) OR 22-5495 (dependent/spouse using Chapter 33 or 35) Change of Place of Training form at [www.gibill.va.gov](http://www.gibill.va.gov). (Please send a copy of this form to BJU's Military Education Benefits Coordinator.)

Undergraduate students will need to complete the Prior Credit and Repeat Course Acknowledgement form and submit unofficial transcripts from ALL post-secondary institutions attended and all accelerated mechanisms (AP, CLEP, IB, etc.). If you answer YES to any of the questions below, please contact BJU's Military Education Benefits Coordinator by phone at (864) 241-1637 or email at [dobryan@bju.edu](mailto:dobryan@bju.edu) to determine if additional paperwork is needed.

## SECTION D

- Yes     No    I am dual enrolled at BJU and \_\_\_\_\_.  
 Yes     No    I am enrolled as a transient/non-degree student from \_\_\_\_\_.  
 Yes     No    I am pursuing a dual degree/double major or a minor.  
 Yes     No    I am repeating a course that I have previously received credit for (including transfer work, AP, IB, CLEP or Cambridge).  
 Yes     No    I am changing my major or degree objective.  
 Yes     No    I am a former BJU student returning after an absence of two or more semesters. I have applied and been cleared for readmission through the BJU Admission Office.

Please be advised that VA/TA benefits are dependent upon receipt of this form.

# SECTION E

Obligation to Bob Jones University and Veterans Affairs		
THIS IS IMPORTANT INFORMATION REGARDING YOUR VA EDUCATION BENEFITS. PLEASE INITIAL BESIDE EACH STATEMENT TO CONFIRM THAT YOU HAVE READ AND UNDERSTAND THE INFORMATION.		
	I understand that I must submit this form each semester for payments and that I must promptly report any changes in my academic program (major, degree, etc.), credit hour changes in enrollment, graduation date or address to the Military Educational Benefits Coordinator in the Financial Aid office.	
	I understand that before I withdraw from a class, I need to inform BJU's Military Education Benefit Coordinator to complete a withdrawal slip for my school military record.	
	I understand that I must have all majors, minors and concentrations declared in order for any courses applicable to those programs to be paid for by the VA. For example: if a course is listed for a minor, the minor must be declared or be in the process of being declared before the VA will pay.	
	I understand that the VA determines eligibility for education assistance in all cases.	
	I understand that I must call the VA [(888) 442-4551] or go to <a href="http://www.gibill.va.gov">www.gibill.va.gov</a> to report my address change.	
	I understand that changes in course enrollment after the drop/add period courses may result in the retroactive loss of benefits unless the VA finds mitigating circumstances involved in the change. Loss of benefits could revert back to the first day of the term and may result in VA debt.	
	I understand that I must be enrolled in an academic degree program (major, minor, etc.) to receive VA benefits.	
	I understand that I can only receive benefits for courses required for my degree and that I must make satisfactory progress toward graduation/completion. I understand that withdrawal from courses and subsequent grades of 'W' or 'WF' will likely result in a student debt with the VA. I understand that the VA will not pay for courses that I audit, take without credit, do not attend or do not successfully complete, and that the VA will hold me responsible for any education benefit debt.	
	I understand that advisor error or advisement is not an acceptable reason for taking courses not applicable to my program or withdrawing from a course.	
	I understand that repeating a course may or may not be payable by the VA. (Contact BJU's Military Education Benefits Coordinator for a policy explanation.)	
	I understand that enrollment in mini-term (block or eight-week and summer session) courses may be paid at a different rate as determined by the VA based on the number of credit hours and the length of the course, unless my enrollment includes 12 semester credits (the amount considered full time for undergraduate students during a regular semester).	
	I understand that full-time status is different for summer enrollment. (For fall and spring semesters, full time is 12 credits or more, but the summer is different: contact the Military Educational Benefits Coordinator in the Financial Aid Office for more information.)	
	I understand that any transfer credits must be reported to BJU within two semesters of course enrollment.	
	I understand that grades of 'incomplete' must be completed by the end of the subsequent semester, or the VA benefits may be reduced or interrupted.	
	I understand that if I am eligible for Chapter 30, 31, 33 (Post 9/11 G.I. Bill*), 1606 or 1607, I am required by the VA to verify my enrollment on the last calendar day of every month in which I attend courses. This can be accomplished by visiting <a href="http://www.gibill.va.gov/wave">www.gibill.va.gov/wave</a> or by calling their toll-free number: (800) 823-2378. Failure to perform this step will result in delayed payment by the VA.	
	I understand that I must notify BJU's Military Education Benefits Coordinator if my eligibility for VA benefits has exhausted/expired.	
	I understand that I accept full responsibility for the information disclosed on this form. This information is used to certify my enrollment at BJU and to use Military/Veterans Educational Benefits.	
	I understand that if I do not comply with VA guidelines, my education benefits may be discontinued and I may be subject to VA debt.	
	I understand that in accordance with FERPA, School Certifying Officials can review and discuss my academic record with Department of Veterans Affairs representatives.	
Student Name (printed)	Student Signature (physical signature required)	Date
<p>The signed and completed form may be (1) faxed to (864) 235-2897, (2) scanned and emailed to <a href="mailto:dobryan@bju.edu">dobryan@bju.edu</a>, (3) hand delivered to the Financial Aid office or (4) mailed to:</p> <p style="text-align: center;">Bob Jones University Financial Aid office VA SCO 1700 Wade Hampton Blvd Greenville, SC 29614</p>		